

TRI-STATE BOARD OF FIRE COMMISSIONERS
MONTHLY BUSINESS MEETING

Held Tuesday, April 9, 2019 at 4:30 p.m.
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a. Roll Call

The meeting was called to order at 1630 hours by Commissioner Cheryl Hansen. Roll Call: Commissioner Michael Mensinger, Commissioner William Thomas. Also Present Firefighters Dave Davis and Rick Armentano.

b. The Pledge of Allegiance – The Pledge of Allegiance was recited.

II. APPROVAL OF MEETING MINUTES

- a. Regular Meeting minutes of Tuesday, March 12, 2019. A motion was made by Commissioner Hansen, second by Commissioner Mensinger to approve the minutes of the March 12, 2019, Regular Meeting as presented. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.

III. COMMUNICATIONS

- a. Correspondence – Commissioner Hansen received an e-mail from Chief Molinaro that there is a credit from IO Solutions for the application process. Chief Molinaro asked if there was a credit for 2017. Commissioner Hansen contacted Amy Eitapence at IO Solutions. There was a credit for 2017 in the amount of \$728. IO Solutions is going to issue a check in the amount of \$1428, which includes the current credit of \$700.
- b. Invoices & bills –An invoice was received from Jacqueline M. Timmons, Recording Secretary, in the amount of \$25.00 for the Regular meeting and preparation of the minutes for the March 12, 2019, meeting. A motion was made by Commissioner Hansen, second by Commissioner Thomas to approve the invoice and submit for payment. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 3-0.

IV. OLD BUSINESS

- a. New firefighter hires for April 2019 – Chief Molinaro e-mailed the Commissioners. No. 35, Johnny Connors, had fingerprints done. They came back good. He is being sent to Theodore Polygraph for background and polygraph. He was interviewed this past Tuesday. No. 36, Brian Schick, took his first pass. He will be contacted one more time after the current list is exhausted.
- c. Hiring process for 2019 Eligibility List – the deadline for applications was extended an additional week. There were 74 applications. Commissioner Hansen contacted IO Solutions and Steve Hale and asked if they could still proceed in the timelines if it was extended by an additional week. They both said yes, so there were 26 more applications during that additional week. So there were 100 applications, 7 were ineligible because they missed something in their application. The test will be given on Saturday. The doors will open at 7:30 a.m. Orientation begins at 8:00 a.m. followed by the test. Chief Molinaro will give a PowerPoint presentation and Union President Don Bulat will speak on behalf of the Local. The test is given over two hours and Steve Hale will need to leave by 11:00. Dates were set for the interviews.

They will receive their interview appointment date and time at the test if they pass. Candidates will be by number and not name.

- V. NEW BUSINESS
 - a. Review of Background Check/Lie Detector Service Providers – The Commissioners will search for a company or other options for quicker turnaround time for the background checks, fingerprinting and polygraphs. Commissioner Hansen said they use Background Resources out of Plainfield. Other Districts can be contacted to see who they use and can ask Steven Hale for recommendations.
 - b. Review of Interview Process – They will begin at 4:30. Commissioners should be there by 4:00 so Steve Hale can prep them on what the questions are and how the process goes. There will be five at a time. Commissioners will take notes and will create a composite sheet on each candidate.
 - c. As may be brought before the Board.
- VI. CLOSED SESSION (If necessary) – No closed session.
- VII. OPEN FORUM – AUDIENCE - Arlington Heights used a Hinsdale based company at York and Ogden to do their background checks.
- VIII. BOARD MEMBER QUESTIONS AND COMMENTS – Commissioner Mensinger commented that a friend who is with Long Island said they have purchased two Rosenbauers fire engines. Pierce are used at Tri-State.
- IX. ADJOURNMENT: Motion made by Commissioner Thomas, second by Commissioner Mensinger to adjourn. Voice Vote: Aye, 3; No, 0. Motion carried. The meeting adjourned at 1658 hours.

Respectfully Submitted,

Michael Mensinger, Secretary