

TRI-STATE BOARD OF FIRE COMMISSIONERS
MONTHLY BUSINESS MEETING
Held Wednesday, December 14, 2016 at 6:30 p.m.
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 1834 hours by Commissioner Salvatore Molinaro. Roll Call: Commissioner Christopher Sandilands, Commissioner Cheryl Hansen. Also Present: Chief Administrator Daniel P. Niemeyer, Don Bulat, Michael Stoffle, Steven Vogel, Steven Parlick, Tracy Parlick, Cathy Rapata, Michelle Porm, Carmen Rapata

The Pledge of Allegiance was recited.

- a. Commissioner Molinaro made a motion to bring forward Item IV a), swearing in of FF Anthony Parlick which was then tabled due to FF Parlick currently working a Box Alarm. Motion then changed to table the swearing in until the January 10, 2017 regular business meeting, second by Commissioner Hansen, Motion passed, 3-0.

II. APPROVAL OF MEETING MINUTES

- a) Regular Meeting Minutes of September 15, 2016. This meeting was opened and closed due to the meeting being improperly posted. A motion was made by Commissioner Sandilands, second by Commissioner Hansen to approve the September 15, 2016 minutes, Motion passes, 3-0
- b) Regular Meeting Minutes of November 08, 2016. A motion was made by Commissioner Sandilands, second by Commissioner Hansen to approve the minutes. Motion passed 3-0.

III. COMMUNICATIONS

No correspondence

IV. OLD BUSINESS

- a) Swearing In of Firefighter Parlick – see I.a.
- b) Current Lieutenant Promotional Update
 - I. Commissioner Sandilands reported on the Assessment Center Workshop that was held on November 28th & 29th, 2016, all candidates attended one session or another. Local President Bulat reported an issue with the posting of the assessment center in that there was confusion regarding whether or not attendance was mandatory or voluntary, it was corrected, all candidates attended one session or another. Next step is the Assessment Center on January 19th 2017, then the written exam on February 4th, 2017.
- c) Approval to Process Two New Hires
 - I. All remaining candidates on the current eligibility list of 17 that have completed the oral interview have been contacted; the first three have turned down the opportunity as they have been hired elsewhere, they thanked us for calling them.
 - i. Two candidates are still interested in continuing with the process; Jeffrey Farnsworth and Jace Weaver. Hiring will coincide with the completion and posting of the Lieutenants test results so that the promotions of two new Lieutenants and hiring of two new Firefighter/Paramedics will be done in one night.
 - ii. Motion to approve starting the hiring process of Jeffrey Farnsworth and Jace Weaver made by Commissioner Sandilands, second by Commissioner Hansen, motion passed 3-0.

1. Commissioner Sandilands questioned if this needs to go before the Board of Trustees, Commissioner Molinaro said he didn't believe so since it was a budgeted item.
 2. Commissioner asked that Administrative Assistant Terri Radek be notified of hiring; Commissioner Molinaro said he will be stopping by Headquarters to inform the Chief of same.
- d) Approval to begin process for five additional candidates from eligibility list.
- I. Commissioner Molinaro reviewed where the process is for the candidates on the current eligibility list. Previous board signed a contract with I/O Solutions, they chose to send only the first thirty on the list to complete the process, (probably in a cost-saving effort), which was to take part in an oral interview; only seventeen did that. When the current board got copies of that paperwork we found that sixty-one took an application and passed the written exam, seventy-one or seventy-seven took an application and did not pass the exam. The Board felt that in fairness to those candidates that paid and in light of the fact that the current list doesn't expire until August 12, 2017 that they should be given opportunity to complete the process.
 - a. Commissioner Molinaro has contacted the next ten candidates and of those ten, three have indicated they would like to continue with the process. He will contact one more; they will be then sent for oral interviews with I/O Solutions.
 - b. Motion made by Commissioner Sandilands to approve the processing of five additional candidates through I/O Solutions, to make up an amended final eligibility list, second by Commissioner Hansen, motion passed 3-0.

V. NEW BUSINESS

- a) Approval for purchase of a new voice recorder.
 - I. Commissioner Molinaro made a motion to approve the purchase of a new voice recorder, when needed up to an amount of \$200.00, second by Commissioner Sandilands, motion passed 3-0.

VI. CLOSED SESSION -- No closed session necessary

VII. OPEN FORUM - AUDIENCE: No audience comments.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS -- No comments

IX. ADJOURNMENT: Motion made by Commissioner Sandilands to adjourn at 18:52 hours, second by Commissioner Molinaro, motion passed 3-0

Respectfully Submitted,

Cheryl Hansen, Secretary