

TRI-STATE BOARD OF FIRE COMMISSIONERS
SPECIAL BUSINESS MEETING

Held Tuesday, June 6, 2017 at 4:30 p.m.
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

a) The meeting was called to order at 1640 hours by Commissioner Salvatore Molinaro. Roll Call: Commissioner Christopher Sandilands (by phone), Commissioner Cheryl Hansen. Also Present: Chief Administrator Daniel P. Niemeyer and Recording Secretary Jacqueline Timmons.

b) The Pledge of Allegiance – The Pledge of Allegiance was recited.

II. FINALIZE ENTRY LEVEL EXAMINATION PROCESS – To make sure that everything can get done in time, the written test has been scheduled for August 5th. The written exam and the orientation will be done on the same day. Commissioner Molinaro will be out of town, but it is not necessary that he be present. The current list expires in August. It is not crucial that the new list be completed on the exact date of exhaustion of the current list. The Commissioners reviewed the application that IO Solutions used for the last test. It currently states that 30 semester hours or 45 quarter hours are required to take the exam. Commissioner Molinaro said since they have to have a paramedics license and points will be added on the end, he did not feel that was necessary. SUFD is still doing the CPAT testing. All Commissioners were in agreement to remove that from the original minimum requirements page. Basic paramedic will be required at time of hire. There will be a \$35 nonrefundable application fee. They must be a United States citizen, have no felony convictions, possess a high school diploma or equivalent GED, possess a valid driver's license, have a valid Social Security number, be 21 years of age but not older than 34 years of age by the application deadline, unless exempt by State statute. The date currently in there will be corrected. If they are in an Article IV pension fund or employed somewhere else as a firefighter, they can be older than that age. Having an Illinois Department of Public Health EMT paramedic license "by the application deadline" should be changed to "by time of appointment." Firefighter candidate has successfully, within the 12 months immediately preceding the conduct of the written test passed the Candidate Physical Ability Test, CPAT, and approved ladder climb. It lists NIPSTA and SUFD. Within 90 days of appointment, candidates must have an IDPH EMTP license that will successfully test into the Good Sam system. Commissioner Sandilands asked about firefighter certification because it is not on the list. Commissioner Molinaro said preference points could be given for having the Firefighter II or Basic or Firefighter III or Advanced. Commissioner Sandilands said he is okay with them not having it if the District has the funds and is agreeable that they may have to send them to the Fire Academy. Chief Niemeyer said that Naperville is not offering the CPAT, so that can be listed as a location. Language should be added that they should have a valid CPAT within 12 months immediately preceding the conduct of the written test and also present a valid CPAT card valid within 12 months of your date of hire and valid ladder climb certification. This will also be explained at orientation. The language should say you may obtain your CPAT at other locations. IO Solutions is doing the application, they are posting it, collecting all the applications, processing the applications and then will present the Commissioners with a list to give to Steve Hale.

Required documentation is diploma, driver's license, birth record, proof of citizenship. College transcripts can be deleted. Valid CPAT and paramedic license. That will all stay the same. Paramedic license was changed to date of hire and is not needed on the date of the application. IO Solutions recommends that the application be live for four to six weeks. The Consent and Release form will remain the same. IO Solutions is not doing the background investigation, so "IO Solutions" will have to be removed. If the application is posted by the 9th, there will still eight weeks before the test. The last two pages are no longer appropriate, as the District is no longer certifying they are physically fit. That is what the CPAT is for. The Commissioners discussed the preference points. 5 military points are mandated. In each category, they will only receive the one with the highest points, not cumulative. For example, for multiple certifications, they will get the points for the highest certification, not points for each certification. Points will be awarded only for the highest level of certification or degree. No cumulative or stacking of certifications or degrees. Commissioner Sandilands cannot vote as it was not on the agenda to allow him to participate via phone.

Commissioner Molinaro made a motion to proceed with the hiring process with the requirements that were discussed and with the preference points as follows:

2 points for Firefighter II or Firefighter Basic

3 points for Firefighter III or Firefighter Advanced

4 points for an Associate's degree related to Fire Science

5 points for a Bachelor's degree related to Fire Science

There will be no cumulative or stacking of certifications or degrees.

Second by Commissioner Hansen. Roll Call Vote: Commissioner Molinaro, aye; Commissioner Hansen, aye. Motion carried, 2-0.

Commissioner Hansen will talk to Steve Hale about dates. The tests will be graded onsite. So candidates can be given their date for interview if they passed. Chief Niemeyer will contact Hinsdale South to see if they are available to hold the test there.

III. ADJOURNMENT - Motion made by Commissioner Molinaro to adjourn, second by

Commissioner Hansen. Voice Vote: Aye, 3; No, 0. Motion carried. The meeting adjourned at 1750 hours.

Respectfully Submitted

Cheryl Hansen, Secretary