



*Tri-State Fire Protection District  
Board of Commissioners*



Minutes of the Regular Meeting  
Of the Board of Fire Commissioners for  
The TRI-STATE FIRE PROTECTION DISTRICT  
Held April 14, 2015

I. CALL MEETING TO ORDER

Meeting called to order at 1831 hours by Commissioner Jewell. Present: Commissioner Anderson; Commissioner Camden. Also Present: Recording Secretary, Jacqueline Timmons. Also Present: Lieutenant Stephen D. Tremper, Firefighter Justin Green, Firefighter Michael E. Stoffle, Trustee Eric Habercoss.

II. APPROVAL OF THE REGULAR MEETING MINUTES OF MARCH 10, 2015

A motion by Commissioner Anderson to approve the Regular Meeting minutes of March 10, 2015, as written, second by Commissioner Camden. Voice Vote: Aye 3, No 0; Passed.

III. COMMUNICATIONS

- a) To Commission – The FireGuard newsletter was received from the Northern Illinois Alliance of Fire Protection Districts. A reminder was received for the May 1-3 conference to be held in Peoria. Commissioner Camden will attend the Saturday session. A communication was received regarding testing, which will be covered under Old Business.
- b) Voice mail messages update – March to April. There were no messages.
- c) Chief's Report – Chief Jack Mancione sent an Operations Report.
- d) Other Communications – No other communications.
- e) Approve Invoices – An invoice was received from Recording Secretary Jacqueline M. Timmons in the amount of \$25.00 for the March 10, 2015, regular Meeting minutes. A motion was made by Commissioner Anderson, seconded by Commissioner Jewell to approve the invoice and submit for payment. Roll Call Vote: Commissioner Camden, yes; Commissioner Anderson, yes; Commissioner Jewell, yes. Motion carries.

IV. OLD BUSINESS

- a) IO Solutions – Recruitment and Test Services Update – Commissioner Jewell e-mailed the latest update from IO Solutions. There is now a Final Eligibility List. Commissioner Anderson was concerned that the letter that IO Solutions was sending out contained his personal e-mail address. Commissioner Jewell will put one of the e-mail addresses he has until he can determine if the District can forward from their District e-mail address to their personal e-mail addresses. If that is possible, he will put Commissioner Anderson's District e-mail address on the letter. Commissioner Jewell will speak to Dave Zalesiak to see if that can be done. All Preference Points have been applied. There are 61 individuals on the list. Commissioner Jewell will find out from Administration how many should be sent for oral interviews. Commissioner Jewell spoke to Attorney John Broihier regarding how many are required to be interviewed. Attorney Broihier stated it is in their Rules so they can

interview the number of individuals needed and then when it becomes necessary, they can schedule further interviews.

b) Legal Update if any – There has been no further update.

V. NEW BUSINESS

a) Battalion Chief testing – Commissioner Jewell will contact two other companies to get quotes for doing the written examination for the Battalion Chief testing and will bring those to the next meeting. There are currently two who will sit for the Battalion Chief Promotional Exam. There is one quote from the Illinois Fire Chiefs Association for the Assessment Center. There will be five exercises they will do; leaderless group exercise, fact finding exercise, a tactical exercise and then a disgruntled taxpayer exercise. There is also a written exercise based on the fact finding exercise. The two candidates will meet with the Assessment Center for an orientation. There is a four-hour pre-assessment workshop. Then they will meet with the candidates and discuss their strengths and weaknesses. Then the candidate will meet with one of the Commissioners. So there will be a selection of which company will best meet those needs.

b) Other New Business (While matters not appearing on the Agenda may be discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission)

VI. CLOSED SESSION – (If necessary)


(5 ILCS 120/2) (Sec. 2 – (c), (1), The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body to determine its validity, as well as minutes, previous session.

VII. OPEN FORUM - AUDIENCE: Trustee-elect Habercoss asked who can test for Battalion Chief. Commissioner Jewell said all promotions are done according to the Collective Bargaining Agreement. There are requirements that have to be met to sit for the promotional exam, which includes five years time in grade as a Lieutenant. Commissioner Camden stated as a taxpayer, he had an occasion to call for service after the last storm and thanked the firefighters for their prompt and courteous response.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS –

IX. ADJOURNMENT: Motion made by Commissioner Camden, second by Commissioner Anderson to adjourn. Voice vote: Aye 3, No 0; Passed. The meeting adjourned at 1850 hours.

Respectfully Submitted.



William Anderson, Secretary  
Board of Fire Commissioners