

TRI-STATE BOARD OF FIRE COMMISSIONERS
MONTHLY BUSINESS MEETING
Held Monday, August 13, 2018 at 6:30 p.m.
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a. Roll Call

The meeting was called to order at 1830 hours by Commissioner Cheryl Hansen. Roll Call: Commissioner Michael Mensinger. Also Present: Fire Chief Sam Molinaro; Jacqueline M. Timmons, Recording Secretary; Firefighter Kevin Kramer.

b. The Pledge of Allegiance – The Pledge of Allegiance was recited.

II. APPROVAL OF MEETING MINUTES

- a. Regular Meeting minutes of Tuesday, July 10, 2018. A motion was made by Commissioner Mensinger, second by Commissioner Hansen to approve the minutes of the July 10, 2018, Regular Meeting as corrected. Voice Vote: Aye, 2; No, 0. Motion passed, 2-0.

III. COMMUNICATIONS

- a. Correspondence – A pamphlet was received and sent to the Commissioners by e-mail. E-mails were received from the following candidates: No. 6, Nicholas Esposito, has declined the position. He had to pass the first time because he did not have a paramedic license. No. 7, Jeff Zelazik, has declined. No. 10, James Ciurej, has declined. No. 11, Andrew Hunt, has declined. No. 13, Daniel Kammer, took his first pass.

- b. Invoices & bills –An invoice was received from Jacqueline Timmons, Recording Secretary, in the amount of \$25 for the July 10, 2018 Regular Meeting and preparation of the minutes. A motion was made by Commissioner Hansen to approve and submit for payment, second by Commissioner Mensinger. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Hansen, aye. Motion passed, 2-0.

IV. OLD BUSINESS

- a. Battalion Chief promotional exam – Assessment Center will be August 17th all day beginning at 7:45 a.m. The list will be posted again after the Assessment Center. The Written Exam will be September 7th. Then they will get the scores and the list will again be posted. Candidates will be given 10 days to submit their Veterans Points. There are two candidates. The Final List should be completed by the middle of September.

- b. Review and Revision of Tri-State Commissioner Rules – Commissioner Hansen, in reviewing the Rules and Regs again, on page 5, Section 1, Notice of Examination, it says: “Examinations shall be held on the dates fixed by the Commission and advertised in a local paper, may be advertised on the Internet in accordance with statutes of the State of Illinois,” it is not put in the paper, per se, but in reviewing all the other Rules and Regs for other Departments, the language is the same. So she feels it can remain as is. In Section 2, Examinations, Applications will be received by the Board or their designated agents for at least a two-week period prior to the commencement of examinations. Commissioner Hansen suggested some simpler terminology which she saw on some other sites: “The application

must be filed with the Board by the date specified by the Board prior to taking the examination.” The Commissioners are ready for it to be sent to Attorney John B. Murphey for his review.

- c. New Firefighter Hires – Matthew Gallagher started July 30th. The District is moving forward on the three candidates: No. 9, Stephen Nolan; No. 12, Joseph Hicks; and No. 14, Steven Paver, were contacted August 1st to see if they wish to continue in the process. They have now been sent for fingerprinting. Fingerprints came back on one candidate. They are waiting for the next two. Then background checks will be done. A total of nine paramedics/firefighters will be hired this year; three each on Oct. 1st, Nov. 1st, and Dec. 1st. The plan for 2019 is to hire a total of six; 3 in July and 3 in August.

V. NEW BUSINESS

- a. As may be brought before the Board
- b. Commissioner Board vacancy – No update.

VI. CLOSED SESSION (If necessary) – No Closed Session.

VII. OPEN FORUM – AUDIENCE – None.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS – December will be the next swearing in. There are currently three probationary firefighters.

- X. ADJOURNMENT: Motion made by Commissioner Mensinger to adjourn, second by Commissioner Hansen. Voice Vote: Aye, 2; No, 0. Motion carried. The meeting adjourned at 1842 hours.

Respectfully Submitted,

Michael Mensinger, Secretary