

October 20, 2014

I. CALL TO ORDER

II. Truth and Taxation – Public Hearing

III. MINUTES

- Approval of District Meeting Minutes – 20, August 2014
- Approval of Special Meeting Minutes – 27, August 2014
- Approval of Special Meeting Minutes – 01, October 2014

IV. TREASURER'S REPORT

- Approval of August 2014 Treasurer's Report including bills for the District
- Approval of September 2014 Treasurer's Report including bills for the District

V. NEW BUSINESS

1. Levy Ordinance 14-O-002 Considerations
2. Plan Review and Approval Fee Amendment – Ordinance 14-O-003
3. Adopting 2009 Fire Code – Ordinance 14-O-004
4. Purchasing Policy
5. Approval of Natural Gas Supplier Contract with Centerpoint
6. Mutual Aid Box Alarm System Master Agreement
7. Westmont – Automatic Aid Agreement
8. Appointment of Mr. Kevin P. Camden to Board of Commissioners
9. Surplus 2008 Ford Escape and 2004 Crown Vic

VI. COMMUNICATIONS

1. Advocate Hospital letters
2. Client Alert – Competitive Bidding
3. Advanced Trustee Training
4. Resident letter (I. Haugen)
5. Thank you from Chief Patterson, Argonne Fire Department
6. Thank you from Ready, Set, Grow
7. Village of Willowbrook Fire Prevention Week Proclamation

VI. COMMISSIONER'S REPORT

Board of Commissioners Meeting Minutes of 12, August 2014

VII. OLD BUSINESS

1. Property at 6301 Western Ave., Willowbrook
2. Deputy Chief Job Descriptions
3. Admin. Benefit Policy

VIII. CHIEF'S REPORT

1. Operations – Fire Suppression & Rescue Report
2. Darien Town Hall Meeting – September 25, 2014

IX. ATTORNEY'S REPORT

X. AUDIENCE COMMENTS

XI. CLOSED SESSION

(5 ILCS 120/2) (Sec. 2 – (c) , (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, as well as minutes, previous session.

5 ILCS 120/2 (c)(21) Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body had been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

XII RE-CONVENE TO OPEN MEETING

Possible action from the Board:

Approval of Closed Session meeting minutes per 5 ILCS 120/2 (c)(21).

XIII. ADJOURNMENT

Posted: 17, October 2014

Finance Director D. Gergits

TRUSTEES

Hamilton "Bo" Gibbons
Jill K. Strenzel
Michael L. Orrico



CHIEF ADMINISTRATOR

Jack L. Mancione

**TRI-STATE
FIRE PROTECTION DISTRICT**

419 PLAINFIELD ROAD • DARIEN, ILLINOIS 60561 • (630) 323-6445

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE TRI-STATE FIRE PROTECTION DISTRICT HELD 20, OCTOBER 2014
AT DISTRICT #3.**

I. CALL TO ORDER

The meeting was called to order at 1830 hours by Trustee Gibbons. On Roll Call: Trustee Gibbons, Trustee Orrico, Chief Mancione, Deputy Chief Gergits, Deputy Chief Just, Attorney Jennifer Dunn, Attorney William Pokorny, Finance Director Gergits and Adm. Asst. Radek. Trustee Strenzel via Telecommunications. Audience: Commissioner Jewell, Commissioner Baumbach, Kevin Camden, Fire Marshal Zalesiak, J. Rimkus, D. Rimkus, Wm. Rimkus.

II. TRUTH IN TAXATION – PUBLIC HEARING

Trustee Gibbons made a motion to leave the open session and enter a public hearing for the purpose of Truth in Taxation. Motion seconded by Trustee Strenzel. Motion approved by the Board. 3-0-0.

No comments were received related to the Truth in Taxation hearing.

Trustee Gibbons made a motion to adjourn the public hearing for the purposes of Truth in Taxation. Motion seconded by Trustee Orrico. Motion approved by the Board 3-0-0.

