

TRI-STATE BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY BUSINESS MEETING

Held Tuesday, July 8, 2025, at 4:45 p.m.
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a. Roll Call

The meeting was called to order at 1645 hours by Commissioner Cheryl Hansen. Roll Call: Commissioner Denis O'Halloran. Also Present: Chief Patrick Brenn. Absent: Commissioner William Just.

b. The Pledge of Allegiance – The Pledge of Allegiance was recited.

Commissioner O'Halloran made a motion to move Item V. New Business to the front of the agenda, second by Commissioner Hansen. Voice Vote: Aye, 2; No, 0. Motion passed, 2-0.

Firefighter/Paramedic Franklin Clow was sworn in by Chief Brenn.

Richard Armentano was sworn in to the rank of Lieutenant by Chief Brenn.

Commissioner O'Halloran made a motion to suspend the meeting for photos and refreshments, second by Commissioner Hansen. Voice Vote: Aye, 2; No, 0.

Motion passed, 2-0. The meeting was suspended at 1648 hours.

The meeting resumed at 1712 hours.

II. APPROVAL OF MEETING MINUTES

a. Regular meeting minutes from June 10, 2025 - A motion was made by

Commissioner O'Halloran to approve the minutes of the June 10, 2025, Regular Meeting, second by Commissioner Hansen. Voice Vote: Aye, 2; No, 0. Motion passed, 2-0.

b. Closed session minutes from Special Meeting May 29, 2025 – A motion was

made by Commissioner O'Halloran to approve the Special Meeting minutes from May 29, 2025, second by Commissioner Hansen. Voice Vote: Aye, 2; No, 0. Motion passed, 2-0.

III. COMMUNICATIONS

a. Correspondence – No correspondence.

b. Invoices and bills – Invoices were received from Jacqueline Timmons, Recording Secretary, \$75 for transcribing the May 29, 2025, Special Meeting minutes and \$50 for the June 10, 2025, meeting and closed session and preparation of the minutes. A motion was made by Commissioner O'Halloran to approve the invoices and submit for payment, second by Commissioner Hansen. Roll Call Vote: Commissioner O'Halloran, aye; Commissioner Hansen, aye. Motion passed 2-0.

An invoice was received from CLS Background Investigations for five candidates in the amount of \$2,714.75. Commissioner O'Halloran made a motion to approve the invoice and submit for payment, second by Commissioner Hansen. Roll Call Vote: Commissioner O'Halloran, aye; Commissioner Hansen, aye. Motion passed, 2-0.

Two invoices were received from C.O.P.S. and F.I.R.E Personnel Testing Services for psychological tests. One invoice is dated July 1st in the amount of \$500 for one firefighter candidate, and July 7th in the amount of \$1500 for three firefighter candidates. There is one more invoice outstanding in the amount of \$500. Commissioner O'Halloran made a motion to pay all three invoices for a total of

\$2500, second by Commissioner Hansen. Roll Call Vote: Commissioner O'Halloran, aye; Commissioner Hansen, aye. Motion passed, 2-0.

IV. OLD BUSINESS

- a. Firefighter testing update – All five candidates are well into the processing phase. All the psychological exams are done. There is still one outstanding background check and still waiting on four fingerprints. All five candidates are being interviewed this week. All the psychological test results were recommend to hire. Chief Brenn asked as long as nothing comes back negative, that the Commissioners give approval to the Chief to give offers of employment with a start date of August 4th. One candidate has to go to the Academy in Romeoville, which starts August 4th. Commissioner O'Halloran made a motion to allow Chief Brenn to give offers of employment to the five candidates once all the tests come back and there is nothing negative, second by Commissioner Hansen. Voice Vote: Aye, 2; No, 0. Motion passed, 2-0. The job posting is back up on the National Testing network site. There were three people as of this afternoon.
- b. Promotional Testing – Battalion Chief testing is starting in August. The Assessment Center is August 1st. The orientation session has been done. Testing will be done by the end of August.

V. NEW BUSINESS

- a. Promotion and swearing in Lieutenant Richard Armentano
This was moved to the front of the agenda.
- b. Swearing in Firefighter/Paramedic Franklin Clow
This was moved to the front of the agenda.

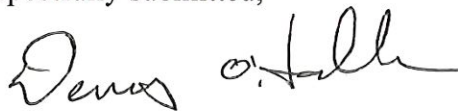
VI. CLOSED SESSION – No Closed Session.

VIII. OPEN FORUM – None.

IX. BOARD MEMBERS QUESTIONS AND COMMENTS – None.

- X. ADJOURNMENT: Motion made by Commissioner O'Halloran, second by Commissioner Hansen to adjourn. Voice Vote: Aye, 2; No, 0. Motion carried, 2-0. The meeting adjourned at 1720 hours.

Respectfully submitted,



Denis O'Halloran, Secretary