

TRI-STATE BOARD OF FIRE COMMISSIONERS
SPECIAL BUSINESS MEETING
Held August 24, 2016 AT 6:30 p.m.
10S110 Madison Street, Burr Ridge, IL

- I. CALL MEETING TO ORDER
- a. Roll call-Meeting was called to order at 1830 hours by Commissioner Sam Molinaro.
 - i. Present: Commissioner Chris Sandilands, Commissioner Cheryl Hansen, Acting Chief Administrator Patrick Brenn, Attorney John Murphy, and Stenographer Diane Cunningham.
 - b. Pledge of Allegiance –the Pledge of Allegiance was recited by all
- II. INTRODUCTION OF COMPANY REPRESENTATIVES AS CANDIDATES FOR PERFORMING PROMOTIONAL TESTING FOR LIEUTENANT
- Amy Eitapence, I O Solutions
Mike Anderson, Stanard & Associates
Steve Hale, Resource Management Associates
Amy Emerson, Testing for Public Safety (via Video Conference)

Commissioner Molinaro briefly reviewed the letter sent previously to these candidates for seeking bids to administer an Assessment Center and written exam for the rank of Lieutenant according to the mandate of the current collective bargaining agreement. Each candidate was allowed ten minutes for their presentation.

Amy Eitapence: Gave a brief description of I O Solutions background and described the procedure they would follow to provide a suitable test as well as a personality assessment, written exam and cognitive exam.

Mike Anderson: (Handed out company brochure from Stanard & Associates with written proposals) he discussed his background in safety and the reputation of the company. Briefly reviewed the proposals set forth in the handout.

Steve Hale: Recited history of his company and discussed their proposal which includes video documentation. He will email a specific proposal later this week.

Amy Emerson: (via teleconference) Presented the candidate orientation and testing for public work safety personnel that her company promotes. Candidate orientation – testing for public work safety personnel. Working with company over 23 years. Did a bit of testing throughout Illinois.

III. OLD BUSINESS

None

IV. OPEN FORUM

No audience

V. CLOSED SESSION: - No closed session.

VI. COMMISSION MEMBER QUESTIONS AND COMMENTS

Question for Attorney John Murphy regarding a waiver: Request Union to reduce study time to 30 days instead of 90. They would have to agree but may want time for tune up.

Commissioner Sandilands: How do we go about rule changes of our commission?
Commissioner Molinaro; let's get through this process and then update them.

Commissioner Hansen: Where are minutes of July 11, 2016 meeting?

Answer: Not in office.

Acting Chief Brenn: Commission should send letter to union asking that if we have same reading material list as on the previous test, would they keep the 90 day timeline we are currently working under?

Commissioner Molinaro: We could call the Union president.

Attorney John Murphy: Law says it can be modified.

Commissioner Molinaro: Will call Don Bulat tomorrow and send to you and forward to John.

Acting Chief Brenn: Will follow promotions.

Commissioner Molinaro: Will ask Don Bulat about monitoring.

VII. ADJOURNMENT

Motion to adjourn at 2010 hours was made by Commissioner Hansen and seconded by Commissioner Sandilands, motion approved.

Respectfully Submitted.

Cheryl Hansen, Secretary