Trustee Gibbons made a motion to approve the Truth in Taxation Ordinance 14-O-002. Motion seconded by Trustee Strenzel. Roll call vote: Trustee Gibbons – Aye, Trustee Orrico – Aye, Trustee Strenzel – Aye, Motion approved by the board 3-0-0.

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III. MINUTES OF THE 20, AUGUST 2014 TRUSTEE MEETING

Trustee Gibbons made a motion to accept the minutes as written for the meeting of 20, August 2014. Motion seconded by Trustee Strenzel. Motion approved by the board 2-0-1.

Trustee Gibbons made a motion to accept the minutes as written for the meeting of 27, August 2014. Motion seconded by Trustee Strenzel. Motion approved by the board 2-0-1.

Trustee Gibbons made a motion to accept the minutes as written for the meeting of 01, October 2014. Motion seconded by Trustee Strenzel. Motion approved by the Board 2-0-1.

IV. TREASURER'S REPORT

Trustee Orrico presented the Treasurer's Report along with the bills for August 2014. Motion to accept the Treasurer's Report as presented and to pay the bills for August 2014 was made by Trustee Gibbons. Motion seconded by Trustee Strenzel. Motion approved by roll call vote: Gibbons – Aye, Orrico – Aye, Strenzel – Aye, 3-0-0.

Trustee Orrico presented the Treasurer's Report along with the bills for September 2014. Motion to accept the Treasurer's Report as presented and to pay the bills for September 2014 was made by Trustee Gibbons. Motion seconded by Trustee Strenzel. Motion approved by roll call vote: Gibbons – Aye, Orrico – Aye, Strenzel – Aye. Motion approved by the board 3-0-0.

V. NEW BUSINESS

Commissioner Christopher Baumbach gave his official notice of resignation effective immediately, 10/20/14. Trustee Gibbons stated he appreciated the contributions Commissioners Baumbach gave to the District. Trustee Gibbons made a motion to accept Commissioner Baumbach's resignation. Trustee Orrico seconded the motion with regret. Motion approved by roll call vote, Gibbons – Aye, Orrico – Aye, Strenzel – Aye, Motion approved by the board 3-0-0.

Trustee Gibbons made a motion to approval the annual Levy **Ordinance 14-O-002**. Motion seconded by Trustee Strenzel. Motion approved by roll call vote, Gibbons – Aye, Orrico – Aye, Strenzel – Aye, Motion approved by the board 3-0-0.

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New Business cont.

Ordinance 14-O-003 Plan Review and Approval Fee Amendment. Fire Marshal Zalesiak informed the board the new ordinance with regards to alarm fees include all of the villages. It is also designed to prevent the circumventing of alarms. New requirements require us being notified when alarms go out of service which will prevent a liability to the District. Once Ordinance 14-O-003 is adopted it must be published in the local newspaper for 30 days. Trustee Gibbons made a motion to approve Ordinance 14-O-003, Plan Review and Approval Fee Amendment. Trustee Orrico seconded the motion. Motion approved by roll call vote, Gibbons – Aye, Orrico – Aye, Strenzel – Aye, Motion approved by the Board 3-0-0.

Ordinance 14-O-004 – Adopting the 2009 Edition of the International Fire Codes. Trustee Gibbons made a motion to approve Ordinance 14-O-004, Trustee Orrico seconded the motion. Motion approved by roll call vote, Gibbons – Aye, Orrico – Aye, Strenzel – Aye, Motion approved by the Board 3-0-0.

Purchasing Policy – provided a draft of the policy that goes in to effect January 01, 2015. There must be a bidding process for any and all items costing over \$20,000.00 even if previously budgeted, it is no longer at anyone’s discretion.

