

TRI-STATE BOARD OF FIRE COMMISSIONERS
MONTHLY BUSINESS MEETING
Held Tuesday, December 4, 2018 at 4:30 p.m.
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a. Roll Call

The meeting was called to order at 1631 hours by Commissioner Cheryl Hansen. Roll Call: Commissioner Michael Mensinger, Commissioner William Thomas. Also Present: Fire Chief Sam Molinaro; Jacqueline M. Timmons, Recording Secretary.

b. The Pledge of Allegiance – The Pledge of Allegiance was recited.

II. APPROVAL OF MEETING MINUTES

a. Regular Meeting minutes of Tuesday, November 13, 2018. A motion was made by Commissioner Thomas, second by Commissioner Hansen to approve the minutes of the November 13, 2018, Regular Meeting as corrected. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.

A motion was made by Commissioner Thomas to accept the minutes of the Closed Session on November 13, 2018, second by Commissioner Hansen. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.

III. COMMUNICATIONS

a. Correspondence – No correspondence.

b. Invoices & bills – An invoice was received from Jacqueline M. Timmons, Recording Secretary, in the amount of \$25.00 for the Regular meeting and Closed Session and preparation of the minutes for the November 13, 2018, meeting. A motion was made by Commissioner Hansen, second by Commissioner Mensinger to approve the invoice and submit for payment. Roll Call Vote: Commissioner Hansen, aye; Commissioner Mensinger, aye; Commissioner Thomas, aye; Motion passed, 3-0. An invoice was received from Theodore Polygraph in the amount of \$1,050 for background checks on Paul Giblin and Bradley Christensen. Commissioner Thomas made a motion to approve and submit for payment, second by Commissioner Hansen. Roll Call Vote: Commissioner Hansen, aye; Commissioner Mensinger, aye; Commissioner Thomas, aye. Motion passed, 3-0. An invoice was received from Theodore Polygraph in the amount of \$175 for polygraph exam of Douglas Brockway. Commissioner Thomas made a motion to approve and submit for payment, second by Commissioner Mensinger. Roll Call Vote: Commissioner Hansen, aye; Commissioner Mensinger, aye; Commissioner Thomas, aye. Motion passed, 3-0.

IV. OLD BUSINESS

a. Revision of Tri-State Commissioner rules. The rules discussion was tabled so the Commissioners can schedule Attorney John Murphey to be present at a special meeting or at the January meeting to review his suggestions and recommendations with the Commissioners.

b. New firefighter hires for December – Nos. 4, 5 and 6 were hired November 26th and they started their four-week training working days. They will be on shift December 23rd.

V. NEW BUSINESS

- a. Firefighter Testing – 2019. With the current vacancy and six new hires, the current List will be exhausted or close to it, so a test needs to be scheduled as soon as possible. Nos. 29 and 30 have said yes to continue on in the process and Chief Molinaro sent them for fingerprinting. Firefighter II or Basic should be added as a prerequisite for the next testing and needs to be addressed in the Rules and Regulations. Commissioner Hansen will contact Steve Hale at RMA and IO Solutions. The Rules will need to be adopted first with a change in Chapter 2, Section L or changing K to L and make the new K the Firefighter Basic or Firefighter II prerequisite. The language would state: “Who does not have a valid Illinois Office of the State Fire Marshal Firefighter II or Basic Operations Firefighter (BOF) certification at time of application.” IO Solutions would need to add that to their list of prerequisites. Also adding a new item, “Who does not possess a valid Illinois driver’s license.” It currently states who does not “have.” Change that to “who does not possess.” Also under J, paramedics license, change “have” to “possess”.
- b. New firefighter hires for January 2019 – The District is in the process of hiring Nos. 7-9 out of the total of 15. Chief Molinaro stated they will not start in January as planned because the background checks will not be received in time. Due to a firefighter resignation and one candidate that had an undesirable background check, that takes two more off the Eligibility List. Chief Molinaro’s recommendation is to wait to hire the two candidates who just completed their background checks until February. The Commissioners can proceed with the next two candidates on the List and hiring can be done for all four in February. Touhy and Link have already been sent for fingerprinting and the District is waiting on the reports. Then they will be sent for background checks. After Christmas, Chief Molinaro will send Christensen and Brockway for their entrance physicals.
- c. Board of Commissioner meeting dates and new meeting time for 2019 – Commissioner Hansen made a motion to approve the meeting dates for the 2019 meetings. The dates are as follows: January 8, February 12, March 12, April 9, May 14, June 11, July 9, August 13, September 10, October 8, November 12 and December 10. The time is 1630 hours. Second by Commissioner Thomas. Voice Vote: Ayes, 3; No, 0. Motion passed 3-0.
- d. Discussion and possible action on the dismissal of a Probationary Firefighter/Paramedic – Probationary Firefighter Thomas Cappello resigned effective December 3, 2018.

VI. CLOSED SESSION (If necessary) – Commissioner Hansen made a motion to go into Closed Session, second by Commissioner Mensinger to discuss employment related matters. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0. The meeting recessed to Closed Session at 1713 hours. (5 ILCS 120/2) (Sec. 2 – (c), (1), The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body to determine its validity, as well as minutes, previous session.

- VII. REGULAR MEETING RESUMED – Commissioner Hansen made a motion to resume the Regular Meeting, second by Commissioner Thomas. Voice Vote: Aye, 3; No, 0. Passed, 3-0. The Regular Meeting resumed at 1735 hours.
- VIII. OPEN FORUM – AUDIENCE – None.
- IX. BOARD MEMBER QUESTIONS AND COMMENTS – No questions or comments.
- X. ADJOURNMENT: Motion made by Commissioner Mensinger, second by Commissioner Thomas to adjourn. Voice Vote: Aye, 3; No, 0. Motion carried. The meeting adjourned at 1740 hours.

Respectfully Submitted.

Michael Mensinger, Secretary