

TRI-STATE BOARD OF FIRE COMMISSIONERS  
MONTHLY BUSINESS MEETING  
Held Wednesday, May 9, 2018 at 1:08 p.m.  
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a. Roll Call

The meeting was called to order at 1308 hours by Commissioner Christopher Sandilands. Roll Call: Commissioner Cheryl Hansen, Commissioner Michael Mensinger. Also Present: Fire Chief Sam Molinaro and Jacqueline M. Timmons, Recording Secretary.

b. The Pledge of Allegiance – There was no flag in the room, so the Pledge was waived.

A motion was made by Commissioner Sandilands to bring item IV (a) Battalion Chief promotional exam to the front of the agenda, second by Commissioner Mensinger. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.

II. APPROVAL OF MEETING MINUTES

a. Regular Meeting Minutes of April 17, 2018. A motion was made by Commissioner Hansen, second by Commissioner Mensinger to approve the minutes of the April 17, 2018, Regular Meeting as presented. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.

III. COMMUNICATIONS

a. Correspondence – No correspondence. The Commissioners need new keys for the Commissioner mailbox.

b. Invoices & bills – An invoice was received from Jacqueline Timmons, Recording Secretary, in the amount of \$25 for the April 17, 2018, Regular Meeting and preparation of the minutes. A motion was made by Commissioner Sandilands to approve the invoice and submit for payment, second by Commissioner Mensinger. Roll Call Vote: Commissioner Sandilands, aye; Commissioner Hansen, aye; Commissioner Mensinger, aye. Motion passed, 3-0.

IV. OLD BUSINESS

a. Battalion Chief promotional exam – Moved to the beginning of the agenda and handled in Closed Session. The orientation has to be 30 days before the Assessment Center per the Collective Bargaining Agreement. Requirements to sit for the Battalion Chief exam are: Five years continuous service at Lieutenant at Tri-State Fire Protection District, Provisional Fire Officer II, ISO and Hazmat Command.

b. Review and revision of Tri-State Commissioner Rules was moved to the end of the agenda. The current version is from 2012. The Commissioners reviewed all Sections of the Rules and Regulations to correct any typographical errors and make sure that the language is worded consistently throughout and conforms with the statutes and the new Collective Bargaining Agreement.

V. NEW BUSINESS

a. New firefighter hires – the contract language has been worked out and approved by the Union and the District. June 1<sup>st</sup> the ambulances will be manned with the Silver Spanner paramedics, two ambulances, four bodies a day. Silver Spanners are Union firefighters from other jurisdictions that are paramedics that will come to Tri-State and work at a reduced rate for a certain period of time until Tri-State has 15 firefighter/paramedics hired and trained. It will be over 15 months. Nine will be hired. Chief Molinaro is working it out with the Board. It is either starting

November 1<sup>st</sup> or December 1<sup>st</sup>. The hiring process will need to be started for nine firefighter/paramedics by September 1<sup>st</sup> for a November 1<sup>st</sup> start date. The first month would be training and then December 1<sup>st</sup> they will be on the ambulance. At that point there will be one Tri-State ambulance and one Silver Spanner ambulance for the next six months. March 1<sup>st</sup> would be the next start date with a month training and then on the ambulance April 1<sup>st</sup>. That would end the Silver Spanner program. Chief Molinaro will need to make sure that those are the correct dates for the second group. The plan is to start a third ambulance one month after those additional six are hired. It would be a jump company at that station, possibly Willowbrook or Station #3. That is still being worked out. Chief Molinaro is hoping at the next Trustees meeting to get concrete start dates. He is hoping the process can be streamlined more. If they notify the Darien Police Station that Tri-State needs nine people to be fingerprinted, hopefully it can be a quicker process. There are currently 37 on the Eligibility List. Michael Veselka was the most recent hire. Commissioner Molinaro can have Terri Radek reach out to the next 14 candidates on the List to find out if they are still interested.

- VI. CLOSED SESSION (If necessary) – A motion was made by Commissioner Sandilands, second by Commissioner Hansen at the beginning of the meeting to go into Closed Session for item IV(a) for the purpose of discussion of the upcoming promotional test. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0. The meeting adjourned to Closed Session at 1:08 p.m.  
(5 ILCS 120/2) (Sec. 2 – (c), (1), The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body to determine its validity, as well as minutes, previous session.
- VII. REGULAR MEETING RESUMED - A motion was made by Commissioner Sandilands to resume the Regular Meeting, second by Commissioner Mensinger. Voice Vote: Aye, 3; No, 0. Motion passed 3-0. The Regular Meeting resumed its regular agenda at 1332 hours.
- VIII. OPEN FORUM – AUDIENCE - No audience.
- IX. BOARD MEMBER QUESTIONS AND COMMENTS – Commissioner Mensinger looked at the minutes posted on the website for the Trustees meetings, and they are only up to February. He feels they should be more up to date. Ms. Radek needs to get them from the Board of Trustees to post them. When Commissioner Mensinger attended the Board of Trustees meeting for his swearing in, he noted on the agenda is the Commissioners report. He asked how that is handled. Chief Molinaro said the Commissioners are more than welcome to come and present their report at the Trustees meetings. In the past, the Fire Chief states what happened at the Commissioners meeting. Commissioner Sandilands' last meeting will be the June meeting. The next meeting will be June 11<sup>th</sup>.
- X. ADJOURNMENT: Motion made by Commissioner Sandilands to adjourn, second by Commissioner Hansen. Voice Vote: Aye, 3; No, 0. Motion carried. The meeting adjourned at 1543 hours.

Respectfully Submitted,

Cheryl Hansen, Secretary