

TRI-STATE BOARD OF FIRE COMMISSIONERS
SPECIAL MEETING
Held Tuesday, December 18, 2018 at 5:00 p.m.
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a. Roll Call

The meeting was called to order at 1715 hours by Commissioner Cheryl Hansen. Roll Call: Commissioner Michael Mensinger, Commissioner William Thomas. Also Present: Deputy Fire Chief Patrick Brenn, Jacqueline M. Timmons, Recording Secretary, and Attorney John Murphey.

b. The Pledge of Allegiance – The Pledge of Allegiance was recited.

II. OLD BUSINESS

a. Meeting with attorney to discuss suggested revisions to the Tri-State Commissioner rules and regulations. Attorney Murphey said that the State is strict on the Illinois Open Meetings Act compliance. When there is discussion of personnel for a Closed Session, Mr. Murphey said it should state employment matters per Section 2(c)(1) of the Open Meetings Act.

Chapter 2 (f), even in a Special Meeting there needs to be a Public Comment section. It can be limited to the subject matter of the Special Meeting. The order of business is the same as any regular meeting. It should be for all meetings. The rules say regular meetings.

Under the Open Forum, on a Special Meeting agenda, it can state “limited to the subject matters of the Special Meeting.” The agenda shown in the rules should state for any Regular Meeting. Chapter II, Section 6, under hiring, it should dovetail the statute. Mr. Murphey will draft language on hiring. Commissioner Hansen stated in Chapter II, Section 3, the Board wants to add “must have a valid Office of the Fire Marshal Firefighter II or Basic at the time of application.” Mr. Murphey said that is fine. “Regularly constituted,” put “municipal” in. It would state, “has previous employment status as a firefighter in a regularly constituted municipal fire department or a fire protection district.” Change the “of” to “or”.

There is another exception for people in the armed forces. That should be put in the Veterans exception. Some language needs to be updated to conform with current statutes. Mr. Murphey will make the necessary changes and send with tracking format to the Commissioners. On page 8 under 9(c), everything after the word “lottery” should be stricken. Back on page 5, Notice of Examinations, add “advertised in other media as determined by the Commission.” Section 2(b), the applications go to a third party.

Mr. Murphey will change (b) to a statement of “time and place the exam will be held, application requirements and deadlines.” The last sentence under (g) “notification may be sent” is not needed. The “five days” is fine, but “certified mail” can be removed. On page 10, on (b) the “not to exceed” should be changed

to “of”. “... probationary period of 12 months” is how it should read. The Board of Fire Commissioners is now out of the probationary firefighter termination. It can be the Fire Chief, District Trustee or Union Representative may decide if a person should not continue after probation, under 5.1(b) of the Collective Bargaining Agreement. (d) states “may be dismissed by the Board upon the recommendation of the Fire Chief.” That can stay. Chapter IV, promotions are covered by the Act. It can cross reference the Collective Bargaining Agreement and state both may change from time to time. Page 12, under Promotional Vacancies, the last paragraph, Section 3 is not needed. It is covered by the CBA. On page 10, Section 12 can be deleted. It is a requirement for application. On page 17, Section 12, there are no rules the Board of Fire Commissioners have governing the conduct of personnel. It can be deleted. Sections 14 and 15 are fortuitous. The Commissioners do not supervise. They can be removed. Chapter VII, Section 1 can be removed. It is similar to the previous two. Section 5, Mr. Murphey will make the “military” a generic reference, may change from time to time.

III. CLOSED SESSION

(5 ILCS 120/2) (Sec. 2 – (c), (1), The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body to determine its validity, as well as minutes, previous session.

There was no need for a Closed Session.

IV. OPEN FORUM – None

V. BOARD MEMBER COMMENTS AND QUESTIONS

VI. ADJOURNMENT: Motion made by Commissioner Hansen, second by Commissioner Thomas to adjourn, second. Voice Vote: Aye, 3; No, 0. Motion carried. The meeting adjourned at 1812 hours.

Respectfully Submitted.

Michael Mensinger, Secretary