

TRI-STATE BOARD OF FIRE COMMISSIONERS
MONTHLY BUSINESS MEETING
Held Tuesday, July 9, 2019 at 6:30 p.m.
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a. Roll Call

The meeting was called to order at 1830 hours by Commissioner Cheryl Hansen. Roll Call: Commissioner Michael Mensinger, Commissioner William Thomas. Also Present: Fire Chief Sam Molinaro, Deputy Chief Pat Brenn, and Jacqueline M. Timmons, Recording Secretary.

b. The Pledge of Allegiance – The Pledge of Allegiance was recited. Commissioner Hansen made a motion, second by Commissioner Mensinger to bring forward item V (a), Swearing in Dustin Bukowski as Lieutenant. Voice Vote: Aye, 3; No, 0. Motion passed. The meeting was suspended at 1834 hours to allow for photos and cake. Commissioner Hansen made a motion to resume the meeting, second by Commissioner Thomas. Voice Vote: Aye, 3; No, 0. Motion passed. The meeting resumed at 1852 hours.

II. APPROVAL OF MEETING MINUTES

a. Regular Meeting minutes of Tuesday, June 11, 2019. A motion was made by Commissioner Hansen to approve the minutes of the June 11, 2019, Regular Meeting, seconded by Commissioner Mensinger. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.

III. COMMUNICATIONS

a. Correspondence – No correspondence.

b. Invoices and bills – An invoice was received from Jacqueline Timmons, Recording Secretary, in the amount of \$50 for the Regular Meeting of June 11, 2019 and preparation of minutes. Motion made by Commissioner Thomas, second by Commissioner Mensinger to approve the invoice and submit for payment. Roll Call Vote: Commissioner Mensinger, yes; Commissioner Thomas, yes; Commissioner Hansen, yes. Motion passed, 3-0. Four invoices were received from Theodore Polygraph totaling \$4,725 for the polygraphs and background checks for firefighter candidates Joshua Jelm, Thomas Guttello, Cory Westphall, Nicholas Charlton, Grant Van Buren, Robert Edgeworth, Robert Gill, Ryan Walsh, and Austin Cruse. Commissioner Mensinger made a motion to accept and pay the invoices, second by Commissioner Thomas. Roll Call Vote: Commissioner Mensinger, yes; Commissioner Thomas, yes; Commissioner Hansen, yes. Motion passed, 3-0. Two invoices were received from Dr. Jerry B. Wolfe for psychological assessments on June 13, 14, and June 20 and 21 in the amount of \$2,600 for eight assessments. Motion by Commissioner Mensinger, second by Commissioner Thomas to approve and submit for payment. Roll Call Vote: Commissioner Mensinger, yes; Commissioner Thomas, yes; Commissioner Hansen, yes. Motion passed, 3-0.

IV. OLD BUSINESS – None.

- V. NEW BUSINESS
- a. Swearing in of Dustin Bukowski as Lieutenant – Dustin P. Bukowski was sworn in at the beginning of the meeting.
 - b. Discuss new Lieutenant promotional exam. The Lieutenant List has expired. Chief Molinaro suggested contacting Steve Hale from Resource Management Associates. A letter of interest will be posted this week for eligible candidates to sign up if they want to take the test with the list of requirements. Chief Molinaro will ask Steve Hale for a list of books to choose from and Chief Molinaro and Deputy Chief Brenn will select books from the list. Chief Molinaro will notify the Commissioners when the List has been posted. There are to be custom questions based on information in the Collective Bargaining Agreement and SOPs.
 - c. Discuss and vote on hiring 3 (three) FF/PM's from new list for possible start date of August 1, 2019. Commissioner Hansen made a motion, second by Commissioner Thomas to adjourn to Closed Session to review background information of the candidates.
- VI. CLOSED SESSION (If necessary) – Commissioner Hansen made a motion, second by Commissioner Thomas to adjourn to Closed Session pursuant to (5 ILCS 120/2) (Sec. 2 – (c), (1), The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body to determine its validity, as well as minutes, previous session. Voice Vote: Aye, 3; No, 0. Motion passed 3-0. The meeting adjourned to Closed Session at 1907 hours.
- VII. REGULAR MEETING RESUMED – The Regular Meeting resumed at 1911 hours. Commissioner Thomas made a motion, second by Commissioner Hansen to move forward and direct the District to extend an offer of employment to three candidates from the Eligibility List with a tentative start date of August 1, 2019. Voice Vote: Aye, 3; No, 0. Motion passed 3-0. Ms. Terry Radek will contact the candidates to extend a job offer with the District.
- VIII. OPEN FORUM – AUDIENCE – No audience.
- IX. BOARD MEMBER QUESTIONS AND COMMENTS – No comments.
- X. ADJOURNMENT: Motion made by Commissioner Hansen, second by Commissioner Thomas to adjourn. Voice Vote: Aye, 3; No, 0. Motion carried. The meeting adjourned at 1921 hours.

Respectfully Submitted,

Michael Mensinger, Secretary