

FOUNDED IN 1946



TRI-STATE

FIRE PROTECTION DISTRICT

419 PLAINFIELD ROAD • DARIEN, ILLINOIS 60561 • (630) 323-6445

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF

THE TRI-STATE FIRE PROTECTION DISTRICT HELD 17, MAY 2016

AT DISTRICT #3.

I. CALL TO ORDER

The meeting was called to order at 1830 hours by Trustee Habercoss. On roll call:, Trustee Habercoss, Trustee Wolski, Acting Chief Brenn, Attorney Wargo, Attorney Ottosen and Admin Asst Radek. Trustee Jewell was absent.

Pledge of Allegiance

II. MINUTES

Trustee Habercoss made a motion to accept the minutes from 18, April 2016, Trustee Wolski seconded the motion. Motion approved 2-0-0.

III. TREASURER'S REPORT

Trustee Wolski presented the Treasurers Report. Trustee Habercoss made a motion to accept the April 2016 Treasurer's Report, Trustee Wolski seconded the motion. Motion approved by roll call vote: Habercoss -- Aye, Wolski - Aye. 2-0-0.

Trustee Habercoss complimented the new financial report layout.

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IV. NEW BUSINESS

Trustee Habercoss made a motion to enter into an Intergovernmental Government Agreement with the Village of Addison for the Fire Department dispatch center. Trustee Wolski seconded the motion. Motion approved by roll call vote, Habercoss – Aye, Wolski – Aye. 2-0-0.

Regarding the current pricing, Westmont has now joined reducing the price. It was recommended to ETSB to have the fire desk at Tri-State until the new building in Addison is completed. We will look into what additional electrical fees there will be providing the fire desk.

Policy manual – we have reviewed other department policies. Lemont's is a good example to follow. Will be discussing sick leave policy.

Budget process – Acting Chief Brenn will be meeting with the attorneys Monday to continue working on the budget for FY 2017.

Tri-State will be loaning Irish Legends our Fire Bell for the First Responder Mickey Kross display in the Snug room at Irish Legends. A motion was made by Trustee Habercoss to loan the bell to Irish Legends as long as they are in business with the understanding that the bell will always belong to Tri-State. Trustee Wolski seconded the motion by roll call vote, Habercoss – Aye, Wolski – Aye. 2-0-0.

A motion was made by Trustee Habercoss to invite a presenter to discuss the harm of Secondary Employment. Trustee Wolski seconded the motion. Motion approved by roll call vote, Habercoss – Aye, Wolski – Aye, 2-0-0.

Use of district vehicles. A policy will be drafted for the use of district vehicles by appointed and elected officials of the district. Until the policy is put in place, appointed and elected officials are not to use district vehicles without board approval. Trustee Habercoss made a motion to prohibit the use of district vehicles by appointed and elected officials without permission of the board. Trustee Wolski seconded the motion. Motion approved by roll call vote – Habercoss – Aye, Wolski – Aye. 2-0-0.

We are currently in the process of revising outdated job descriptions for all Tri-State employees.

Testing procedures will be discussed in closed session.

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V. COMMUNICATIONS

In the packets

VI. COMMISSIONERS

None

VII. OLD BUSINESS

Willow Springs IGA – Need to review appraisals and obtain plat of survey.

We received a draft of the Plante-Moran audit.

Sick Leave Policy – Need to consider short term sick leave policy for up to 1 year.
Executive officers keep what the bargaining unit have. Deputy Chief – follow CBA, not eligible for time off, only cash.

We will be hiring audit firm – Plante-Moran, need to get a contract.

Bids for Utility Trailer.

J. Decho - \$2751. as is

D. Zalesiak - \$3110.

Trustee Habercoss made motion to accept Dave Zalesiak's bid of \$3110.00 for the red trailer. 2004 Cargo mate Qualifier as is. Trustee Wolski seconded the motion. Motion approved by roll call vote – Habercoss – Aye, Wolski – Aye. 2-0-0.

VIII. CHIEF'S REPORT

Joe Ostrander asked if we would consider working with the Lemont High School for an internship for students who are interested in the fire service. Similar to the cadet program. Would not be allowed to go on calls.

Trustee Wolski made a motion to work with the Lemont High School internship program. Trustee Habercoss seconded the motion. Motion approved 2-0-0.

The siren at St. #1 is too large, ComEd needs to come out and fix the problem.

IPRF safety grant will be applied to the cost of fixing the current plymovent system.

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IX. ATTORNEY REPORT

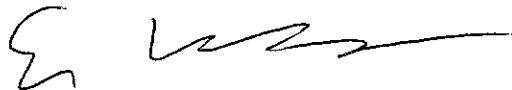
Closed session.

At 1915 hours, Trustee Habercoss made a motion to close the Regular Scheduled Board Meeting and move into Closed Session. Motion seconded by Trustee Wolski. Motion approved by the Board by roll call vote, Habercoss – Aye, Wolski – Aye, 2-0-0.

Trustee Habercoss made a motion to direct the District's attorney to draft charges against the Chairman of the Board of Commissioners should the Commission not follow the direction of the Board of Trustees at the scheduled special meeting of the Commissioner's on May 20, 2016. Motion seconded by Trustee Wolski. Motion approved 2-0-0.

With no further business before the board and no audience comments, a motion was made by Trustee Habercoss, with a second from Trustee Wolski to adjourn the open meeting. Motion approved 2-0-0.

Submitted by,

A handwritten signature in black ink, appearing to be the name 'E. Wolski', written in a cursive style.