Natural Gas Supplier – Finance Director presented a plan for a 3 year contract with Center Point a natural gas supplier. The contract is for paying for therms regardless of the number of locations. The contract would go into effect 11/01/2014. The estimate is that we would save approximately 30% over our current supplier. Trustee Gibbons made a motion to approve the 3 year contract with the natural gas supplier, Trustee Orrico seconded the motion. Motion approve by roll call vote, Gibbons – Aye, Orrico – Aye, Strenzel – Aye, Motion approved by the Board 3-0-0.

Mutual Aid Box Alarm System Master Agreement – Agreement with MABAS to share services and reimbursements. MABAS Division 10 asked for us to agree, includes insurance of MABAS. There will be no significant changes. Agreement will prevent double refund reimbursements. Trustee Gibbons made a motion to accept the Mutual Aid Box Alarm System Master Agreement, Trustee Strenzel seconded the motion. Motion approved by roll call vote, Gibbons – Aye, Orrico – Aye, Strenzel – Aye, Motion approved by the Board 3-0-0.

Westmont Automatic Aid Agreement – Agreement has no changes from the previous agreement other than many name changes and signatures from the previous agreement. No financial changes. Trustee Gibbons made a motion to accept the Westmont Automatic Aid Agreement, Trustee Orrico seconded the motion, all in favor 3-0-0.

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New Business cont.

Commissioner Vacancy – As of 20 minutes ago, there is now a vacancy on the Board of Commissioners of the Tri-State Fire Protection District. Commissioner Baumbach introduced Kevin Camden to the Board as a possible replacement to fill the current vacancy. Mr. Camden is an attorney who has been on the General Council of Teamsters 700. Mr. Camden has worked with council Jennifer Dunn in the past. Mr. Camden has been a resident of the district for the past 13 years, is married and has 3 children. Trustee Strenzel stated that we have an interview process and would like to have an opportunity to interview Mr. Camden and any other potential candidates. Mr. Camden is referred by outgoing Commissioner Baumbach who worked with Mr. Camden on the Cass School Board of Education referendum's, he feels he is an ethical attorney and would bring dimension to the Board of Commissioners. Trustee Gibbons asked if there would be any conflicts with his being an attorney, and Mr. Camden stated his Union doesn't represent anywhere in the District. Mr. Camden stated he knows Attorney Broider and does not feel that there are any ethical concerns. Trustee Gibbons stated that the Board will be in touch.

Surplus 2008 Ford Escape and 2004 Crown Victoria – currently the Crown Vic is not a desirable vehicle for the District. The Chief is asking the Board for permission to sell the vehicle at the corner of 63rd and Western Ave. The board agreed to sell the 2004 Crown Vic with a minimum bid of \$2000.00. Bids will be accepted at headquarters and entrusted to the Chief. We will not wait until the next Board meeting to open the bids as past deals have been lost waiting to open the bids. Trustee Orrico made a motion to agree to the sale of the Crown Victoria with a minimum bid of \$2000.00. Motion seconded by Trustee Gibbons, motion approved by roll call vote, Gibbons – Aye, Orrico – Aye, Strenzel – Aye. Motion approved 3-0-0.

The 2008 Ford Escape currently has excessive miles and according to Kelly Blue Book has a value of \$4,000.00-\$5,200.00. Currently we would like to replace the Escape with a vehicle capable of towing and 4WD. In looking for an Expedition to replace the Escape, the dealer has offered a trade in value of \$8,000.00 – \$9,000.00 for the Escape. The trade in offer was made after receiving a quote for a new vehicle. Trustee Gibbons made a motion to allow trading in the Ford Escape with the purchase of a new Ford Expedition. Trustee Orrico seconded the motion, motion approved by roll call vote, Gibbons – Aye, Orrico – Aye, Strenzel – Aye. Motion approved 3-0-0.

Trustee Strenzel asked about the event held at Whole Foods as she heard some of the firefighters were at Whole Foods. The Chief stated that Whole Foods contacted Fire Preventions, similar to when Sears contacts us for the Santa Run.

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New Business cont.

