

TRI-STATE BOARD OF FIRE COMMISSIONERS
MONTHLY BUSINESS MEETING
Held Tuesday, October 9, 2018 at 4:32 p.m.
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a. Roll Call

The meeting was called to order at 1632 hours by Commissioner Cheryl Hansen. Roll Call: Commissioner Michael Mensinger. Also Present: Fire Chief Sam Molinaro; William Thomas; Jacqueline M. Timmons, Recording Secretary; Firefighter Kevin Kramer.

b. The Pledge of Allegiance – The Pledge of Allegiance was recited.

II. APPROVAL OF MEETING MINUTES

a. Regular Meeting minutes of Tuesday, September 11, 2018. A motion was made by Commissioner Mensinger, second by Commissioner Hansen to approve the minutes of the September 11, 2018, Regular Meeting as corrected. Voice Vote: Aye, 2; No, 0. Motion passed, 2-0.

Chief Molinaro swore in William Thomas as Commissioner.

III. COMMUNICATIONS

a. Correspondence – No communications to the Commissioners. Chief Molinaro received notice that Theodore Polygraph will be raising their rates January 2019. It is informational. It does not look like the rates for the Fire Protection District are changing.

b. Invoices & bills – An invoice was received from Theodore Polygraph Services in the amount of \$1575 for background checks and polygraphs for Stephen Nolan, Steven Paver, and Joseph Hicks. A motion was made by Commissioner Hansen to approve the invoice and submit for payment, second by Commissioner Mensinger. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 3-0. An invoice was received from Theodore Polygraph Services in the amount of \$525 for polygraph exam and background check of Jacob Lopez. A motion was made by Commissioner Hansen to approve the invoice and submit for payment, second by Commissioner Mensinger. Roll Call Vote: Commissioner Mensinger, aye; Commissioner Thomas, aye; Commissioner Hansen, aye. Motion passed, 3-0.

IV. OLD BUSINESS

a. Battalion Chief promotional exam – The exam is done. October 25th will be the candidate review.

b. Review and revision of Tri-State Commissioner Rules – They were sent to Attorney John Murphey. Commissioner Hansen contacted Mr. Murphey. He asked for the document to be sent to him again. Today he requested a copy of the Collective Bargaining Agreement and Chief Molinaro sent it to him. There has been no answer yet.

c. Three new firefighter hires for October 15 – Chief Molinaro stated that three firefighters will end their probationary period Monday, October 15th; Stephen Nolan, Joseph Hicks, and Steven Paver. Background checks have been started on the next three candidates: Timothy Mayotte, No. 16; Jacob Lopez, No. 17; and Jacob Jandt,

No. 18. Mr. Lopez' background check has been completed and will be given tonight to the Commissioners for their review. The final three to be processed this fiscal year, fingerprinting has been returned on them. They are: Paul Giblin, No. 20; Bradley Christensen, No. 22; and Douglas Brockway, No. 23. Once numbers four, five and six are done, they will move on to the Chief's interview and then will be sent for the physical and hoping for a start date of November 26th. The last set will hopefully start the end of December or January 1st and that will complete the hires for this fiscal year. Candidate No. 23 is the last candidate accepted for processing. Nos. 19 and 21 passed. No. 15 declined.

V. NEW BUSINESS

a. As may be brought before the Board.

VI. CLOSED SESSION (If necessary) – No Closed Session.

VII. OPEN FORUM – AUDIENCE – None.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS

Commissioner Mensinger asked Chief Molinaro at what station do the new hires start. Commissioner Molinaro said they will start here for a one-month training period which does not count towards minimal staffing. The first two weeks they will all be together here during the training to get them up to speed on system entry and EMS, general orientation, and then they will be assigned to different shifts. They will end up on the ambulance.

X. ADJOURNMENT:

Motion made by Commissioner Thomas to adjourn, second by Commissioner Mensinger. Voice Vote: Aye, 2; No, 0. Motion carried. The meeting adjourned at 1700 hours.

Respectfully Submitted.

Michael Mensinger, Secretary