

TRI-STATE BOARD OF FIRE COMMISSIONERS
MONTHLY BUSINESS MEETING
Held Tuesday, April 11, 2017 at 6:30 p.m.
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER

- a) The meeting was called to order at 1830 hours by Commissioner Salvatore Molinaro. Roll Call: Commissioner Christopher Sandilands, Commissioner Cheryl Hansen. Also Present: Chief Administrator Daniel P. Niemeyer.
- b) The Pledge of Allegiance – the Pledge of Allegiance was recited.

II. APPROVAL OF MEETING MINUTES

- a) Regular Meeting Minutes of March 14, 2017. A motion was made by Commissioner Sandilands to approve the minutes of the March 14, 2017, Regular Meeting as presented, second by Commissioner Hansen. Voice Vote: Aye, 3; No, 0. Motion passed, 3-0.
- B) Special Meeting Minutes of April 4, 2017 – The minutes for the April 4th meeting were tabled.

III. COMMUNICATIONS

- a) Correspondence – An e-mail was received that will be covered under the eligibility test.
- b) Invoices & bills – An invoice was received for \$225.00 from Attorney John B. Murphey of Rosenthal Murphey & Coblenz & Donahue regarding a review of the CBA. Motion made by Commissioner Hansen to approve the invoice and submit for payment, second by Commissioner Sandilands. Roll Call Vote: Commissioner Molinaro, aye; Commissioner Sandilands, aye; Commissioner Hansen, aye. Motion carried, 3-0. An invoice was received from Resource Management for the Lieutenant test in the amount of \$7,296.14. The invoice is dated February 23rd. A motion was made by Commissioner Molinaro to approve the invoice for the Lieutenant's Promotional process to Resource Management & Associates, \$7,296.14, second by Commissioner Sandilands. Roll Call Vote: Commissioner Molinaro, aye; Commissioner Sandilands, aye; Commissioner Hansen, aye. Motion carried, 3-0. An invoice was received from Jacqueline Timmons, Recording Secretary, for transcribing the minutes of the February and March Regular meetings, in the amount of \$75. A motion was made by Commissioner Sandilands, second by Commissioner Molinaro to approve the invoice and submit for payment. Roll Call Vote: Commissioner Molinaro, aye; Commissioner Sandilands, aye; Commissioner Hansen, aye. Motion carried, 3-0.

IV. OLD BUSINESS

- a) Processing of 3 candidates – The next person on the eligibility list was contacted and he is interested in continuing in the process. He has been through the fingerprinting and had been in contact with Theodore Polygraph and he had an appointment on April 4th. It usually takes two to three weeks to get the results. Candidate Farnsworth has been brought on to the District as of April 3rd.
- b) Budget FY 2018 – Commissioner Hansen received the template and expenses from the last fiscal year and she and Chief Niemeyer plan to meet on Thursday to go over

it. The budgeted amounts for testing and commissioners' fees and conferences look like they will be the same for the next fiscal year.

- c) New firefighter eligibility test – Commissioner Hansen e-mailed Amy Eitapence at IO Solutions and Mike Anderson at Stanard & Associates regarding the application process for the new firefighter eligibility test and both companies will do it separately from the rest of the process. IO Solutions would cost \$28 per application. She said they can collect a fee from the applicant that would be credited against the \$28 fee. Stanard & Association would charge \$20 per candidate. Commissioner Molinaro asked if the applicants could be charged \$50 for the test and the difference would go back to the District to help defer testing fees. Chief Niemeyer said there may be something in the statutes that the District cannot charge a fee, but it is obviously being done. It may depend on who is charging the fee. Commissioner Hansen will check with the two companies to see if they are willing to charge the applicants \$50 and credit the District back the balance from their bid. The Commissioners reviewed the proposals for the new firefighter eligibility test. Commissioner Sandilands made a motion to award the new firefighter eligibility exam process to Resource Management & Associates, second by Commissioner Hansen. Roll Call Vote: Commissioner Molinaro, abstained; Commissioner Sandilands, aye; Commissioner Hansen, aye. Motion carried. Abstained, 1; Aye, 2. Commissioner Hansen will contact Mr. Hale to let him know they have been awarded the contract. Commissioner Hansen will contact IO Solutions and Stanard & Associates to clarify the application process.
- V. NEW BUSINESS – No new business.
- VI. CLOSED SESSION (If necessary) - No Closed Session.
- VII. OPEN FORUM - AUDIENCE: Don Bulat thanked the board and said they are doing a great job.
- VIII. BOARD MEMBER QUESTIONS AND COMMENTS – Commissioner Hansen will be attending the May conference.
- IX. ADJOURNMENT: Motion made by Commissioner Sandilands to adjourn, second by Commissioner Hansen. Voice Vote: Aye, 3; No, 0. Motion carried. The meeting adjourned at 1905 hours.

Respectfully Submitted.

Cheryl Hansen, Secretary