



**TRI-STATE
FIRE PROTECTION DISTRICT**

419 PLAINFIELD ROAD • DARIEN, ILLINOIS 60561 • (630) 323-6445

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE TRI-STATE FIRE PROTECTION DISTRICT HELD 21, MARCH 2016
AT DISTRICT #3.**

I. CALL TO ORDER

The meeting was called to order at 1830 hours by Trustee Habercoss. On roll call: Trustee Jewell, Trustee Habercoss, Acting Chief Brenn, Attorney Wargo and Admin Asst Radek

Pledge of Allegiance

Trustee Jewell thanked the firefighters for all their help with the referendum and its passing.

II. MINUTES

Trustee Habercoss made a motion to accept the Special Meeting minutes of 29, February 2016 meeting. Trustee Jewell seconded the motion. Motion approved by roll call vote: Jewell – Aye, Habercoss – Aye, Wolski – Aye. 2-0-0.

Trustee Jewell made a motion to accept the minutes from 23, February 2016, Trustee Habercoss seconded the motion provided some changes were made. Motion approved 2-0-0.

III. TREASURER'S REPORT

Trustee Jewell presented the Treasurers Report in Trustee Wolski's absence. Trustee Habercoss made a motion to accept the February 2016 Treasurer's Report, Trustee Jewell seconded the motion. Motion approved by roll call vote: Jewell – Aye, Habercoss – Aye. 2-0-0.

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IV. NEW BUSINESS

Ellen Sanders from the Muscular Dystrophy Association presented a plaque to the Tri-State Fire Protection District. Ellen thanked FF Mike Stoffle for all the hard work he puts into a successful MDA campaign each year. Ms. Sanders told examples of what the money collected goes towards and how helpful our efforts are each year.

Resolution 16-R-005 Authorizing the sale, donation or disposal of surplus personal property of the Tri-State Fire Protection district: 24' Trailer-sell, golf cart-donate, ID card machine-dispose of. Trustee Habercoss made a motion to approve Resolution 16-R-005, Trustee Jewell seconded the motion. Motion approved 2-0-0.

The Trustees authorized Acting Chief Brenn to contact auditing firm Platte & Rand to discuss out auditing needs. The forensic audit firm recommended 3 firms to contact.

V. OLD BUSINESS

The Trustees agreed to wait until the April meeting to discuss the dispatch consolidation so that Trustee Wolski may be present. Pleasantview has signed with Addison ACDC.

FF Niemeyer will be promoted to Lieutenant and the April Commissioners meeting.

Trustee Habercoss thanked all the volunteers who walked the Village of Willow Springs reassuring the residents that voting yes for the referendum was good for the people. We will begin to see the Willow Springs tax dollars in 2017. We will be moving forward with the Intergovernmental Agreement with Willow Springs. Discussions need to take place regarding the purchase of the firehouse, and any pension members.

Forensic audit reported on various areas. Current Rules and Regulations are vague. We need to develop a succession plan, along with Risk Management, Ethics, Audit committee, whistle blower hotline and policies that dictate payout. Curb overtime and we need to follow our policy for purchases over \$20,000.00
In the future we will need to bid out our EMS contract.

The 5 man board discussions were tabled to April. We need to incorporate Willow Springs on our Board of Trustees.

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VI. COMMISSIONERS REPORT

No Commissioners were present.

VII. CHIEF'S REPORT

Acting Chief Brenn gave a report on a fatality accident.

We upgraded 1 server. Replaced wi-fi. Second server will be replaced in April-May.

Battalion Chief testing listed Lt. Littig as #1 and Lt Campbell as #1.

Congratulations to Deputy Chief Gergits on his retirement.

James Gutierrez will be our new EMS Coordinator.

The new 521 to arrive this week and 511 going to Aurora for its final inspection

Our new Fire Billing service filed 12 claims last month.

VIII. ATTORNEY REPORT

To be discussed in Closed Session.

At 1911 hours, Trustee Habercoss made a motion to close the Regular Scheduled Board Meeting and move into Closed Session. Motion seconded by Trustee Jewell. Motion approved by the Board 2-0-0.

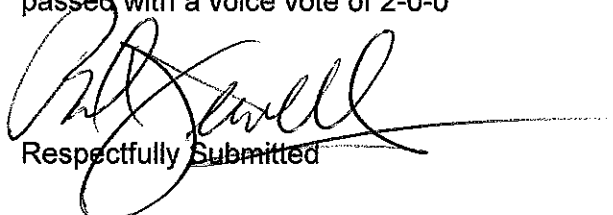
At 1930 hours a motion was made by Trustee Habercoss to re-open the regular meeting, which was given a second by Trustee Jewell and passed with a voice vote of 2-0-0

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Discussions were held regarding the final payments for vacation & sick time to a former employee. All non-union employees separations must follow a memo dated 1989 as no subsequent documentation was ever created. A letter will be drawn up and presented to the employee's attorney and we will wait to hear.

ADJOURNMENT:

With no audience questions for the Board, at 2030 hours a motion was made by Trustee Habercoss to adjourn the regular meeting, which was given a second by Trustee Jewell and passed with a voice vote of 2-0-0



Respectfully Submitted

Bob Jewell, Board Secretary