



*Tri-State Fire Protection District
Board of Commissioners*



Minutes of the Regular Meeting
of the Board of Fire Commissioners for
The TRI-STATE FIRE PROTECTION DISTRICT
Held March 10, 2015

I. CALL MEETING TO ORDER

Meeting called to order at 1831 hours by Commissioner Jewell. Present: Commissioner Anderson; Commissioner Camden. Also Present: Recording Secretary, Jacqueline Timmons.

II. APPROVAL OF THE REGULAR MEETING MINUTES OF 02/12/2015

A motion by Commissioner Camden to approve the Regular Meeting minutes of February 12, 2015, as written, second by Commissioner Anderson. Voice Vote: Aye 3, No 0; Passed.

III. COMMUNICATIONS

- a) To Commission – Paul Hinds, County Clerk, sent communication regarding the statement of economic interest. Testing information and results were received and will be covered under Old Business.
- b) Voice mail messages update – February to March. There were no messages.
- c) Chief's Report – Chief Mancione was not present but he did send an Operations Report dated February 17, 2015. .
- d) Other Communications – No other communications.
- e) Approve Invoices – An invoice was received from Recording Secretary Jacqueline M. Timmons in the amount of \$25.00 for the February 12, 2015, Regular Meeting minutes. Two invoices were received last month from Selection Works; one dated May 23, 2014, in the amount of \$380 and one dated August 25, 2014, for \$380, for entry level exams. After checking previous minutes, the invoices were never previously submitted or paid. A motion was made by Commissioner Anderson, seconded by Commissioner Jewell to approve the three invoices and submit for payment. Roll Call Vote: Commissioner Camden, aye; Commissioner Anderson, aye; Commissioner Jewell, aye. Motion passes.

IV. OLD BUSINESS

- a) IO Solutions – Recruitment and Test Services Update – Test results were sent out. The letters IO Solutions prepared to be sent to the candidates that were successful and those that failed were reviewed. The letter for the successful candidates needs to be changed to state that the candidate has 10 days from the date of posting of the Initial Eligibility List to apply preference points. Commissioner Jewell asked Attorney John Broihier if there was a restriction on the number of candidates for oral interviews. Attorney Broihier said there is no limitation and that it has to be in the Commissioners' rules how they do the interviews. It is that the Board of Fire Commissioners may elect to interview a portion of the candidates from the Initial Eligibility List based upon scores. Should the list become exhausted, the Board may then initiate further interviews using the same list in descending order from written examination grades. At the Northern Alliance Conference, Attorney John Kelly stated that all candidates that passed have to be interviewed unless it was published in the notification of the testing that not all candidates would be interviewed. It is stated in the rules that the Commissioners can interview a partial list of candidates. Commissioner Jewell will speak to Attorney Broihier and ask if it was not mentioned in the notification that not all passing candidates will be interviewed, can they still do that as part of the rules. Commissioner Camden attended the testing conducted by IO Solutions for new firefighters on February 28th as a representative of the District and said the testing went well.
- b) Legal Update if any – There has been no further update.

V. NEW BUSINESS

- a) DuPage County Clerk – Filing Statement of Economic Interest. A Statement of Economic Interest was completed online by all three Commissioners.

- b) Illinois Fire & Police Commissioners Association Spring Seminar is being held in East Peoria, Illinois, on May 1-3. Commissioners Anderson and Jewell will attend. Commissioner Camden will check his schedule.
 - c) Discuss the state statute 70 ILCS 705/16.06b ref: 60 day temporary appointments. The 60-day temporary appointment is expiring March 16th. Another 60-day appointment is necessary. Consideration & action to appoint a B/C for 60 days – The Board made the additional appointment. Commissioner Camden made a motion to notify Chief Jack L. Mancione that the Commissioners made a temporary appointment of Lieutenant Craig Jansen to Battalion Chief from March 17 through May 15th, second by Commissioner Anderson. Voice Vote: Aye 3, No 0; Passed.
 - d) Other New Business (While matters not appearing on the Agenda may be discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission)
- VI. CLOSED SESSION – (If necessary)
(5 ILCS 120/2) (Sec. 2 – (c), (1), The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body to determine its validity, as well as minutes, previous session.
- VII. OPEN FORUM - AUDIENCE: No audience.
- VIII. BOARD MEMBER QUESTIONS AND COMMENTS – Battalion Chief testing should be put on the agenda for the April meeting. Commissioner Anderson will look to see who did the last testing for the Battalion Chief.
- IX. ADJOURNMENT: Motion made by Commissioner Jewell, second by Commissioner Camden to adjourn. Voice vote: Aye 3, No 0; Passed. The meeting adjourned at 1905 hours.

Respectfully Submitted.

William Anderson, Secretary
Board of Fire Commissioners