

TRI-STATE BOARD OF FIRE COMMISSIONERS
MONTHLY BUSINESS MEETING
Held Monday, July 10, 2017 at 6:30 p.m.
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

- a. Roll Call - The meeting was called to order at 1830 hours by Commissioner Salvatore Molinaro. Roll Call: Commissioner Christopher Sandilands, Commissioner Cheryl Hansen. Also Present: Deputy Chief Administrator Patrick Brenn and Recording Secretary Jacqueline Timmons.
- b. The Pledge of Allegiance – The Colors were presented and Pledge of Allegiance was recited.
Commissioner Molinaro made a motion, seconded by Commissioner Sandilands to move forward the swearing in to the beginning of the meeting. Voice Vote: Aye, 3; No, 0. Motion passed 3-0. Lieutenant Gary Schluntz was sworn in. Commissioner Molinaro made a motion, second by Commissioner Hansen to adjourn to take photos and for cake and coffee. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0. The meeting adjourned at 1835 hours.
The meeting reconvened at 1853 hours.

II. APPROVAL OF MEETING MINUTES

- a. Special Meeting Minutes of June 6, 2017. A motion was made by Commissioner Molinaro, second by Commissioner Sandilands to approve the minutes of the June 6, 2017, Special Meeting as presented. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.
- b. Regular Meeting Minutes of June 13, 2017. A motion was made by Commissioner Molinaro, second by Commissioner Sandilands to approve the minutes of the June 13, 2017, Regular Meeting. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.

III. COMMUNICATIONS

- a. Correspondence – A letter was received from Chief Niemeyer that Gary Steadman has passed his probationary period and a newsletter was from the Northern Illinois Alliance of Fire Protection Districts. Those were received as informational.
- b. Invoices & bills – An invoice was received from Jacqueline Timmons, Recording Secretary, in the amount of \$100 for the meetings of June 6th and June 13th and preparation of the minutes. A motion was made by Commissioner Molinaro to approve the invoice and submit for payment, second by Commissioner Hansen. Roll Call Vote: Commissioner Molinaro, aye; Commissioner Sandilands, aye; Commissioner Hansen, aye. Motion passed, 3-0.

IV. OLD BUSINESS

- a. New firefighter testing process – Commissioner Hansen said there are 55 applications as of today. On Friday, there were 40. The application deadline is July 19th. A copy of the flier was sent through the Northern Illinois Fire Chiefs to all the secretaries. It was also posted in all the medic rooms in the area and was sent to all the local EMS coordinators at the hospitals and sent to the Unions. The testing will be held at Hinsdale South.

V. NEW BUSINESS –

- a. Swearing in of FF Gary Schluntz as Lieutenant – The swearing in was moved forward in the meeting.
- b. Election for Board positions - Commissioner Molinaro nominated Commissioner Hansen to serve as Secretary, second by Commissioner Sandilands. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0. Commissioner Hansen nominated Commissioner Molinaro to serve as President, second by Commissioner Sandilands. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0. Commissioner Sandilands will remain as Member.
- c. Lieutenant Promotional Exam – Commissioner Molinaro said that Resource Management did a good job on the last Lieutenant's Exam. Commissioner Sandilands asked if it needed to go out to bid. Commissioner Hansen thought it has to go out for bids. A Request for Proposal can be sent to the four companies and it may not be necessary to interview the companies again. Commissioner Molinaro will send an e-mail to the Board's attorney to ask if it has to be sent out to bid. That will be tabled until that information is obtained.

VI. CLOSED SESSION (If necessary) - No Closed Session.

VII. OPEN FORUM - AUDIENCE: Deputy Chief Brenn said with Lieutenant Link's retirement and appointment to Director of Fire Prevention and Firefighter Gary Schluntz being promoted to Lieutenant that the Lieutenant's list is now exhausted. Gary Steadman, who just passed his probationary period, has turned in his notice. So there is a firefighter opening. There may be a third firefighter leaving next month. Commissioner Molinaro will speak with Chief Niemeyer to see how he wants to proceed since there are only two candidates on the current Eligibility List.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS – Commissioner Sandilands asked how many test candidates are necessary to break even on the costs. Commissioner Hansen was thinking it was 70. Commissioner Molinaro thanked the staff of Tri-State who responded to his house when he was injured and also for their response a couple days ago when his father had a stroke. Commissioner Molinaro congratulated the Chief on the professionalism of the Department. He said the members are a credit to the Department. He congratulated Lieutenant Larry Link and thanked him for his 31.5 years of service as a firefighter to the Tri-State Fire Protection District. The next meeting is August 9th. Commissioner Hansen will be at the testing on August 5th. Commissioner Molinaro will be out of town. He will invite the Trustees to see if they want to make a brief statement at the orientation and he will also ask Don Bulat if he wants to participate in the orientation on behalf of the Union. Commissioner Hansen will check with Chief Niemeyer to see if he is going to do a PowerPoint presentation at the orientation.

IX. ADJOURNMENT: Motion made by Commissioner Molinaro to adjourn, second by Commissioner Sandilands. Voice Vote: Aye, 3; No, 0. Motion carried. The meeting adjourned at 1911 hours.

Respectfully Submitted.
Cheryl Hansen, Secretary