

TRI-STATE BOARD OF FIRE COMMISSIONERS  
MONTHLY BUSINESS MEETING  
Held Tuesday, January 8, 2019 at 6:30 p.m.  
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a. Roll Call

The meeting was called to order at 1633 hours by Commissioner Cheryl Hansen. Roll Call: Commissioner Michael Mensinger, Commissioner William Thomas. Also Present: Fire Chief Sam Molinaro; Deputy Chief Patrick Brenn; Jacqueline M. Timmons, Recording Secretary.

- b. The Pledge of Allegiance – The colors were presented by the Tri-State Local 3165 Color Guard. The Pledge of Allegiance was recited. Firefighters Michael Gay and Michael Smego were each sworn in. Commissioner Hansen made a motion to suspend the meeting to allow the families to have cake and refreshments and to take photos, second by Commissioner Mensinger. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0. The meeting was suspended at 1840 hours and resumed at 1914 hours.

II. APPROVAL OF MEETING MINUTES

- a. Regular Meeting minutes of Tuesday, December 4, 2018. A motion was made by Commissioner Thomas, second by Commissioner Mensinger to approve the minutes of the December 4, 2018, Regular Meeting as presented. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.  
A motion was made by Commissioner Thomas to accept the minutes of the Closed Session on December 4, 2018, second by Commissioner Mensinger with noted changes. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.  
Special Meeting minutes of December 18, 2018. A motion was made by Commissioner Thomas, second by Commissioner Mensinger to accept the Special meeting minutes with the noted changes. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0

III. COMMUNICATIONS

- a. Correspondence – A letter was received from firefighter candidate Patrick Link declining a position with Tri-State.
- b. Invoices & bills – An invoice was received from Jacqueline M. Timmons, Recording Secretary, in the amount of \$50 for the Regular meeting and Closed Session and preparation of the minutes for the December 4, 2018, meeting. A motion was made by Commissioner Hansen, second by Commissioner Mensinger to approve the invoice and submit for payment. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye; Motion passed, 3-0. An invoice was received from Jacqueline M. Timmons, Recording Secretary, in the amount of \$50 for the Special meeting and preparation of the minutes for the December 18, 2018, meeting. A motion was made by Commissioner Hansen, second by Commissioner Mensinger to approve the invoice and submit for payment. Roll Cal Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 3-0. An invoice was paid to Resource Management in the amount of \$1,540 for the Battalion

Chief testing. It was an unpaid invoice from September. Commissioner Hansen made a motion to approve the check that was paid to Resource Management, second by Commissioner Mensinger. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. An invoice was received from Attorney John Murphey, Rosenthal Murphey Coblentz & Donahue, in the amount of \$245.36 for West Law Research in October. Commissioner Mensinger made a motion to approve and submit for payment, second by Commissioner Thomas. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 3-0. A motion was made by Commissioner Thomas to pay an invoice to Theodore Polygraph not to exceed \$200 for the polygraph exam of T. J. Touhy, second by Commissioner Mensinger. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 3-0.

#### IV. OLD BUSINESS

- a. Swearing in of Firefighters Michael Gay and Michael Smego – a motion was made by Commissioner Hansen, second by Commissioner Mensinger to move the swearing in ceremony to the top of the agenda. Voice vote: Aye, 3; No, 0. Motion passed, 3-0.
- b. Revision of Tri-State Commissioner rules. The Commissioners met with Attorney Murphey to go over the revisions. Commissioner Hansen again met with Attorney Murphey to clarify some of the changes. Commissioner Hansen discussed the noted corrections. Attorney Murphey will make the final corrections and the Rules can be approved with the changes and testing can move forward. Commissioner Thomas made a motion to accept the Commissioner Rules and Regulations as revised and with noted corrections, second by Commissioner Mensinger. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 3-0.

#### V. NEW BUSINESS

- a. Firefighter Testing – 2019.
- b. New firefighter hires for January 2019. Candidate 31, Matthew Las, is currently in the process. He was sent for background check on January 4<sup>th</sup>. The plan is to hire all four candidates as soon as the processing is complete. That leaves candidates 32 through 37 with six openings. They will be contacted in March to see if they wish to continue in the process. Amy is now the contact again at IO Solutions. The process worked well using both IO Solutions and Resource Management. IO Solutions will handle the application process and Resource Management will conduct the test. The application should be posted seven or eight weeks. The prerequisite on the application should state Paramedic at the time of appointment. Commissioner Hansen will contact Attorney John Murphey about the verbiage for the residency Requirement, 5 years and 5 points. The application fee can remain at \$35. There was discussion of preference points with a maximum of 16. The application will be online with the list of necessary documents. The residency points will be given if they have residency at time of hire and must remain in district for five years. If a candidate receives 5 points because of residency and then is out of district at the time of hire, they will be disqualified and off the list. If the candidate opts to use the 5 points for residency, they must remain in the district and be in district at the time

of hire. The testing process will be started as soon as possible. June and July there will be three and three. The current four in the process once hired will make 9 out of the 15 hires. The goal is to have a new Eligibility List ready by June and will be posted once the current List is exhausted.

- VI. CLOSED SESSION (If necessary) – No Closed Session necessary.
- VII. OPEN FORUM – AUDIENCE - Firefighter Rick Armentano said he only tested a few years ago and asked about the term “valid” CPAT as in his understanding they had a six month or one year expiration date. Commissioner Hansen said it is one year now.
- VIII. BOARD MEMBER QUESTIONS AND COMMENTS – Badges were ordered for the next group of firefighters to be sworn in. The swearing in ceremonies can be done in groups by hire: Veselka and Gallagher in February; Nolan, Hicks and Paver in March; Mayotte, Lopez and Jandt in April. Commissioner Mensinger will not be available for the February 12<sup>th</sup> meeting date. That leaves Christensen, Brockway, Touhy and Las and the next set of hires.
- IX. ADJOURNMENT: Motion made by Commissioner Thomas, second by Commissioner Hansen to adjourn, second. Voice Vote: Aye, 3; No, 0. Motion carried. The meeting adjourned at 2005 hours.

Respectfully Submitted.

Michael Mensinger, Secretary