

TRI-STATE BOARD OF FIRE COMMISSIONERS  
MONTHLY BUSINESS MEETING  
Held Monday, February 11, 2019 at 4:30 p.m.  
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a. Roll Call

The meeting was called to order at 1705 hours by Commissioner Cheryl Hansen. Roll Call: Commissioner Michael Mensinger, Commissioner William Thomas. Also Present: Fire Chief Sam Molinaro.

b. The Pledge of Allegiance – The Pledge of Allegiance was recited.

II. APPROVAL OF MEETING MINUTES

a. Regular Meeting minutes of Tuesday, January 8, 2019. A motion was made by Commissioner Mensinger, second by Commissioner Thomas to approve the minutes of the January 8, 2019, Regular Meeting as presented. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.

III. COMMUNICATIONS

a. Correspondence – No correspondence.

b. Invoices & bills – An invoice was received from Theodore Polygraph for the polygraph and background check of Thomas Touhy in the amount of \$525. A motion was made by Commissioner Thomas, second by Commissioner Hansen to approve the invoice and submit for payment. Roll Call Vote: Commissioner Mensinger, yes; Commissioner Thomas, yes; Commissioner Hansen, yes. Motion passed, 3-0. An invoice was received from Theodore Polygraph for polygraph and background check of Daniel Smith in the amount of \$525. A motion was made by Commissioner Thomas, second by Commissioner Mensinger to approve and submit for payment. Roll Call Vote: Commissioner Mensinger, yes; Commissioner Thomas, yes; Commissioner Hansen, yes. Motion passed, 3-0. An invoice was received from Theodore Polygraph for polygraph and background check of Matthew Las in the amount of \$525. A motion was made by Commissioner Thomas, second by Commissioner Hansen to approve and submit for payment. Roll Call Vote: Commissioner Mensinger, yes; Commissioner Thomas, yes; Commissioner Hansen, yes. Motion passed, 3-0. An invoice was received from Jacqueline M. Timmons, Recording Secretary, in the amount of \$50 for the Regular meeting and preparation of the minutes for the January 8, 2019, meeting. A motion was made by Commissioner Thomas, second by Commissioner Mensinger to approve the invoice and submit for payment. Roll Call Vote: Commissioner Mensinger, yes; Commissioner Thomas, yes; Commissioner Hansen, yes; Motion passed, 3-0.

IV. OLD BUSINESS

a. Revision of Tri-State Commissioner rules. Commissioner Hansen spoke with Attorney John Murphey about the posting date. In reviewing the rules, it was determined that Mr. Murphey's secretary was given the wrong corrections. Commissioner Hansen went through the document and the right corrections were made. A clean copy of the document will be given to Chief Molinaro so it can be given to Terri Radek to be copied as necessary. The announcement will be posted in the Tribune. It will also be posted on the Website with the notice. They will be signed tonight, posted February 15<sup>th</sup> with an effective date of March 1, 2019. Commissioner Hansen made a motion to approve the Rules and to post them in the Tribune and post on the Website by February 15, 2019, second by Commissioner Mensinger. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 3-0.

V. NEW BUSINESS

- a. Application for New Firefighters Posted – 2019. The online application is posted with a deadline of March 22, 2019, at 2:00 p.m. As of Friday, the first week, there were already seven applications. Commissioner Hansen will receive weekly updates from IO Solutions. Commissioner Hansen will do a condensed version of the application and there is a fact sheet that the Commissioners can post on their Facebook pages and share to generate interest. Chief Molinaro contacted the Hinsdale South High School and the orientation will be held there on April 13, 2019, at 7:30 a.m. Commissioners can get in there at 7:00 a.m. The little theatre is reserved and he requested a projector and cables to show the PowerPoint. Chief Molinaro will contact Daniel Niemeyer to see if he has a copy of the PowerPoint presentation. There will be a break and then the written exam will be given in the cafeteria. Steve Hale from Resource Management will grade them onsite. They will be told if they passed or not. If they passed, they will be given their interview date.
- b. New firefighter hires for February 2019. The start date for the new hires is February 19, 2019. The four new hires are No. 22, Bradley Christensen; No. 29, Thomas Touhy; No. 31, Matthew Las; and No. 33, Daniel Smith. No. 32 has passed. There are five left on the Eligibility List. No. 32 will decline as he has been hired on elsewhere, so there will actually only be four left on the List with six left to hire. Five questions are asked to five candidates at a time. There are no names. The Commissioners will determine which questions that will be asked to the groups. Then the preliminary Eligibility List is created and then points added to create the Final Eligibility List. Chief Molinaro said that it should be discussed at the next meeting how residency is going to be documented. Commissioner Hansen said it is in the Rules and Regulations. Commissioner Hansen made a motion to hire off the Eligibility List Bradley Christensen, Thomas Touhy, Matthew Las and Daniel Smith with a start date of 2/19/19, second by Commissioner Mensinger. Roll Call Vote: Commissioner Mensinger, yes; Commissioner Thomas, yes; Commissioner Hansen, yes. Motion passed, 3-0.

VI. CLOSED SESSION (If necessary) – No closed session.

(5 ILCS 120/2) (Sec. 2 – (c), (1), The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body to determine its validity, as well as minutes, previous session.

VII. OPEN FORUM – AUDIENCE – No audience.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS – None.

IX. ADJOURNMENT: Motion made by Commissioner Thomas, second by Commissioner Mensinger to adjourn, Voice Vote: Aye, 3; No, 0. Motion carried. The meeting adjourned at 1735 hours.

Respectfully Submitted.

Michael Mensinger, Secretary