They were having a cook-off and asked if our firemen would be able to participate. Whole Foods donated back to the fire department any donations made during the cook off. \$532.00 was collected and is to be donated to Tri-State. Fire Prevention has a business relationship with Whole Foods who is a supporter of our yearly Open House.

Trustee Strenzel asked the Chief Mancione about the event going on at Whole Foods as she heard some of the firefighters were at Whole Foods. The Chief stated Whole Foods contacted Fire Preventions, similar to when Sears contacts us for the Santa Run. They were having a cook-off and asked if our firemen would be able to participate. Whole Foods donated back to the fire department any donations made during the cook off. \$532.00 was collected and is to be donated to Tri-State. Fire Prevention has a business relationship with Whole Foods who is a supporter of our yearly Open House.

Trustee Gibbons read the Proclamations for Fire Prevention Week sent to the District from the Villages of Burr Ridge and Willowbrook.

VI. COMMUNICATIONS

Items provided in the packets. Letters from Advocate Hospital, Client Alert informing us of the impending Competitive Bidding process. Advanced Trustee Training conference. Letter from resident I. Haugen. Thank you letter from Chief Patterson of Argonne Fire Department. Thank you from Ready Set Grow Day Care.

VII. COMMISSIONERS REPORT

Commissioner Jewell reported that they cancelled 14, October 2014 meeting and rescheduled it for 22, October 2014. Commissioners have made firm offers to 4 applicants currently in the process.

VIII. OLD BUSINESS

Property at 6301 Western, Willowbrook – the board was informed of the options available in the selling of the property at 6301 Western. We could deem to transfer the property to the Village of Willowbrook. We could sell the property at an auction, we could sell the property thru a real estate broker following an appraisal as it is zoned R1, and we could sell the property by owner. We currently have an offer for the property by neighbor Mr. Rimkus. Attorney Crowley stated we need to adopt a resolution to sell the property and then proceed. Get 2 appraisals and any bids should be over 80% of the appraisal.

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Old Business cont.

Trustee Orrico stated it must be appraised, we should receive two appraisals, one for the building and one for the building and property. We need to formally identify the property as surplus, we don't need to proceed with an agent.

Trustee Gibbons made a motion to get 2 appraisals on the property at the old St. #4 at 6301 Western, Willowbrook. Accept bid of 80% or higher than the appraisal. November 17, 2014 meeting draft a document authorizing the terms of the sale. Must post the terms of the sale one time in the local paper. Trustee Orrico seconded the motion. Motion approved by roll call vote, Gibbons – Aye, Orrico – Aye, Strenzel – Aye. Motion approved 3-0-0.

Deputy Chief Job Descriptions – must clarify each Deputy Chief's jobs. Trustee Strenzel questioned if there were conflicts of interest with Deputy Chief Gergits handling ambulance billing/paramedic contract and Finance Director Gergits. The chief stated there are no conflicts of interest with current employees and their responsibilities.

The Chief reported that the Open House went well this year. It was relocated to headquarters. It was well received.

VIII. ATTORNEY'S REPORT

No matters for open session only closed session

IX. AUDIENCE COMMENTS

None

X. CLOSED SESSION

At 19:35 hours Trustee Gibbons made a motion to close the Regular Open Meeting and open a Closed Session for the purpose of financial and personnel matters. Motion seconded by Trustee Orrico. Rollcall vote. Trustee Gibbons – Aye, Trustee Strenzel – Aye, Trustee – Orrico. Motion approved by the Board 3-0-0.

At 20:52 Trustee Gibbons made a motion to adjourn the closed session and return to the Regular Open Meeting. Motion seconded by Trustee Orrico. Motion approved by the Board 3-0-0.

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XI. ADJOURNMENT

With no further business before the Board, Trustee Gibbons made a motion to adjourn the Regular Scheduled Board Meeting. Motion seconded by Trustee Orrico. Motion approved by the Board 3-0-0. Meeting adjourned at 20:52 hours.

Respectfully Submitted:



Board of Trustees