

TRI-STATE BOARD OF FIRE COMMISSIONERS
MONTHLY BUSINESS MEETING
Held Tuesday, October 8, 2019 at 6:30 p.m.
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a. Roll Call

The meeting was called to order at 1830 hours by Commissioner Cheryl Hansen. Roll Call: Commissioner Michael Mensinger, Commissioner William Thomas. Also Present: Fire Chief Sam Molinaro, Deputy Chief Patrick Brenn, and Jacqueline M. Timmons, Recording Secretary.

b. The Pledge of Allegiance – The Pledge of Allegiance was recited.

Commissioner Hansen made a motion to move item V (a), Swearing in of probationary Firefighters/EMTs to the front of the meeting, second by Commissioner Mensinger. Voice Vote: Aye, 3; No, 0. Motion passed. Kathryn E. Hoffman, Ryan T. Walsh, Nicholas J. Charlton, Jesse L. Daniel, and Austin J. Cruse were sworn in. A motion was made by Commissioner Hansen to pause the meeting to allow for photos and refreshments, second by Commissioner Thomas. The meeting was suspended at 1836 hours. Commissioner Hansen made a motion to resume the meeting, second by Commissioner Mensinger. The meeting resumed at 1902 hours.

II. APPROVAL OF MEETING MINUTES

- a. Regular Meeting minutes of Tuesday, September 10, 2019. A motion was made by Commissioner Thomas to approve the minutes of the September 10, 2019, Regular Meeting with the noted corrections, second by Commissioner Hansen. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.

III. COMMUNICATIONS

- a. Correspondence – No correspondence.

- b. Invoices and bills – An invoice was received from Theodore Polygraph Services in the amount of \$525 for polygraph and background on Brandon Cymerman. A motion was made by Commissioner Thomas, second by Commissioner Mensinger to approve the invoice and submit for payment. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 3-0. An invoice was received from Jacqueline M. Timmons, Recording Secretary, in the amount of \$25 for the September 10, 2019, meeting and preparation of the minutes. A motion was made by Commissioner Thomas, second by Commissioner Mensinger to approve the invoice and submit for payment. Roll Call Vote: Commissioner Mensinger, yes; Commissioner Thomas, yes; Commissioner Hansen, yes. Motion passed, 3-0.

IV. OLD BUSINESS

- a. Discuss status of new lieutenant promotional exam – The orientation sessions are Thursday and Friday, October 10 and 11 at 9:00-10:30 a.m., two sessions as per contract. Mr. Hale will be present. Notice was given to candidates to submit for merit points. The Assessment Center and the Written Exam are scheduled.

- V. NEW BUSINESS
- a. Swearing in of probationary Firefighters/EMT's – The swearing in ceremony was done at the beginning of the meeting.
 - b. As may be brought before the Board of Commissioners – Cory Westphall resigned. He worked six days and decided to go to Oswego. Another firefighter, Matthew Las, who worked six months, left to work in Naperville. With Don Bulat's retirement, there are three openings. Candidate Nos. 14, 17, 18, and 19 are currently being processed with the hope of getting three hires. They have gone for fingerprinting and are now going for background checks and psychological tests.
- VI. CLOSED SESSION (If necessary) – Compliant with Open Meetings Act – 5 ILCS 120/2
A motion was made by Commissioner Hansen, second by Commissioner Mensinger to adjourn to closed session pursuant to (5 ILCS 120/2) (Sec. 2 – (c), (1), The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body to determine its validity, as well as minutes, previous session. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0. The meeting adjourned to Closed Session at 1909 hours.
- VII. REGULAR MEETING RESUMED – The Regular Meeting resumed at 1925 hours. A motion was made by Commissioner Thomas to take a pass on candidate No. 13, Brandon Cymerman, second by Commissioner Mensinger. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0. A certified letter will be sent to him. Candidate No. 20 will be sent for processing.
- VIII. OPEN FORUM – AUDIENCE – No audience.
- IX. BOARD MEMBER QUESTIONS AND COMMENTS – No comments.
- X. ADJOURNMENT: Motion made by Commissioner Thomas, second by Commissioner Mensinger to adjourn. Voice Vote: Aye, 3; No, 0. Motion carried. The meeting adjourned at 1931 hours.

Respectfully Submitted,

Michael Mensinger, Secretary