

TRI-STATE BOARD OF FIRE COMMISSIONERS  
RE-SCHEDULED MONTHLY BUSINESS MEETING

Held Thursday, October 9, 2025, at 6:00 p.m.

10S110 Madison Street, Burr Ridge, IL

- I. CALL MEETING TO ORDER
  - a. Roll Call  
The meeting was called to order at 1800 hours by Commissioner Cheryl Hansen. Roll Call: Commissioner Denis O'Halloran. Also Present: Chief Patrick Brenn; Deputy Chief Craig Jansen; Deputy Chief Jeffery Allenspach. Absent: Commissioner William Just.
  - b. The Pledge of Allegiance –The Pledge of Allegiance was recited. Commissioner O'Halloran made a motion to move Item V. New Business to the front of the agenda, second by Commissioner Hansen. Voice Vote: Aye, 2; No, 0. Motion passed, 2-0.  
Sarah Tholotowsky was sworn in as Firefighter by Commissioner Hansen.  
Ezra Avery was sworn in as Firefighter by Commissioner Hansen.  
Logan Casagrande was sworn in as Firefighter by Commissioner Hansen.  
Daniel Hynd was sworn in as Firefighter by Commissioner Hansen.  
Commissioner O'Halloran made a motion to suspend the meeting for photos and refreshments, second by Commissioner Hansen. Voice Vote: Aye, 2; No, 0. Motion passed, 2-0. The meeting was suspended at 1812 hours.  
The meeting resumed at 1834 hours.
- II. APPROVAL OF MEETING MINUTES
  - a. Meeting minutes from September 9, 2025 - A motion was made by Commissioner Hansen to approve the minutes of the September 9, 2025, Regular Meeting, second by Commissioner O'Halloran. Voice Vote: Aye, 2; No, 0. Motion passed, 2-0.
  - b. Minutes from Special Meeting September 11, 2025 – A motion was made by Commissioner Hansen to approve the minutes of the September 11, 2025, Special Meeting, second by Commissioner O'Halloran. Voice Vote: Aye, 2; No, 0.
- III. COMMUNICATIONS
  - a. Correspondence – No correspondence.
  - b. Invoices and bills – An invoices was received from Jacqueline Timmons, Recording Secretary, \$25 for taking the minutes of the Regular Meeting September 9, 2025, and preparation of the minutes. A motion was made by Commissioner O'Halloran to approve the invoice and submit for payment, second by Commissioner Hansen. Roll Call Vote: Commissioner O'Halloran, aye; Commissioner Hansen, aye. Motion passed 2-0.  
An invoice was received from Jacqueline Timmons, Recording Secretary for transcribing the Special Session September 11, 2025, meeting minutes. A motion was made by Commissioner O'Halloran, second by Commissioner Hansen. Roll Call Vote: Commissioner O'Halloran, aye; Commissioner Hansen, aye. Motion passed, 2-0.
  - c. An invoice was received from Resource Management for the firefighter candidate oral examination in the amount of \$1,463.85. Commissioner O'Halloran made a

motion to approve the invoice and submit for payment, second by Commissioner Hansen. Roll Call Vote: Commissioner O'Halloran, aye; Commissioner Hansen, aye. Motion passed, 2-0.

IV. OLD BUSINESS

- a. Firefighter testing update – The new List is out. Letters are being sent to candidates asking if they wish to continue in the process. No. 1 has taken a pass. No. 2 is an EMT so he is not qualified and has to take a pass. No. 3 has shown interest in proceeding. No. 4 is interested in proceeding in the process. No. 5 was sent a letter yesterday. He is a District resident so it should get there pretty quick.

V. NEW BUSINESS

- a. Swearing in of new firefighters:
- Sarah Tholotowsky
  - Ezra Avery
  - Logan Casagrande
  - Daniel Hynd

This item was moved to the front of the agenda.

- VI. CLOSED SESSION – Compliant with Open Meetings Act – 5 ILCS 120/2. Commissioner O'Halloran made a motion to go into Closed Session, second by Commissioner Hansen. Voice Vote: Aye, 2; No, 0. Motion passed 2-0. The meeting adjourned to Closed Session at 1840 hours, pursuant to (5 ILCS 120/2) (Sec. 2 – (c), (1), The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body to determine its validity, as well as minutes, previous session.

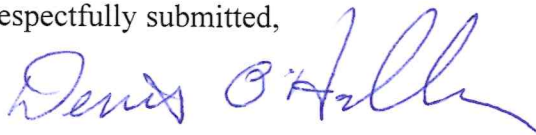
- VII. REGULAR MEETING RESUMED - The Regular Meeting resumed at 1842 hours. Commissioner O'Halloran made a motion to have the Chief proceed as stated in Closed Session, second by Commissioner Hansen. Voice Vote: Aye, 2; No, 0. Motion carried, 2-0.

- VIII. OPEN FORUM – None.

- IX. BOARD MEMBERS QUESTIONS AND COMMENTS – Commissioner O'Halloran is having trouble getting his e-mails. Chief Brenn said to let him know if he still is not able to get it to work, and he will text IT.

- X. ADJOURNMENT: Motion made by Commissioner O'Halloran, second by Commissioner Hansen to adjourn. Voice Vote: Aye, 2; No, 0. Motion carried, 2-0. The meeting adjourned at 1844 hours.

Respectfully submitted,



Denis O'Halloran, Secretary