

TRI-STATE BOARD OF FIRE COMMISSIONERS
MONTHLY BUSINESS MEETING
Held Tuesday, September 10, 2019 at 4:30 p.m.
10S110 Madison Street, Burr Ridge, IL

- I. CALL MEETING TO ORDER
 - a. Roll Call
The meeting was called to order at 1630 hours by Commissioner Cheryl Hansen. Roll Call: Commissioner Michael Mensinger, Commissioner William Thomas. Also Present: Fire Chief Sam Molinaro, and Jacqueline M. Timmons, Recording Secretary; Lieutenant Joe Cunningham and Firefighter Michael Smego.
 - b. The Pledge of Allegiance – The Pledge of Allegiance was recited.
- II. APPROVAL OF MEETING MINUTES
 - a. Regular Meeting minutes of Tuesday, August 13, 2019. A motion was made by Commissioner Thomas to approve the minutes of the August 13, 2019, Regular Meeting with the noted corrections, seconded by Commissioner Hansen. Voice Vote: Aye, 3; No. 0. Motion passed, 3-0.
- III. COMMUNICATIONS
 - a. Correspondence – The registration form and brochure for the Illinois Fire and Police Commissioner Association Conference November 1-3 was received.
 - b. Invoices and bills – An invoice in the amount of \$325 was received from Jerry B. Wolfe for the psychological evaluation of one firefighter candidate. A motion was made by Commissioner Mensinger to approve the invoice and submit for payment, second by Commissioner Thomas. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 3-0.
- IV. OLD BUSINESS
 - a. Discuss status of new lieutenant promotion exam – Commissioner Molinaro contacted Steve Hale from Resource Management for possible test dates, and the study books were selected. There are five candidates. Once the reading list is posted, Steve Hale will be contacted to coordinate the assessment center and test dates. The written test will be 90 days after posting the reading list. The dates will hopefully be finalized in the next week or two.
- V. NEW BUSINESS
 - a. As may be brought before the Board of Commissioners
At the next meeting, six candidates will be sworn in: Kathryn Hoffman, Ryan Walsh, Nicholas Charlton, Jesse Daniel, Austin Cruse, and Cory Westphall. Don Bulat is retiring effective October 1, 2019. There may be another firefighter leaving. Three candidates, Nos. 13, 14, and 16, are being processed. Two more will need to be processed. Commissioners were given the psychological evaluation for candidate No. 13 for their review. They are still waiting for the full background check. Nos. 1 and 8 took a pass the first time and have now said they are not interested. So they are now off the list. No. 15 was hired somewhere else.
- VI. CLOSED SESSION (If necessary) – Compliant with Open Meetings Act – 5 ILCS 120/2
No closed session.

- VII. OPEN FORUM – AUDIENCE – Lieutenant Joe Cunningham said the Lieutenant’s test was extremely fair. The critiquing was great. It was well run. It was fantastic compared to years past.
- VIII. BOARD MEMBER QUESTIONS AND COMMENTS – Commissioner Mensinger had a question about minutes and wording. Commissioner Mensinger asked if the Silver Spanner program is still going. Chief Molinaro stated the last day of the Silver Spanner program is October 20th and the six new candidates will go on shift Monday, October 21st. That will be the official end of the Silver Spanner program.
- X. ADJOURNMENT: Motion made by Commissioner Thomas, second by Commissioner Mensinger to adjourn. Voice Vote: Aye, 3; No, 0. Motion carried. The meeting adjourned at 1646 hours.

Respectfully Submitted,

Michael Mensinger, Secretary