

TRI-STATE BOARD OF FIRE COMMISSIONERS
MONTHLY BUSINESS MEETING
Held Tuesday, June 9, 2020 at 4:30 p.m.
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a. Roll Call

The meeting was called to order at 1630 hours by Commissioner Cheryl Hansen. Roll Call: Commissioner Michael Mensinger, Commissioner William Thomas. Also Present: Fire Chief Sam Molinaro; and Jacqueline M. Timmons, Recording Secretary.

b. The Pledge of Allegiance – The Pledge was recited.

II. APPROVAL OF MEETING MINUTES

a. Regular Meeting minutes of Tuesday, May 12, 2020. A motion was made by Commissioner Mensinger to approve the minutes of the May 12, 2020, Regular Meeting with noted corrections, second by Commissioner Thomas. Voice Vote: Aye, 3; No. 0. Motion passed, 3-0.

III. COMMUNICATIONS

a. Correspondence – No correspondence.

b. Invoices and bills – An invoice for \$25.00 was received from Jacqueline Timmons, Recording Secretary, for the May 12, 2020, remote meeting and preparation of the minutes. Commissioner Mensinger made a motion to approve the invoice and submit for payment, second by Commissioner Hansen. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 3-0.

IV. OLD BUSINESS

a. New candidate testing list – If the three candidates that are currently in the process right now, there will be seven candidates remaining on the Eligibility List. The List is good until May 20, 2021. The testing process can begin after the first of the year unless the List is exhausted earlier.

b. Candidate hiring process update – Candidates 34, 35, and 37 have completed their background checks. They are scheduled to go to C.O.P.S. and F.I.R.E. Personnel Testing Services for their psychological examinations and polygraph tests in the next ten days. They will get a quick verbal feedback and a written report for the Commissioners to review shortly thereafter.

V. NEW BUSINESS

a. Discussion and possible action concerning the use of C.O.P.S. and F.I.R.E. Personnel Testing Services regarding pre-employment polygraphs & psychological examinations. Chief Molinaro asked that V(a) be brought forward before IV(b). Chief Molinaro has attempted to contact the current polygraph service provider and there had been no response. They finally responded that they will begin seeing clients July 7th. Chief Molinaro explained that the District cannot wait that long. It is paying out too much in overtime. Commissioner Hansen spoke with Attorney John Murphey from Odelson, Sterk, Murphey, Frazier & McGrath, and Mr. Murphey said under the current circumstances, the Commissioners can switch and use other companies for the polygraphs and psychological examinations for these

- candidates. Commissioner Thomas made a motion, seconded by Commissioner Mensinger to use C.O.P.S. and F.I.R.E. out of Schaumburg to conduct the polygraphs and psychological examinations of Candidates Nos. 34, 35 and 37. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.
- b. Discussion and possible action regarding the hiring of 3 probationary FF/PMs – Paul Bukowski will be leaving and Chief Molinaro would like to have a replacement before he is officially off the books. It will be discussed at the upcoming Trustees meeting and Chief Molinaro hopes that he will be given leeway to do that to save the District some money. Pending the results of the polygraphs and psychological examinations, their medical exams and approval by the Board of Trustees, Commissioner Thomas made a motion, second by Commissioner Mensinger, that Candidates Nos. 34, 35, and 37 be given a conditional offer of employment.
 - c. Nomination and election of Officers for the Board – Commissioner Mensinger made a motion to nominate Commissioner Hansen to serve as Chairman, second by Commissioner Thomas. Voice Vote: Aye, 3; No, 0. Motion passed. 3-0. Commissioner Thomas made a motion to nominate Commissioner Mensinger to serve as Secretary, second by Commissioner Hansen. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.
 - d. As may be brought before the Board of Commissioners.
- VI. CLOSED SESSION (If necessary) – Compliant with Open Meetings Act – 5 ILCS 120/2 – No closed session.
- VII. OPEN FORUM – AUDIENCE – No audience.
- VIII. BOARD MEMBER QUESTIONS AND COMMENTS – Commissioner Mensinger asked if the C.O.P.S. and F.I.R.E. had good references. Chief Molinaro spoke to DuPage County Fire Chiefs and Illinois Fire Chiefs. He was given names of several companies. He spoke to all of them. With the turnaround time and the cost, C.O.P.S. and F.I.R.E. were the best choice.
- X. ADJOURNMENT: Motion made by Commissioner Mensinger, second by Commissioner Thomas to adjourn. Voice Vote: Aye, 3; No, 0. Motion carried. The meeting adjourned at 1646 hours.

Respectfully submitted,

Michael Mensinger, Secretary