

TRI-STATE BOARD OF FIRE COMMISSIONERS  
MONTHLY BUSINESS MEETING  
Held Tuesday, September 14, 2021 at 4:30 p.m.  
10S110 Madison Street, Burr Ridge, IL

- I. CALL MEETING TO ORDER
  - a. Roll Call  
The meeting was called to order at 1634 hours by Commissioner Denis O'Halloran.  
Roll Call: Commissioner William Thomas. Also Present: Chief Sam Molinaro.  
Absent: Commissioner Cheryl Hansen.
  - b. The Pledge of Allegiance – The Pledge of Allegiance was recited.  
Commissioner Thomas made a motion to appoint Commissioner O'Halloran  
Chairman Pro Temp in the absence of Commissioner Hansen, second by  
Commissioner O'Halloran. Voice Vote: Aye, 2; No, 0. Motion passed, 2-0.
- II. APPROVAL OF MEETING MINUTES
  - a. Closed Session Meeting minutes from Tuesday, July 13, 2021. A motion was  
made by Commissioner O'Halloran to approve the Closed Session Meeting  
minutes of the July 13, 2021, Regular Meeting as presented, second by  
Commissioner Thomas. Voice Vote: Aye, 2; No, 0. Motion passed, 2-0.  
The Regular Meeting minutes for the August 10, 2021, were tabled due to the  
Recording Secretary being on vacation.
- III. COMMUNICATIONS
  - a. Correspondence – A Notice of Retirement was received from Charles A. Corrao,  
First Platoon Station 123, Firefighter Engineer, stating he will be retiring at the  
end of his shift which runs from Monday, September 13, 2021, at 0700 to  
Tuesday, September 14, 2021, at 0700.
  - b. Invoices and bills – An invoice in the amount of \$320.95 was received from CLS  
Background Investigations for the background check on firefighter candidate Brian  
Edward Butkiewicz. Commissioner Thomas made a motion to approve the invoice  
and submit for payment, second by Commissioner O'Halloran. Roll Call Vote:  
Commissioner Thomas, aye; Commissioner O'Halloran, aye. Motion passed, 2-0.  
An invoice for \$25.00 was received from Jacqueline Timmons, Recording Secretary,  
for the August 10, 2021, meeting and preparation of the minutes. Commissioner  
Thomas made a motion to approve the invoice in the amount of \$25 and submit for  
payment, second by Commissioner O'Halloran. Roll Call Vote: Commissioner  
Thomas, aye; Commissioner O'Halloran, aye. Motion passed, 2-0.
- IV. OLD BUSINESS – None.
- V. NEW BUSINESS
  - a. As may be brought before the Board of Commissioners.  
Chief Molinaro said the Commissioners will have to consider running a Deputy  
Chief's test because there is currently no List. Chief Molinaro will discuss at the  
next meeting the parameters of who is eligible to take the test and will bring the  
contract that states the requirements for the Battalion Chief's position and it can be  
modeled off of that. Chief Fire Officer designation and amount of time in the  
Battalion Chief rank are two things that should be considered. The Collective  
Bargaining Agreement will need to be checked.

Due to Engineer Corrao's resignation, the District has a candidate going through the process for hiring. His background check has already been approved. His psychological examination was today and the doctor's verbal recommends is that he is good to hire. The written report will be received in about a week. The candidate will go for his polygraph tomorrow. The engineer position is filled by seniority, so someone will move into that spot. If the Chief is not mistaken, it will be Mike Perullo.

Chief Molinaro said currently No. 12 on the Eligibility List is going through the process. Nos. 6, 7, 8, 10, 11 and 13 all took a pass. No. 14 did not respond. No. 15 said he would like to proceed in the process. No. 9 declined.

- VI. CLOSED SESSION – Compliant with Open Meetings Act – 5 ILCS 120/2 – No closed session.
- VII. OPEN FORUM – AUDIENCE – No audience.
- VIII. BOARD MEMBER QUESTIONS AND COMMENTS – None.
- IX. ADJOURNMENT: Motion made by Commissioner O'Halloran, second by Commissioner Thomas to adjourn. Voice Vote: Aye, 2; No, 0. Motion carried. The meeting adjourned at 1644 hours.

Respectfully submitted,

William Thomas, Secretary