

TRI-STATE BOARD OF FIRE COMMISSIONERS  
MONTHLY BUSINESS MEETING  
Held Tuesday, December 10, 2019 at 6:30 p.m.  
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a. Roll Call

The meeting was called to order at 1830 hours by Commissioner Cheryl Hansen. Roll Call: Commissioner Michael Mensinger, Commissioner William Thomas. Also Present: Fire Chief Sam Molinaro, Deputy Chief Patrick Brenn, Jeffrey Allenspach, and Jeff Farnsworth.

- b. The Pledge of Allegiance – The Pledge of Allegiance was recited. A motion was made by Commissioner Hansen to bring item V(a) to the top of the agenda, second by Commissioner Mensinger. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0. Firefighter candidates Christopher Vaval and Keith Jurek were sworn in. Commissioner Hansen made a motion to suspend the meeting to all for photographs and refreshments, second by Commissioner Mensinger. Voice Vote: Aye, 3; No, 0. The meeting was suspended at 1834 hours. Commissioner Mensinger made a motion to resume the Regular Meeting, second by Commissioner Thomas. Voice Vote: Aye, 3; No, 0. Motion passed. The meeting resumed at 1853 hours.

II. APPROVAL OF MEETING MINUTES

- a. Regular Meeting minutes of Tuesday, November 12, 2019. A motion was made by Commissioner Thomas to approve the minutes of the November 12, 2019, Regular Meeting with the noted corrections, second by Commissioner Hansen. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0. A motion was made by Commissioner Thomas to accept the minutes of the Closed Session with the noted changes, second by Commissioner Hansen. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.

III. COMMUNICATIONS

- a. Correspondence – No correspondence.

- b. Invoices and bills – an invoice for \$37.50 was received from Jacqueline Timmons, Recording Secretary, for transcribing the minutes of the November 12, 2019, meeting. Commissioner Thomas made a motion to approve the invoice as corrected and submit for payment, second by Commissioner Hansen. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 3-0. An invoice was received from Dr. Jerry B. Wolfe in the amount of \$650 for two psychological evaluations. Commissioner Mensinger made a motion to approve and submit for payment, second by Commissioner Thomas. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 3-0. An invoice was received from Theodore Polygraph for \$1,050 for polygraph exams and background checks on candidates Patrick Reynolds and Steven Whited. Commissioner Mensinger made a motion to approve the invoice and submit for payment, second by Commissioner Thomas. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 3-0.

IV. OLD BUSINESS

- a. Discuss status of new lieutenant promotional exam – Commissioner Molinaro gave Commissioner Hansen the packet with copies of the ascertained merit claims. The current status was included in the packet. Every portion has to be posted per the statute. The Assessment Center will be next followed by the Written Exam. Chief Molinaro does not believe any of the candidates are veterans, so there should not be veteran's points. The process should be completed sometime in January.
- b. Candidate hiring decisions – Chief Molinaro is requesting permission to hire candidate No. 23, Patrick Reynolds, with a start date of January 2, 2020. Commissioner Hansen made a motion to approve the hiring of candidate No. 23, Patrick Reynolds, with a start date of January 2, 2020, second by Commissioner Thomas. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0. There had been discussion previously on candidate No. 24's paperwork, Steven Whited. Candidate No. 14, Christopher Adrian, does not have his paramedic license yet. He is next on the list if he gets his paramedic license before the next opening. Candidate No. 24 has been through the process except for his physical examination. Neither candidates have been interviewed. The Commissioners are fine with moving forward with Candidate No. 14 (Christopher Adrian). If there is an opening, he will be sent for a physical.

V. NEW BUSINESS

- a. Swearing in of Probationary Firefighters/EMTs – Firefighter candidates Christopher Vaval and Keith Jurek were sworn in at the beginning of the meeting.
- b. Commissioners meeting schedule for 2020 – Commissioner Mensinger made a motion to accept the meeting schedule for 2020, second by Commissioner Thomas. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.
- c. As may be brought before the Board of Commissioners – No new business.

VI. CLOSED SESSION (If necessary) – Compliant with Open Meetings Act – 5 ILCS 120/2  
No closed session.

VII. OPEN FORUM – AUDIENCE – Firefighter Jeff Farnsworth thanked the Commissioners for their hard work.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS – Commissioner Mensinger mentioned that one of the trustees would have preferred that new firefighters go through their probationary period of one year and then they are sworn in. The Trustee asked if the District would be legally bound because they are probationary. Chief Molinaro does not believe that swearing them in has any legal statutory effect. Currently they get a candidate badge, and then if they pass the probation period, they receive a letter stating they are now a full-time firefighter and they receive a new badge with a number.

X. ADJOURNMENT: Motion made by Commissioner Hansen, second by Commissioner Mensinger to adjourn. Voice Vote: Aye, 3; No, 0. Motion carried. The meeting adjourned at 1910 hours.

Respectfully Submitted,

Michael Mensinger, Secretary