



*Tri-State Fire Protection District  
Board of Commissioners*



Minutes of the Regular Meeting  
of the Board of Fire Commissioners for  
The TRI-STATE FIRE PROTECTION DISTRICT  
Held June 7, 2016

I. CALL MEETING TO ORDER

Meeting called to order at 1835 hours by Commissioner Camden. Present: Commissioner Anderson, Commissioner McMahon Absent. Also Present: Acting Chief Administrator Patrick Brenn; and several firefighters.

II. APPROVAL OF THE REGULAR MEETING MINUTES OF May 9, 2016

Since the May minutes are not available, Commissioner Anderson asked to table until available.

III. COMMUNICATIONS

- a. To Commission – Communications will be discussed in Old Business
- b. Voice mail messages update – May - June. There were no messages.
- c. Chief's Report – Gary Steadman passed physical and will start June 20<sup>th</sup>. Also, five firefighters have submitted letters of intent to test for the Lieutenants exam. Several individuals attended the workshop today and another will be held tomorrow. Also, the dates have been scheduled for Lieutenant and Deputy Chief testing. Commissioner Camden asked Acting Chief Brenn if he would be testing for Deputy Chief and he responded yes.
- d. Other Communications –
- e. Approve Invoices – Invoices received from Health Endeavors, SC in the amount of \$735.00 for Medical Evaluation of Gary Steadman. Commissioner Camden motion to approve, second Commissioner Anderson. Roll call vote: Commissioner Camden yes, Commissioner Anderson Yes. Next invoice from attorney John Broihier in the amount of \$946.00 for travel, participation in meeting regarding testing position for Deputy Chief and to Amend Rules and Regulations of the Board of Fire Commissioners to allow for promotional testing of Deputy Chief and the publication of same. Motion by Commissioner Camden and second by Commissioner Anderson. Roll call vote: Commissioner Camden yes, Commissioners Anderson yes. Motion passed.

IV. OLD BUSINESS

- a) New Hire Entry Level FF Candidate status & review – Received medical report for Gary Steadman indicating Mr. Steadman is fit to perform the duties of firefighter/paramedic. Commissioner Camden then made a motion that the commission effectively appoint Gary Steadman to the Tri-State Fire Protection District, second Commissioner Anderson. It is noted the Commissioner McMahon is present. Roll call vote: Commissioner Camden yes, Commissioner Anderson yes, and Commissioner McMahon yes. Motion passed.
- b) Legal Update if any – There has not been any further update.
- c) Lieutenant Testing Results – There have been five letters of intent to test for Lieutenant.

- d) Deputy Chief testing: The Commission has received one letter of intent to test. Commissioner Anderson indicated he personally posted the notice for testing at all four stations. It was then mentioned that there is a notice posted giving the exam dates for Career Lieutenant as follows: Assessment Center Workshop June 7 & 8, Assessment Center & Post Candidate Review July 14<sup>th</sup>, and Written Exam September 14<sup>th</sup>. Study material has been provided. Also, we have proof of publication of the amended Rules on May 27, 2016 and by statute the changes are effective June 6<sup>th</sup>.
- e) Change in Rules – It was noted that has been done.
- f) Commissioner record retention/shredding. There is nothing new on the shredding.

V. NEW BUSINESS

- a) None
- b) Other New Business (While matters not appearing on the Agenda may be discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission)

VI. CLOSED SESSION – (If necessary) – No Closed Session necessary.

VI. OPEN FORUM –

VII. AUDIENCE: Firefighter Tremper questioned the commission rule change. It was explained that the change was necessary to include Deputy Chief testing which had not included in the rules. Mr. Tremper also asked if the Commission considered the Pledge of Alliance. Commissioner Camden said never considered, but that would be possible.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS – Commissioner Anderson asked if the Commissioners would consider moving the July meeting to Monday July 11<sup>th</sup>, 6:30PM. Commissioners Camden and McMahan agreed. The question was then raised if we heard of any re-appointments. It was mentioned that Commissioner McMahan was filling Robert Jewell's term. It was recommended he contact the Board of Trustees with his intentions.

IX. ADJOURNMENT: Motion made by Commissioner Anderson to adjournment, second by Commissioner McMahan. Roll Call Vote: Commissioner Camden, yes; Commissioner McMahan, yes; Commissioner Anderson, yes. The meeting adjourned at 18:56 hours.

Respectfully Submitted.

*William Anderson*

William Anderson, Secretary  
Board of Fire Commissioners