

# TRI-STATE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES MEETING

July 21, 2014

## CALL TO ORDER

- I. RECESS FOR PUBLIC HEARING: Combined Budget & Appropriation
- II. MINUTES  
Approval of District Meeting Minutes – 2, June 2014  
Approval of Special Meeting Minutes – 25, June 2014
- III. TREASURER'S REPORT  
Approval of May 2014 & June 2014 Treasurer's Report including bills for the District
- IV. NEW BUSINESS  
Re-Appointment of Commissioner Anderson  
RESOLUTION 14-R-001 – Prevailing Wage Rate  
ORDINANCE 14-O-001 – Combined Budget and Appropriation
- V. COMMUNICATIONS  
Argonne letter dated 6/23/14  
ILFC article  
ISO Summary report  
Press releases (2)
- VI. COMMISSIONER'S REPORT
- VII. OLD BUSINESS
- VIII. CHIEF'S REPORT  
Operations – Fire Suppression & Rescue Report
- IX. ATTORNEY'S REPORT
- X. AUDIENCE COMMENTS
- XI. CLOSED SESSION

(5 ILCS 120/2) (Sec. 2 – (c), (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

(5 ILCS 120/2)(c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

- XII. RE-CONVENE TO OPEN MEETING  
Motions for matters in Closed Session

- XIII. ADJOURNMENT

18, July 2014

D. Gergits, Finance Director

**TRUSTEES**

Hamilton "Bo" Gibbons  
Jill K. Strenzel  
Michael L. Orrico



**CHIEF ADMINISTRATOR**

Jack L. Mancione

**TRI-STATE  
FIRE PROTECTION DISTRICT**

419 PLAINFIELD ROAD • DARIEN, ILLINOIS 60561 • (630) 323-6445

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF  
THE TRI-STATE FIRE PROTECTION DISTRICT HELD 21, JULY 2014 AT  
DISTRICT #3.**

**I. CALL TO ORDER**

The meeting was called to order at 1854 hours by Trustee Gibbons. On Roll Call: Trustee Gibbons, Trustee Strenzel, Trustee Orrico, Chief Mancione, Attorney Jennifer Dunn, Finance Director Gergits and Adm. Asst. Radek. Audience: Commissioner Anderson, FF Stoffle.

**II. PUBLIC HEARING – COMBINED ANNUAL BUDGET AND  
APPROPRIATION ORDINANCE # 14-O-001**

Chief Mancione advised the Board that the 2014-2015 Combined Annual Budget and Appropriation Ordinance has been prepared and recommended the Board to recess the Regular Business Meeting and move into a Public Hearing.

**PUBLIC HEARING**

1. Trustee Strenzel made a motion to recess the Regular Business Meeting and move into a Public Hearing for the purpose of hearing any questions and/or comments regarding the Combined Annual Budget and Appropriation Ordinance #14-O-001. Motion seconded by Trustee Orrico. Motion approved by the Board via rollcall vote, Gibbons – Aye, Orrico – Aye, Strenzel – Aye (3-0-0).
2. On Roll Call: Trustee Gibbons, Trustee Strenzel, Trustee Orrico, Chief Mancione, Finance Director Gergits, Attorney Jennifer Dunn and Admin. Asst. Radek.
  - A. The board was advised that notice of the Public Hearing was published in the Suburban Life newspaper on 20, June 2014. No one has contacted his office to review and/or comment on the Combined Annual Budget and Appropriation Ordinance for Tri-State Fire Protection District.

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- B. Trustee Gibbons asked the audience for any questions and/or comments regarding the Combined Annual Budget and Appropriation ordinance for 2014-2015. There were no questions or comments to be heard.
- C. Trustee Gibbons made a motion to close the Public Hearing and reconvene the Regular Scheduled Open Meeting. Motion seconded by Trustee Strenzel. Motion approved by the board 3-0-0.

II. MINUTES OF THE 02, JUNE 2014 TRUSTEE MEETING and 25, JUNE 2014 SPECIAL MEETING

Trustee Strenzel made a motion to accept the minutes as written for the Trustee Meeting of 02, June 2014. Motion seconded by Trustee Orrico. Motion approved by the board 3-0-0.

Trustee Strenzel made a motion to accept the minutes as written for the Trustee Special Meeting of 25, June 2014. Motion seconded by Trustee Gibbons. Motion approved by the board 2-0-1.

III. TREASURER'S REPORT

Trustee Orrico presented the Treasurer's Report along with the bills for May 2014. Motion to accept the Treasurer's Report as presented and to pay the bills for May 2014 was made by Trustee Gibbons. Motion seconded by Trustee Strenzel. Motion approved by roll call vote as Gibbons – Aye, Orrico – Aye, Strenzel – Aye, 3-0-0.

Trustee Orrico presented the Treasurer's Report along with the bills for June 2014. Motion to accept the Treasurer's Report as presented and to pay the bills for June 2014 was made by Trustee Gibbons. Motion seconded by Trustee Strenzel. Motion approved by roll call vote as Gibbons – Aye, Orrico – Aye, Strenzel – Aye, 3-0-0.

IV. NEW BUSINESS

- 1. Trustee Gibbons swore in Commissioner Anderson for a new term as Tri-State FPD Commissioner for the term of June 01, 2014 – May 31, 2017.
- 2. Resolution 14-R-001. Trustee Strenzel made a motion to accept Resolution 14-R-001 – Prevailing Wage Rate. Trustee Gibbons seconded the motion. Motion approved by roll call vote, Gibbons – Aye, Orrico – Aye, Strenzel – Aye.

