



*Tri-State Fire Protection District
Board of Commissioners*



Minutes of the Regular Meeting
Of the Board of Fire Commissioners for
The TRI-STATE FIRE PROTECTION DISTRICT
Held January 13, 2015

I. CALL MEETING TO ORDER

Meeting called to order at 1830 hours by Commissioner Jewell. Present: Commissioner Anderson. Absent: Commissioner Camden. Also Present: Recording Secretary, Jacqueline Timmons, Chief Administrator Jack L. Mancione, Michael Stoffle, Liz Stutte, Chris Congo, Patrick Brenn, Richard Littig, Edward Gergits, Daniel Niemeyer, Marc Schwartz, Steve Vogel and family, Matt Parris, Jeff Allenspach, Craig Jansen, Stephen Tremper, Robert Gramlen, Kevin Kramer, Matt McClenning, Bill Just, Michael Raimondi, Anthony Parlick, Dave Z, Steve Geffert, Edvin Pipiras, Dustin Budowski, Scott Baxter, Brian Simandell, Chris Johnson

The swearing in ceremony was held for Steven Vogel to the position of lieutenant.

After the ceremony and photos, guests left.

II. APPROVAL OF THE REGULAR MEETING MINUTES OF 12/10/2014 and the CLOSED SESSION MINUTES OF 12/10/2014

A motion by Commissioner Anderson to approve the Regular meeting minutes of December 10, 2014, as written, second by Commissioner Jewell. Voice Vote: Aye 2, No 0; passed. A motion by Commissioner Anderson to approve the December 10, 2014, Closed Session minutes, second by Commissioner Jewell. Voice Vote: Aye 2, No 0, Absent 1; passed.

III. COMMUNICATIONS

- a) To Commission – Theodore Polygraph Services provided the 2015 Price schedule. A memo was received from Chief Jack L. Mancione regarding the operational difficulties from the extended vacancy of Battalion Chief. An e-mail was received from Administrative Assistant Debbi Gergits stating that she is working with the State Archivist to find out about the record retention of documents, what has to be maintained and what can be destroyed. The question also being asked is if the document can be digitally scanned and maintained.
- b) Voice mail messages update – December to January. There were no messages on Commissioner Anderson's nor Commissioner Jewell's voice mail. Chief Mancione will have one general mailbox setup for the Commissioners with digital voice mails sent to the individual Commissioners' e-mail addresses.
- c) Chief's Report – Chief Jack L. Mancione. Chief Mancione's written report will be distributed closer to the end of the week. The litigation that affects the Commissioners has been resolved. Written confirmation was received from the courts that it has been removed. They will be working on the second issue on January 28th. The District hopes to move forward with the Battalion Chief's position, which will exhaust the Battalion Chief List which expires at the end of

June or July of 2015. The Lieutenants List will expire the summer of 2016. There are two candidates still on the List.

Chief Mancione is doing a career analysis by shift to see who potentially is eligible.

- d) Other Communications – The ad for the new hires appeared in the local newspapers as per State mandate. Notification was received and will be put in the file. Invitations were received to attend the Northern Illinois Alliance Fire Protection District's conference being held February 5-8. Commissioners Jewell and Anderson will be attending the Saturday session. Commissioner Camden is aware of the conference as well.
- e) Approve Invoices – Shaw Media invoice for employment advertising. An invoice was received from Shaw Media for the employment advertising in the amount of \$1,553.40. An invoice was received from Recording Secretary Jacqueline M. Timmons in the amount of \$25.00 for the December 10, 2014, Regular Meeting minutes. Motion made by Commissioner Anderson, seconded by Commissioner Jewell to approve the invoices and submit for payment. Roll Call Vote: Commissioner Anderson, aye; Commissioner Jewell, yes. Absent: Commissioner Camden. Motion passes.

IV. OLD BUSINESS

- a) IO Solutions – Recruitment and Test Services – Firefighter Application update. The test is scheduled and will be conducted at Hinsdale South High School. The information is posted on the website. There are 44 applicants so far.
- b) Legal Update – The update was given as part of Chief Mancione's report.

V. NEW BUSINESS

- a) Discuss the state statute relative to 60 day temporary appointments and possibly appoint a B/C for 60 days. Commissioner Jewell made a motion that at the request of Chief Jack L. Mancione, that Craig Jansen be given a 60-day temporary appointment to Battalion Chief effective January 16, 2015, second by Commissioner Anderson. Voice vote: Aye 2, No 0, Absent 1; Passed.
- b) Other New Business (While matters not appearing on the Agenda may be discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission)

VI. CLOSED SESSION – (If necessary)

(5 ILCS 120/2) (Sec. 2 – (c), (1), The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body to determine its validity, as well as minutes, previous session.

VII. OPEN FORUM - AUDIENCE: No questions.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS – No comments or questions.

IX. ADJOURNMENT: Motion made by Commissioner Jewell, second by Commissioner Anderson to adjourn. Voice vote: Aye 2, No 0, Absent 1; Passed. The meeting adjourned at 1855 hours.

Respectfully Submitted.

William Anderson, Secretary
Board of Fire Commissioners