

TRI-STATE BOARD OF FIRE COMMISSIONERS
MONTHLY BUSINESS MEETING
Held Tuesday, March 10, 2020 at 6:30 p.m.
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a. Roll Call

The meeting was called to order at 1830 hours by Commissioner Cheryl Hansen. Roll Call: Commissioner Michael Mensinger, Commissioner William Thomas. Also Present: Fire Chief Sam Molinaro, Deputy Chief Patrick Brenn.

b. The Pledge of Allegiance – The Pledge of Allegiance was recited.

A motion was made by Commissioner Hansen to bring item V(a) to the top of the agenda, second by Commissioner Mensinger. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0. Firefighter/paramedic candidate Angelo Circo was sworn in. Commissioner Hansen made a motion to pause the meeting to allow for photographs and refreshments, second by Commissioner Mensinger. Voice Vote: Aye, 3; No, 0. The meeting was suspended at 1837 hours. Commissioner Hansen made a motion to resume the Regular Meeting, second by Commissioner Thomas. Voice Vote: Aye, 3; No, 0. Motion passed. The meeting resumed at 1847 hours.

II. APPROVAL OF MEETING MINUTES

- a. Regular Meeting minutes of Tuesday, February 11, 2020. A motion was made by Commissioner Thomas to approve the minutes of the February 11, 2020, Regular Meeting with corrections, second by Commissioner Mensinger. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.

III. COMMUNICATIONS

- a. Correspondence – Daniel Smith and Bradley Christensen have successfully passed their probationary period. Letters were given to the Commissioners for their files. Two resignation letters were submitted, one from Austin Cruse and one from Christopher Vaval. Engineer Paul Bukowski is retiring effective August 16th, but he is using accumulated sick time, so his last day working will be May 1st.

- b. Invoices and bills – An invoice was received from CLS Background Investigations in the amount of \$315.95 for candidate Justin Tardy, No. 34. Commissioner Thomas made a motion to approve the invoice and submit for payment, second by Commissioner Mensinger. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 3-0. An invoice for \$25.00 was received from Jacqueline Timmons, Recording Secretary, for the February 11, 2020, meeting and preparation of the minutes. Commissioner Mensinger made a motion to approve the invoice and submit for payment, second by Commissioner Thomas. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 3-0.

IV. OLD BUSINESS

- a. Candidate hiring decisions – There are two openings. Two candidates are being processed, Nos. 34 and 35. The Commissioners reviewed No. 34, Justin Tardy's, background and fingerprint results and the Commissioners were okay with him continuing in the process. Theodore Polygraph has been contacted today and they

will contact Justin Tardy to schedule his polygraph and psychological evaluation with Dr. Wolfe. No. 35, Benjamin Fought, went for his background interview and they are conducting his background check. That should come back within the next five or six business days and Chief Molinaro will send that to the Commissioners for their review. They will review and determine if he is okay to proceed in the process. No. 36, Trevor Noonan, is in paramedic school. He won't get out until May or June. Chief Molinaro is planning to ask the Trustees if he can process a candidate to replace Paul Bukowski and possibly start him as soon as possible since they are paying so much overtime. So No. 37, Luke Kulton, has been sent for fingerprinting. Then Nos. 36 and 38 to 43 will still be available on the List.

V. NEW BUSINESS

- a. Swearing in of Probationary Firefighters/EMT-P's – Angelo Circo was sworn in at the top of the agenda.
- b. As may be brought before the Board of Commissioners – The current List needs to be exhausted, but the Commissioners will start preparing for the next testing phase. Commissioner Hansen will get in touch with IO Solutions to discuss test details. Some things Kristen did were not done as part of the next testing. Chief Molinaro will have Terri Radek contact candidates to see if they are still interested if an opening becomes available. Candidate No. 1 declined the job. No. 8, Dillon Howell, declined. Candidate No. 15, Lauren Medendorp, is working somewhere else. Nos. 13, 15, and 16 passed; Nos. 17 and 18 the Commissioners passed; Nos. 20, 21, 25, 26, and 27 declined. No. 28 never responded to any attempts to contact him. Nos. 29, 30, and 31 declined. No. 33 was sent for background and fingerprint and then never showed up for his appointment with Dr. Wolfe. He is a decline. For next month's agenda, the Commissioners will discuss hiring and revisit testing.

VI. CLOSED SESSION (If necessary) – Compliant with Open Meetings Act – 5 ILCS 120/2 – No closed session.

VII. OPEN FORUM – AUDIENCE – No audience.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS – None.

IX. ADJOURNMENT: Motion made by Commissioner Hansen, second by Commissioner Mensinger to adjourn. Voice Vote: Aye, 3; No, 0. Motion carried. The meeting adjourned at 1905 hours.

Respectively submitted,

Michael Mensinger, Secretary