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3. Trustee Strenzel referred to a mailing she received introducing Vote by Mail in DuPage County. Trustee Strenzel asked that the information be placed on the Tri-State FPD website and posted at each station.
4. Ordinance 14-O-001, Budget & Appropriations discussions will be deferred to closed session. Trustee Strenzel stated she would like clarification on a number of line items.  
Trustee Strenzel verified the current stated tax revenue v. previous tax revenue and was informed maintenance carryover helped with the decrease in current tax revenue.
  - a. Trustee Strenzel asked about Administration salaries, she felt was overstated as 2 full salaries. Chief commented that the line item was for 2 Deputy Chiefs at full year of pay and is overstated.
  - b. Trustee Strenzel asked about Firefighter salaries asking why there was a significant increase. The Chief advised that the current union contract expired on May 31, 2012 and that the budgeted amount was not overstated as they included estimated increases for Fiscal Year 2012-2013.
  - c. Trustee Strenzel asked about the increase in cost of conferences – is due to the training of the new deputy chiefs.
  - d. Trustee Strenzel asked about the various legal fees across several line items. Director Gergits commented that the fees are broken out between Trustees and Administration. Civil lawsuit is different from the normal fees incurred.
  - e. Trustee Strenzel asked about the increase in Office furniture costs. The Chief said that they are due to reconfiguring Dist. #2 to make room for the new deputy chiefs and a conference room and the proposed building out the second floor at Dist. #3
  - f. Trustee Strenzel asked about the increase in Computer upgrades costs. The Chief said that the budget includes programming, maintenance and upgrades. 18 new PC's are required as XP is no longer being supported. Tough books are nearing 15-17 years old and not able to connect with the network.
  - g. Trustee Strenzel asked about the increase Commissioner's fees. The Chief said that Tri-State compensation of its commissioners is lower than most surrounding fire departments. Currently our commissioners receive below the \$2000 cap while our Trustees are receiving their \$3000 cap.
  - h. Trustee Strenzel asked if the increase Fuel is good at 10% increase due to rising energy costs. Chief responded new vehicles are smaller and use less fuel.

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- i. Trustee Strenzel asked about the increase in EMS equipment. The Chief commented that the budget needs to support the update of 3 front line monitors to enable a 12 lead transmission to hospital. Would like to get 2 new ambulances, current frontline ambulances have 92,000 & 100,000 miles. Looking at a 3 year replacement plan with smaller vehicles.
- j. Trustee Strenzel asked about the increase budget of new apparatus and what was on the long term vehicle plan. The Chief commented that 511 rescue engine is currently 15 years old and needs to be replaced.
- k. Trustee Strenzel asked about the increase in Hose testing \$15000. The Chief responded that an outside service has been obtained to test the hose to guarantee its performance as some hose is reaching its age limit.
- l. Winter coats – Trustee Strenzel questioned if we were replacing everyone’s winter coats or if we stagger the purchase over a period of 5 years for example. Fin. Director Gergits informed Trustee Strenzel that the current style is no longer available.

Trustee Strenzel made a motion to accept Ordinance 14-O-001 Budget & Appropriations, Trustee Orrico seconded the motion. Motion approved by roll call vote, Gibbons – Aye, Orrico – Aye, Strenzel – Aye 3-0-0.

V. COMMUNICATIONS

1. Argonne sent a letter thanking Tri-State for the use of our reserve ambulance while one of the ambulances was OOS.
2. ILFC article showed the meeting held in Washington DC and Springfield this past spring which Chief Mancione attended. State Senators and Representatives attended and grants and funding were discussed.
3. ISO Summary Report – reviews current ratings. Requirements have changed; Tri-State will be making changes to bring our rating from a 3 back to a 2 or hopefully a 1. Willow Springs ratings of 7 & 9 have changed to a 3 which will save resident businesses money in insurance costs with the improved rating.
4. Pension Board meetings for April 2014, May 2014 and June 2014.

VI. COMMISSIONERS REPORT

Commissioner Anderson stated the Commissioners have expanded the eligibility list and have been interviewing to see who of the potential candidates are still available.

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VII. CHIEF'S REPORT

Chief would like to report that Tri-State FPD was awarded a \$20,000 grant with the diligence of Battalion Reynolds. The grant provides the district with a Zodiac inflatable, jet propelled outboard motor boat. This boat will assist with all waterway rescues.

Willow Springs Dist.4 is in need of repairs and Chief Mancione is in discussions with the Village to have necessary repairs completed by the Village.

Tri-State will be losing the current alarm board revenue due to legal rulings.

Equipment purchases for use on board vehicles along with software are pending board approval.

VIII. ATTORNEY'S REPORT  
Closed session discussions

IX. AUDIENCE COMMENTS  
None

X. CLOSED SESSION

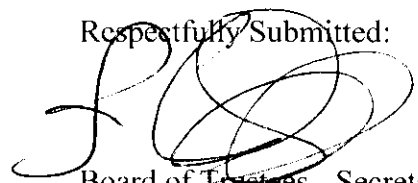
At 19:50 hours Trustee Gibbons made a motion to close the Regular Open Meeting and open a Closed Session for the purpose of financial and personnel matters. Motion seconded by Trustee Strenzel. Motion approved by the Board via rollcall vote. Gibbons – Aye, Orrico –Aye, Strenzel – Aye (3-0-0)

At 20:49 Trustee Gibbons made a motion to adjourn the closed session and return to the Regular Open Meeting. Motion seconded by Trustee Strenzel. Motion approved by the Board 3-0-0.

VIII. ADJOURNMENT

With no further business before the Board, Trustee Strenzel made a motion to adjourn the Regular Scheduled Board Meeting. Motion seconded by Trustee Orrico. Motion approved by the Board 3-0-0. Meeting adjourned at 20:50 hours.

Respectfully Submitted:



Board of Trustees - Secretary