

TRI-STATE BOARD OF FIRE COMMISSIONERS
MONTHLY BUSINESS MEETING
Held Tuesday, October 6, 2020 at 6:29 p.m.
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a. Roll Call

The meeting was called to order at 1829 hours by Commissioner Hansen. Roll Call: Commissioner Michael Mensinger. Also Present: Fire Chief Sam Molinaro; Deputy Chief Patrick Brenn; and Jacqueline M. Timmons, Recording Secretary. Absent: Commissioner William Thomas (excused).

b. The Pledge of Allegiance – The colors were presented by the Tri-State Local 3165 Color Guard. The Pledge of Allegiance was recited.

A motion was made by Commissioner Hansen to bring items V(a) and (b) to the top of the agenda, second by Commissioner Mensinger. Voice Vote: Aye, 2; No, 0. Motion passed, 2-0. David Mayotte was sworn in as Lieutenant. Jeffrey Allenspach was sworn in as Battalion Chief. Commissioner Hansen made a motion to suspend the meeting to allow for photographs and refreshments, second by Commissioner Mensinger. Voice Vote: Aye, 2; No, 0. The meeting was suspended at 1835 hours. Commissioner Hansen made a motion to resume the Regular Meeting, second by Commissioner Mensinger. Voice Vote: Aye, 2; No, 0. Motion passed. The meeting resumed at 1857 hours.

II. APPROVAL OF MEETING MINUTES

a. Regular Meeting minutes of Tuesday, September 8, 2020. A motion was made by Commissioner Mensinger to approve the minutes of the September 8, 2020, Regular Meeting as corrected, second by Commissioner Hansen. Voice Vote: Aye, 2; No, 0. Motion passed, 2-0.

III. COMMUNICATIONS

a. Correspondence – No correspondence.

b. Invoices and bills – An invoice for \$25.00 was received from Jacqueline Timmons, Recording Secretary, for the September 8, 2020, meeting and preparation of the minutes. Commissioner Mensinger made a motion to approve the invoice and submit for payment, second by Commissioner Hansen. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Hansen, aye. Motion passed, 2-0.

IV. OLD BUSINESS

a. Candidate hiring process – There were 44 applications. 41 candidates are eligible to take the test. The written test will be given online October 8 and 9 (Thursday and Friday).

b. New candidate testing list status – The candidates will test online this week.

c. Consideration and action of hiring Resource Management Associates for Battalion Chief promotional process – Steve Hale from Resource Management Associates' quote for the test should be approximately \$8,000 for the number of candidates, which also includes 20 custom questions and review with the candidates. A motion was made by Commissioner Hansen to hire Resource Management Associates to run the Battalion Chief promotional testing process, second by Commissioner

Mensingher. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Hansen, aye. Motion passed, 2-0.

V. NEW BUSINESS

- a. Vote on the promotion of Jeffrey Allenspach to the rank of Battalion Chief – a motion was made by Commissioner Hansen, second by Commissioner Mensinger to approve the promotion of Lieutenant Jeffrey J. Allenspach to the rank of Battalion Chief. Voice vote: Aye, 2; No, 0; Motion passed.
- b. Vote on the promotion of David Mayotte to the rank of Lieutenant – a motion was made by Commissioner Hansen, second by Commissioner Mensinger to approve the promotion of Firefighter David M. Mayotte to the rank of Lieutenant. Voice Vote: Aye, 2; No, 0; Motion passed.
- c. Swearing in of Jeffrey Allenspach to the rank of Battalion Chief and David Mayotte to the rank of Lieutenant – Jeffrey Allenspach and David Mayotte were sworn in at the top of the meeting.
- d. As may be brought before the Board of Commissioners.

VI. CLOSED SESSION (If necessary) – Compliant with Open Meetings Act – 5 ILCS 120/2 – No closed session.

VII. OPEN FORUM – AUDIENCE – No audience.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS – Membership renewal notice in the Northern Alliance notice was received. Terri Radek handles the renewals.

IX. ADJOURNMENT: Motion made by Commissioner Mensinger, second by Commissioner Hansen to adjourn. Voice Vote: Aye, 2; No, 0. Motion carried. The meeting adjourned at 1908 hours.

Respectfully submitted,

Michael Mensinger, Secretary