

TRI-STATE BOARD OF FIRE COMMISSIONERS
MONTHLY BUSINESS MEETING
Held Monday, June 13, 2017 at 6:30 p.m.
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

- a) The meeting was called to order at 1830 hours by Commissioner Salvatore Molinaro. Roll Call: Commissioner Christopher Sandilands, Commissioner Cheryl Hansen. Also Present: Chief Administrator Daniel P. Niemeyer and Recording Secretary Jacqueline Timmons.
- b) The Pledge of Allegiance – The Pledge of Allegiance was recited.

II. APPROVAL OF MEETING MINUTES

- a) Regular Meeting Minutes of May 8, 2017. A motion was made by Commissioner Sandilands to approve the minutes of the May 8, 2017, Regular Meeting as presented, second by Commissioner Hansen. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.
- b) Special Meeting Minutes of June 6, 2017. The minutes of the Special Meeting were tabled as they are not done.

III. COMMUNICATIONS

- a) Correspondence – No correspondence.
- b) Invoices & bills – An invoice in the amount of \$660 was received from IO Solutions for the three additional oral interviews that were conducted. A motion was made by Commissioner Molinaro to submit for payment Invoice No. C39741A, dated 6/12/17 from Industrial Organizational Solutions, Inc., second by Commissioner Sandilands to approve the invoice and submit for payment. Roll Call Vote: Commissioner Molinaro, aye; Commissioner Sandilands, aye; Commissioner Hansen, aye. Motion carried, 3-0.

IV. OLD BUSINESS

- a) New firefighter testing process – Commissioner Hansen redid the timeline and sent it to IO Solutions today. They reviewed it and sent it back. There are still a couple things they are not in agreement on. Commissioner Hansen also wrote to Steve Hansen as far as the interview date. The application will go live tomorrow, June 14, 2017. It will be online for five weeks. The deadline will be July 19th at 4:00 p.m. They will have time to get in their points preferences documentation. The orientation written exam will be on August 5th and interviews will be done on Monday, August 14th; Tuesday, the 15th; Thursday, the 17th and then Wednesday, the 23rd. They are scheduled to start at 4:30 p.m. and run in 45-minute blocks, doing four individuals per block except for the last day, there will be five candidates. Chief Niemeyer said the August 5th date is fine for use of the room at Hinsdale South High School. They are setting aside the little theatre, which can accommodate 99 people. If there are more, they can move to the auditorium. Commissioner Hansen asked if the little theatre has the tables so they can write. Chief Niemeyer will find out. The written test can be done in the cafeteria. Sign-in is at 7:30 a.m. and the orientation starts at 8:00 a.m. The preference points have to be submitted by 10 days after the Initial Eligibility List is released. Commissioner Molinaro said Steve Hale can hand a packet to the passing candidates with the information

needed. The language “certifications considered valid if dated within one year of 7/19/17” is confusing. That language needs to be struck. The Naperville Fire Department does the CPAT testing. If they have it, it should be included. There was a discussion of the preference points, 5 possible for military, 5 possible for Bachelor’s degree and 3 possible for Advanced Firefighter. The points cannot be stacked in the categories. “IOS” should be stricken in the second paragraph, fifth line, after the word “employer.”

- V. NEW BUSINESS – No new business.
- VI. CLOSED SESSION (If necessary) - No Closed Session.
- VII. OPEN FORUM - AUDIENCE: No audience questions.
- VIII. BOARD MEMBER QUESTIONS AND COMMENTS – Commissioner Molinaro stated the Illinois Fire and Police Commissioner Association Fall seminar is November 3-5 at the Hotel Arista in Naperville. The next meeting date is July 10, 2017. The August meeting will be held on the 9th.
- IX. ADJOURNMENT: Motion made by Commissioner Molinaro to adjourn, second by Commissioner Sandilands. Voice Vote: Aye, 3; No, 0. Motion carried. The meeting adjourned at 1850 hours.

Respectfully Submitted.

Cheryl Hansen, Secretary