



## TRI-STATE

### FIRE PROTECTION DISTRICT

419 PLAINFIELD ROAD • DARIEN, ILLINOIS 60561 • (630) 323-6445

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF  
THE TRI-STATE FIRE PROTECTION DISTRICT HELD 23, FEBRUARY 2016  
AT DISTRICT #3.**

**I. CALL TO ORDER**

The meeting was called to order at 1830 hours by Trustee Habercoss. On roll call: Trustee Jewell, Trustee Habercoss, Trustee Wolski, Acting Chief Brenn, Deputy Chief Gergits, Attorney Wargo and Admin Asst Radek. Audience: FF Stoffle, FF McClenning, FF Schluntz, LT. Tremper, LT Littig.

Pledge of Allegiance

**II. MINUTES**

Trustee Jewell made a motion to accept the Special Meeting minutes of 25, January 2016 meeting. Trustee Habercoss seconded the motion. Motion approved by roll call vote: Jewell – Aye, Habercoss – Aye, Wolski – Aye. 3-0-0.

**III. TREASURER'S REPORT**

Trustee Habercoss made a motion to accept the January 2016 Treasurer's Report, Trustee Jewell seconded the motion. Motion approved by roll call vote: Jewell – Aye, Wolski – Aye, Habercoss – Aye. 3-0-0.

Trustee Wolski made a motion to approve the transfer of \$ 1,280,000.00 from the ambulance fund to the corporate fund. Trustee Habercoss seconded the motion. Motion approved by roll call vote: Jewell – Aye, Habercoss – Aye, Wolski – Aye. 3-0-0.

PAGE TWO  
MINUTES OF THE BOARD OF TRUSTEES  
23, FEBRUARY 2016

IV. NEW BUSINESS

Willow Springs Contract. The current contract expires in October 2016. We are working with the Village of Willow Springs to pass a referendum to have Tri-State incorporate the Willow Springs area and become the permanent fire department representing Willow Springs. A Town Hall meeting was recently held and residents were given the opportunity to ask questions regarding the referendum. FF Davis presented a power point presentation. Lt. Link and Trustee Habercoss spoke. Flyers were created by Trustee Habercoss with assistance from fire department personnel and we will arrange for distribution of the flyers throughout Willow Springs. Willow Springs will draft an agreement between Tri-State and Willow Springs providing the referendum passes on March 15, 2016.

Forensic audit – preliminary findings state we need to be more transparent, some overspending on food.

Resolution 16-R-002 – the financing of 2016 Pierce Pumper (521). Financing will total \$172,900.00. Trustee Habercoss made a motion to approve Resolution 16-R-002, Trustee seconded the motion. Motion approved by the Board 3-0-0. Roll call vote Habercoss – Aye, Wolski – Aye, Jewell – Aye.

In the future we are planning on having only one (1) Deputy Chief. Will be looking to create a part-time position to replace the Deputy Chief EMS position. We will be working on creating a job description.

Acting Chief Brenn would like to hire a part-time photographer to provide us with pictures from any fires or celebrations, ceremonies etc. We need to decide how we would classify the position or maybe just pay on an as used basis per photo.

V. OLD BUSINESS

Attorney Wargo brought up the discussion of our current sick leave policy for non-union employees. Currently we are following a memo from 1989. It is the recommendation of the attorneys to rescind the memo and create a new policy moving forward.

PAGE THREE  
MINUTES OF THE BOARD OF TRUSTEES  
23, FEBRUARY 2016

OLD BUSINESS cont.

The board has decided to hire Lauterbach & Associates as our Accounting firm. Their rate is 75.00/hour. Eric hoped that the new firm could reduce the size of the monthly treasurer's report. Trustee Habercoss made a motion to replace Cantey & Associates with Lauterbach. Trustee Jewell seconded the motion. Motion approved by roll call vote, Habercoss – Aye, Jewell – Aye, Wolski – Aye, 3-0-0.

Class Computing took over all IT responsibilities effective 1/28/2016. They are beginning with updating the memory and processors. Firehouse will be transferred to the new server,

February 12, 2016 one of our contract medics was arrested for possession of child pornography on their personal phone/computer. We are currently working with the DuPage County Sheriff's department. The trustees will be reviewing the current PSSI contract. Trustee Habercoss had filed a complaint with the Attorney General on the extending of the current PSSI contract but has to date not heard back.

VI. COMMISSIONERS REPORT

No Commissioners were present.

VII. CHIEF'S REPORT

We have received \$ 43,000.00 from the Burr Ridge ETSB which will be put towards new communication devices for our fleet.

FF Armentano and FF Pawlowski are now on shift. New FF Paruolo will begin on March 1, 2016 with 2 additional firefighters starting on March 14, 2016.

Lieutenant's Vogel and Parris have completed their Fire Officer 1.

7 Tri-State personnel will be traveling to Appleton, WI to see the new 2015 Pierce. The 2016 Pierce should be going into service in April.

Monday, February 29, 2016 there will be a Special Trustee meeting to discuss the changes effecting dispatch in 2017.

PAGE FOUR  
MINUTES OF THE BOARD OF TRUSTEES  
23, FEBRUARY 2016

VIII. ATTORNEY REPORT

To be discussed in Closed Session.

At 1928 hours, Trustee Habercoss made a motion to close the Regular Scheduled Board Meeting and move into Closed Session. Motion seconded by Trustee Jewell. Motion approved by the Board 3-0-0.

At 2005 hours a motion was made by Trustee Habercoss to re-open the regular meeting, which was given a second by Trustee Wolski and passed with a voice vote of 3-0-0

The Board instructed B/C-Acting Fire Chief Brenn to research the 1989 memo relative to sick time for nonunion employees. Attorney Wargo explained that he needs to know the District's past practice for "payouts" and what authority was used.

The Trustees would discuss with the Commission oral interview testing for the Deputy Chief position. B/C-Acting Fire Chief Brenn would provide the Board with a copy of the current DC job description.

ADJOURMENT:

With no audience questions for the Board, at 2020 hours a motion was made by Trustee Habercoss to adjourn the regular meeting, which was given a second by Trustee Wolski and passed with a voice vote of 3-0-0

Respectfully Submitted

Bob Jewell, Board Secretary