

TRI-STATE BOARD OF FIRE COMMISSIONERS
MONTHLY BUSINESS MEETING

Held Wednesday, October 19, 2016 at 6:30 p.m.
10S110 Madison Street, Burr Ridge, IL

I. CALL MEETING TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 1830 hours by Commissioner Salvatore Molinaro. Roll Call: Commissioner Christopher Sandilands, Commissioner Cheryl Hansen. Also Present: Chief Administrator Daniel P. Niemeyer, Firefighter Gary Steadman, Firefighter James P. Decho and Recording Secretary Jacqueline M. Timmons.

The Pledge of Allegiance was recited.

II. APPROVAL OF MEETING MINUTES

- a) Regular Meeting Minutes of September 21, 2016. A motion was made by Commissioner Hansen, second by Commissioner Sandilands to table the approval of the September 21, 2016, Regular Meeting minutes. Roll Call Vote: Commissioner Molinaro, aye; Commissioner Sandilands, aye; Commissioner Hansen, aye. Motion passed, 3-0.
- b) Closed Session minutes of September 21, 2016. A motion was made by Commissioner Hansen to table the approval of the Closed Session minutes of September 21, 2016, Closed Session, second by Commissioner Sandilands. Roll Call Vote: Commissioner Molinaro, aye; Commissioner Sandilands, aye; Commissioner Hansen, aye. Motion passed 3-0.

III. COMMUNICATIONS

- a) Correspondence – no correspondence.
- b) Invoices & bills
 1. Health Endeavors, SC – an invoice was received in the amount of \$735 for Anthony Parlick’s pre-employment physical.
A motion was made by Commissioner Sandilands, seconded by Commissioner Hansen to approve the invoice and submit for payment the invoice for the pre-employment physical of Anthony Parlick. Roll Call Vote: Commissioner Molinaro, aye; Commissioner Sandilands, aye; Commissioner Hansen, aye. Motion passed 3-0.

Commissioner Molinaro made a motion to recess the meeting for five minutes to wait for Attorney Murphey to arrive. The meeting recessed at 1840 hours. Attorney John Murphey arrived at 1850 hours and the meeting was called back to order.

IV. OLD BUSINESS

- a) Lieutenant promotional process; Resource Management –Attorney John Murphey reviewed the contract with Resource Management and stated it needs to be corrected to state that it is by and between the Board of Fire Commissioners for the Tri-State Fire Protection District and not just Tri-State Fire Protection District. Commissioner Molinaro e-mailed Steve Hale at Resource Management asking him to make the correction. A Special Meeting will be called for October 26, 2016, at 1830 hours. Commissioner Molinaro made a motion to accept the Resource Management contract with the understanding that the parties in the first paragraph are the Board of Fire Commissioners for the Tri-State Fire Protection District and Resource

Management, second by Commissioner Sandilands. Roll Call Vote: Commissioner Hansen, aye; Commissioner Sandilands, aye; Commissioner Molinaro, aye. Motion carried, 3-0.

- b) Hiring process of Anthony Parlick – Chief Niemeyer stated that based on the test results and the Commissioners’ approval to have him move forward in the process, Anthony Parlick has been hired and fully processed and has passed the remaining medical portion. He started on day shift as of October 17th and was entered into the pension yesterday. Attorney Murphey said the swearing in is ceremonial, so it is not detrimental to him if the swearing in does not take place immediately. Chief Niemeyer would like to kick up the ceremonial process and so it needs to be coordinated. It will be slated for December and if it can be done sooner, the Chief will advise the Commissioners.

V. NEW BUSINESS

- a) Firefighter vacancies – There are two lieutenant vacancies. Once the lieutenant’s promotional exam is complete, the two candidates that fill the lieutenant vacancies will create two firefighter vacancies. There are currently five additional candidates that were given interviews and 30 more on the list that could be processed. The District was denied for the SAFER grant. The current List expires in August of 2017. With the timing of the Lieutenant’s promotional exam, it will be four months before the positions will be filled. The Commissioners will contact the remaining five individuals to see if they are still interested in moving ahead in the process. Anthony Parlick filled the vacancy created when Trevor Goggin left. The vacancies are tied to the Lieutenant’s exam.
- b) Firefighter Eligibility List – There are currently five individuals on the Eligibility List. The Commissioners will contact them via phone and/or e-mail to see if they are still interested in continuing in the process. If those five candidates are not interested or choose to take a pass, more candidates need to be processed from the other 30 test candidates.

VI. CLOSED SESSION (If necessary) - No Closed Session.

- VII. OPEN FORUM - AUDIENCE: Firefighter Decho asked if there are hard dates for the Lieutenant’s Promotional Exam yet. Commissioner Molinaro said the dates have not been set yet. Firefighter Decho asked if any of the employees with the testing company that they have contracted with will have any affiliation with any chiefs at Tri-State. Commissioner Molinaro stated that they will be given a list of names and the company will check for any conflicts. The 90-day study period was not waived because their understanding was that it would be a different set of study materials than the last exam.

- VIII. BOARD MEMBER QUESTIONS AND COMMENTS – Commissioner Hansen will submit the approved minutes to the District for posting. A detective contacted the District asking why a particular candidate was rejected from hiring at Tri-State. The Board of Fire-Commissioners is under no obligation to supply this information to another Fire Protection District. The Board will have a Special Meeting with a representative from Resource Management Associates to sign the contract and begin the process of nailing down the details for the Lieutenant’s Promotional Exam. Attorney Murphey said minute approval can be done at the Special Meeting.

- IX. ADJOURNMENT: Motion made by Commissioner Sandilands to adjourn, second by Commissioner Hansen. Roll Call Vote: Commissioner Molinaro, aye;

Commissioner Sandilands, aye; Commissioner Hansen, aye. Motion carried, 3-0. The meeting adjourned at 1925 hours.

Respectfully Submitted.

Cheryl Hansen, Secretary