



*Tri-State Fire Protection District  
Board of Commissioners*



Minutes of the Special Meeting  
Of the Board of Fire Commissioners for  
The TRI-STATE FIRE PROTECTION DISTRICT  
Held December 16, 2015

**I. CALL MEETING TO ORDER**

Meeting called to order at 1900 hours by Commissioner Camden. Roll call: Commissioner Camden, Commissioner Anderson, Commissioner McMahon present. Also attending Deputy Chief Ed Gergits

**II. OLD BUSINESS**

- a) Purpose of the Special meeting is to review proposals for Lieutenant Testing and select a testing. Two proposals were received. The first from Stanard & Associates submitted one proposal in the amount of \$6,560.00 to develop a 100 question written exam. Stanard did not include an assessment center exam. Illinois Fire Chiefs gave us three different proposals which included the assessment center. Commissioner Camden then explained the three options. The recommendation from the Ill. Chief's Association was to go with option #2 at \$625.00 and assessment center 4 hour work shop for \$375.00 and the plan #3 including scoring \$975.00, Assessor travel \$250.00. After further discussion, Commissioner Camden made a motion to accept the Illinois Fire Chief's Lieutenant written exam option #2 at a cost of \$625.00 with a date to be determined, seconded by Commissioner Anderson, Roll call vote, Commissioner Camden Yes, Commissioner Anderson Yes, Commissioner McMahon yes. Motion carried. Commissioner Camden then discussed the Assessment Center that is broken into two parts. The actual Assessment Center cost is \$1,600.00. Including the two optional services will make the total cost \$1,950.00. Commissioner Camden then made a motion to do the Ill Fire Chief's Assessment Center including the workshop, their plan #3 and the two optional services for the total cost of \$1,950.00. Seconded by Commissioner Anderson. Roll call vote, Commissioner Camden Yes, Commissioner Anderson Yes, Commissioner McMahon yes. Motion carried. Commissioner Camden will contact Tim with Illinois Fire Chief's Association. We need to check on the sequence of the tests. Testing should begin by end of January.

**III. NEW BUSINESS – NONE**

**IV. CLOSED SESSION – NOT NEEDED**

**V. OPEN FORUM - AUDIENCE: NONE**

**VI. BOARD MEMBER QUESTIONS AND COMMENTS NONE**

VII. **ADJOURNMENT:** Motion made by Commissioner McMahon, seconded by Commissioner Camden to adjourn. Voice Vote: Camden Aye, Anderson Aye, Commissioner McMahon, Aye. Motion carried. The meeting adjourned at 1916

Respectfully Submitted.

*William Anderson*  
William Anderson, Secretary  
Board of Fire Commissioners