

TRI-STATE BOARD OF FIRE COMMISSIONERS
MONTHLY BUSINESS MEETING
Held Tuesday, August 13, 2019 at 6:30 p.m.
10S110 Madison Street, Burr Ridge, IL

- I. CALL MEETING TO ORDER
 - a. Roll Call
The meeting was called to order at 1830 hours by Commissioner Michael Mensinger. Roll Call: Commissioner Michael Mensinger, Commissioner William Thomas. Commissioner Hansen was absent due to a family emergency. Also Present: Fire Chief Sam Molinaro and Deputy Chief Pat Brenn.
 - b. The Pledge of Allegiance – The Pledge of Allegiance was recited.
At that point, Commissioner Mensinger made a motion, seconded by Commissioner Thomas to bring forward item V (a), Swearing in of Probationary Firefighters/EMT's. Voice Vote: Aye, 2; No, 0. Motion passed. Probationary Firefighters/EMT's Robert Gill, Grant Van Buren, and Thomas Guttello were sworn in. The meeting was suspended at 1836 hours to allow for photos and cake. Commissioner Mensinger made a motion to resume the regular meeting, seconded by Commissioner Thomas. Voice Vote: Aye, 2; No, 0. Motion passed. The regular meeting resumed at 1855 hours.
- II. APPROVAL OF MEETING MINUTES
 - a. Regular Meeting minutes of Tuesday, July 9, 2019. A motion was made by Commissioner Thomas to approve the minutes of the July 9, 2019, Regular Meeting, seconded by Commissioner Mensinger. Voice Vote: Aye, 2; No. 0. Motion passed, 2-0. Minutes were approved as written for posting.
- III. COMMUNICATIONS
 - a. Correspondence – The Fire Guard (summer 2019 issue of the northern Illinois Alliance of Fire Protection Districts) was received. Commissioner Mensinger noted that the NIAFPD issue was also available via email.
 - b. Invoices and bills – An invoice was received from Jacqueline Timmons, Recording Secretary, in the amount of \$25 for the Regular Meeting of July 9, 2019 and preparation of minutes. Motion made by Commissioner Thomas, seconded by Commissioner Mensinger to approve the invoice and submit for payment. Roll Call Vote: Commissioner Thomas, yes; Commissioner Mensinger, yes. Motion passed, 2-0. Two invoices were received from Theodore Polygraph totaling \$1,575 for the polygraphs and background checks for firefighter candidates Dillon Howell, Kathryn Hoffman, and Jesse Daniel. Commissioner Mensinger made a motion to approve and pay the invoices, seconded by Commissioner Thomas. Roll Call Vote: Commissioner Thomas, yes; Commissioner Mensinger, yes. Motion passed, 2-0.
- IV. OLD BUSINESS
 - a. Discuss status of new lieutenant promotional exam. As Commissioner Hansen was not at the meeting, Chief Molinaro suggested that this discussion be tabled until the next meeting. Discussion was tabled.
- V. NEW BUSINESS – None
- VI. CLOSED SESSION (If necessary) – No closed session.
- VII. FORUM – AUDIENCE – No questions or comments from the audience.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS

Commissioner Thomas asked Chief Molinaro for status of the Lieutenant Promotional exam and future hiring. Chief Molinaro stated that 5 people had signed up for the Lieutenant Promotional exam. With input from Resource Management Associates, a reading list is being prepared for the candidates to review. Chief also stated that the next 6 candidates – Kathryn Hoffman, Ryan Walsh, Nicholas Charlton, Jesse Daniel, Austin Cruse, and Cory Westphall – will be brought in for interviews. If all goes well, these candidates will begin work on September 23, 2019. These hires would fully cover the Silver Spanner program that was being phased out. Chief Molinaro said that the next 3 candidates – Brandon Cymerman, Christopher Adrian, and Mathew Wingfield – will be sent for fingerprinting and background checks. Candidates 1, 2, 8, and 15 will not be continuing in the hiring process.

IX. ADJOURNMENT

Business having been completed, Commissioner Mensinger made a motion, seconded by Commissioner Thomas to adjourn the meeting. Voice Vote: Aye, 2; No, 0. Motion carried. The meeting adjourned at 1902 hours.

Respectfully Submitted,

Michael Mensinger, Secretary