

TRI-STATE BOARD OF FIRE COMMISSIONERS
MONTHLY BUSINESS MEETING
Held Tuesday, September 8, 2020 at 4:30 p.m.
10S110 Madison Street, Burr Ridge, IL

- I. CALL MEETING TO ORDER
 - a. Roll Call
The meeting was called to order at 1630 hours by Commissioner Hansen. Roll Call: Commissioner Michael Mensinger, Commissioner William Thomas. Also Present: Fire Chief Sam Molinaro and Jacqueline M. Timmons, Recording Secretary.
 - b. The Pledge of Allegiance – The Pledge of Allegiance was recited.
- II. APPROVAL OF MEETING MINUTES
 - a. Regular Meeting minutes of Tuesday, August 11, 2020. A motion was made by Commissioner Thomas to approve the minutes of the August 11, 2020, Regular Meeting as presented, second by Commissioner Mensinger. Voice Vote: Aye, 3; No. 0. Motion passed, 3-0.
- III. COMMUNICATIONS
 - a. Correspondence – Fire Call magazines were received for the Commissioners. Ryan Walsh resigned and his last day is today. The three firefighters that were hired just passed probation. Letters are for the files.
 - b. Invoices and bills – An invoice for \$25.00 was received from Jacqueline Timmons, Recording Secretary, for the August 11, 2020, meeting and preparation of the minutes. Commissioner Mensinger made a motion to approve the invoice and submit for payment, second by Commissioner Hansen. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 3-0.
- IV. OLD BUSINESS
 - a. Candidate hiring process – No. 43, Candidate Ryan Dobowski has not replied to recent communications to see if he wishes to continue in the process. A registered letter will be sent. Candidate No. 36 is still waiting to take the paramedic test and possibly still has ride time to do.
 - b. New candidate testing list status – The application went live approximately August 14th. It will remain open until 4:00 p.m., September 10, 2020. There are currently 21 applicants. Amy Eitapence will give the final number of applicants to Commissioner Hansen. The written exam has to be completed by October 10th.
- V. NEW BUSINESS
 - a. Start process for new Battalion Chief test – Mark Reynolds is retiring. Notice will be sent out and they will have a week or so to sign up. In looking at the job eligibility requirements, there are three or four eligible candidates. It should be a one-day process. When Jeff Allenspach is promoted at the next meeting, the current list will be exhausted. Commissioner Hansen will contact Steve Hale regarding Battalion Chief test. They will have 90 days once the study material is received. That puts it around January 2021 when the test will be given.
 - b. As may be brought before the Board of Commissioners.
- VI. CLOSED SESSION (If necessary) – Compliant with Open Meetings Act – 5 ILCS 120/2 – No closed session.

- VII. OPEN FORUM – AUDIENCE – No audience.
- VIII. BOARD MEMBER QUESTIONS AND COMMENTS – No comments.
- IX. ADJOURNMENT: Motion made by Commissioner Mensinger, second by Commissioner Hansen to adjourn. Voice Vote: Aye, 3; No, 0. Motion carried. The meeting adjourned at 1640 hours.

Respectfully submitted,

Michael Mensinger, Secretary