

TRI-STATE BOARD OF FIRE COMMISSIONERS  
MONTHLY BUSINESS MEETING  
Held Tuesday, December 8, 2020 at 4:30 p.m.  
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a. Roll Call

The meeting was called to order at 1630 hours by Commissioner Hansen. Roll Call: Commissioner William Thomas. Also Present: Fire Chief Sam Molinaro and Jacqueline M. Timmons, Recording Secretary; Charles Corrao.

b. The Pledge of Allegiance – The Pledge of Allegiance was recited.

II. APPROVAL OF MEETING MINUTES

- a. Regular Meeting minutes of Tuesday, November 17, 2020. A motion was made by Commissioner Hansen to approve the minutes of the November 17, 2020, Regular Meeting as presented, second by Commissioner Thomas. Voice Vote: Aye, 2; No. 0. Motion passed, 2-0.

III. COMMUNICATIONS

- a. Correspondence – A letter was received from Chief Molinaro that Keith Jurek has successfully passed his probationary period with the District and his status has been updated to a Career Service Firefighter. Congratulations to Keith Jurek.

- b. Invoices and bills – An invoice was received from CLS Background Investigations in the amount of \$902.85 for background checks on Alger Johnson, Nicholas Fuderer and Robert Martins. Motion made by Commissioner Thomas, second by Commissioner Hansen to approve the invoice and submit for payment. Roll Call Vote: Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 2-0. An invoice for \$25.00 was received from Jacqueline Timmons, Recording Secretary, for the November 17, 2020, meeting and preparation of the minutes. Commissioner Thomas made a motion to approve the invoice and submit for payment, second by Commissioner Hansen. Roll Call Vote: Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 2-0.

IV. OLD BUSINESS

- a. New FF/EMT-P hiring process update – There are two vacancies. Three candidates are being processed, Nos. 1, 3 and 4. Background checks have been completed on Nos. 3 and 4. No. 1 is in the process. The Commissioners reviewed the background checks of Nos. 3 and 4 and found no issues. Once No. 1 is completed, the background check will be sent to the Commissioners. If No. 1 comes back fine, they will all be sent for polygraph examination and psychological evaluation. No. 2 took his first pass. Then there will be a medical examination and then they will be interviewed by Chief Molinaro, Deputy Chief Brenn and EMS Director Jim Gutierrez. They will be given a start date.
- b. Battalion Chief promotional process update – The Assessment Center is January 6, 2021. There are three candidates. The Written Test is January 26, 2021, and then there will be a new List created.

NEW BUSINESS

- a. Approval of 2021 Monthly Business Meeting Schedule – The dates were reviewed and approved.
- b. As may be brought before the Board of Commissioners.
- V. CLOSED SESSION – Compliant with Open Meetings Act – 5 ILCS 120/2 – No closed session.
- VI. OPEN FORUM – AUDIENCE – No audience.
- VII. BOARD MEMBER QUESTIONS AND COMMENTS –
- VIII. ADJOURNMENT: Motion made by Commissioner Thomas, second by Hansen to adjourn. Voice Vote: Aye, 2; No, 0. Motion carried. The meeting adjourned at 1638 hours.

Respectfully submitted,

William Thomas, Secretary Pro Tempore