

TRI-STATE BOARD OF FIRE COMMISSIONERS  
REGULAR MONTHLY BUSINESS MEETING

Held Tuesday, June 10, 2025, at 4:45 p.m.

10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a. Roll Call

The meeting was called to order at 1650 hours by Commissioner Cheryl Hansen. Roll Call: Commissioner William Just. Also Present: Chief Patrick Brenn, Deputy Chief Craig Jansen. Absent: Commissioner Denis O'Halloran.

b. The Pledge of Allegiance – The Pledge of Allegiance was recited.

Commissioner Hansen made a motion to appoint Commissioner Just as Secretary Pro Tem, second by Commissioner Hansen. Voice Vote: Aye, 2; No, 0. Motion passed, 2-0.

II. APPROVAL OF MEETING MINUTES

a. Regular meeting minutes from Tuesday, April 8, 2025 - A motion was made by Commissioner Just to approve the minutes of the April 8, 2025, Regular Meeting, second by Commissioner Hansen. Voice Vote: Aye, 2; No, 0. Motion passed, 2-0.

b. Closed session minutes from Special Meeting May 29, 2025 – The minutes are not typed yet, so the approval was tabled until the July meeting.

III. COMMUNICATIONS

a. Correspondence – No correspondence.

b. Invoices and bills – Invoices were received from Jacqueline Timmons, Recording Secretary, \$25 for the March 11, 2025, meeting and \$25 for the April 8, 2025, meeting and preparation of the minutes. A motion was made by Commissioner Just to approve the invoices and submit for payment, second by Commissioner Hansen. Roll Call Vote: Commissioner Just, aye; Commissioner Hansen, aye. Motion passed 2-0.

An invoice was received from Resource Management Associates for the Assessment Center for the Lieutenants Promotional Exam in the amount of \$11,059.52. Commissioner Just made a motion to approve the invoice and submit for payment, second by Commissioner Hansen. Roll Call Vote: Commissioner Just, aye; Commissioner Hansen, aye. Motion passed, 2-0.

IV. OLD BUSINESS

a. Firefighter testing update – The Preliminary List was posted. Preference points are due this Thursday. Hopefully the Final List will be posted Friday or Monday. There are six on the List and there will be a need to go into Closed Session for further discussion.

b. Promotional Testing – The Lieutenants Exam Final List is posted. Rick Armentano is No. 1. He will be promoted at the next meeting and he will be taking Dave Mayotte's spot when Dave retires later this month. All three components of the Battalion Chief Promotional Test will be in August and there is only one candidate.

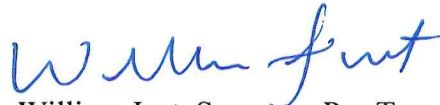
V. NEW BUSINESS

a. New Firefighter Test – Chief Brenn would like the Commissioners' permission to reopen applications again on the National Testing Network site. There are currently

six openings and there will be seven and it is the Chief's belief that all the openings will not be filled with the current List. He would like to get another one started to close around August 1<sup>st</sup>. The last one was a shorter cycle to try to get more people in the door, since it is summer and there is more overtime. Commissioner Just made a motion for Chief Brenn to open a new application process with National Testing Network, second by Commissioner Hansen. Voice Vote: Aye, 2; No, 0. Motion passed, 2-0.

- VI. CLOSED SESSION – Compliant with Open Meetings Act – 5 ILCS 120/2. Commissioner Just made a motion to go into Closed Session, second by Commissioner Hansen, to discuss the candidates. Voice Vote: Aye, 2; No, 0. Motion passed 2-0. The meeting adjourned to Closed Session at 1654 hours, pursuant to (5 ILCS 120/2) (Sec. 2 – (c), (1), The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body to determine its validity, as well as minutes, previous session.
- VII. REGULAR MEETING RESUMED - The Regular Meeting resumed at 1707. Chief Brenn will consult with Mr. Flaherty.
- VIII. OPEN FORUM – None.
- IX. BOARD MEMBERS QUESTIONS AND COMMENTS – None.
- X. ADJOURNMENT: Motion made by Commissioner Just, second by Commissioner Hansen to adjourn. Voice Vote: Aye, 2; No, 0. Motion carried, 2-0. The meeting adjourned at 1709 hours.

Respectfully submitted,



William Just, Secretary Pro Tem