



*Tri-State Fire Protection District
Board of Commissioners*



MONTHLY BUSINESS MEETING

**6:30PM – Tuesday, July 8, 2014
10S110 Madison St., Burr Ridge, IL**

AGENDA

I. CALL MEETING TO ORDER

II. APPROVAL OF THE REGULAR MEETING MINUTES OF 05/13/2014

III. COMMUNICATIONS.

- a) To Commission – .
- b) Voice mail messages update – June to July
- c) Chief's Report – Chief Jack L. Mancione 7/01/2014
- d) Other communications –
- e) Approve Invoices –

IV. OLD BUSINESS.

- a) Entry Level FF Follow Up
- b) Edward Girgits Background Check
- c) David Bask Lawsuit update
- d) Voice Mail Access

V. NEW BUSINESS

- a) Reappointment of Commissioner Anderson
- b) Discuss and Election and possible action for Officers for the Commission
- c) Other New Business (While matters not appearing on the Agenda may be discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission.

VI. CLOSED SESSION – To discuss pending litigation (If necessary)

VII. OPEN FORUM – AUDIENCE

VIII. BOARD MEMBER QUESTIONS AND COMMENTS

IX. ADJOURNMENT

TRUSTEES

Hamilton "Bo" Gibbons
 Jill K. Strenzel
 Michael L. Orrico

CHIEF ADMINISTRATOR

Michelle A. Gibson

DEPUTY CHIEF

Paul L. Ross

DEPUTY CHIEF

Jack L. Mancione

TRI-STATE FIRE PROTECTION DISTRICT

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TRI-STATE BOARD OF COMMISSIONERS REGULAR MEETING MINUTES 07-08-2014

Minutes of the Regular meeting of the Board of Fire Commissioners for the TRI-STATE

I. CALL MEETING TO ORDER

Meeting called to order at 1830 hours by Commissioner Jewell. Present: Commissioner Anderson, Commissioner Baumbach. Also Present: Daniel S. Heisen and Charles A. Corrao and Recording Secretary Jacqueline Timmons.

II. APPROVAL OF THE REGULAR MEETING MINUTES OF 06/10/14

A Motion by Commissioner Anderson to approve the minutes of the June 10, 2014, Meeting, with noted changes, second by Commissioner Baumbach. Voice Vote: Aye 3, No 0; passed.

III. COMMUNICATIONS

- a) To Commission – A new roster was received by the Commissioners. Polygraph results were received for Edward Gergits, Jr. There were no issues. A background check was received on Eric Burmeister in which was a candidate for an administration position. The information will be returned to Chief Mancione.
- b) Voice mail messages update –June to July. The voice mail is setup and Commissioner Baumbach will e-mail the information to the other Commissioners.
- c) Chief's Report – Chief Jack L. Mancione 07/01/14 and 07/21/2014. The operational report was received from Chief Mancione. The Commissioners thank him for his report.
- d) Other Communications – Copy of 06/13/2014 Letter of resignation from Aaron Kuester. Aaron Kuester sent a letter of resignation to Chief Mancione with a copy to the Commissioners indicating he is moving to Park Ridge Fire Department.
- e) Approve Invoices – Theodore Polygraph Service invoice #4341 Dated 7/2/2014 for corrected charge on invoice #4251 Edward Gergits (undercharged s/b \$300) and background check of Eric Burmeister. Total invoice \$372. Theodore Polygraph Invoice #4336 dated 06/29/2014 pre-test/polygraph fee \$135.00. Invoice statement #72632 dated 6/30/2014 from Ottosen Britz Kelly Cooper Gilbert & DiNolfo \$57.00 no explanation other than "Commissioner". Invoice #4341 inadvertently charged \$27.27 for the background check for Edward Gergits, Jr., instead of \$300. A corrected invoice was received from Theodore Polygraph. The invoice from the Ottosen firm will be returned to Debbie Gergits, as the Commissioners have not utilized the services of that law firm. Commissioner Jewell made a motion to pay Invoice 4336 in the amount of \$135.00 and the one line item from Invoice 4336 in the amount of \$272.73, second by Commissioner Baumbach. Roll Call Vote: Commissioner Anderson, aye; Commissioner Baumbach, aye; Commissioner Jewell, aye. Motion passed.

IV. OLD BUSINESS

- a) Entry Level FF follow up. Edward Gergits, Jr., is next to move on. Chief Mancione would like two more quickly and probably four more by year end. Debbi Gergits requested the information for all four candidates so they are ready to go when needed. The next four on the list are Steven Garry, Michael Raimondi, William Dearth and Stephen Shreve. Letters were sent to them asking if they wish to continue on in the process. The ones highlighted in green on the list are proceeding on and the files will be given to Debbi. Commissioner Jewell will have Selection Works invite eight for oral interviews.
- b) Edward Gergits Background Check. It was received and there were no issues.
- c) David Basek Lawsuit Update – there is no update on the lawsuit.
- d) Voice Mail Access – Commissioner Baumbach will give the updated voice mail information to the other Commissioners.

V. NEW BUSINESS

- a) Reappointment of Commissioner Anderson. Commissioner Anderson has been reappointed to the Board of Fire Commissioners and will be sworn in at a Trustees meeting.
- b) Discuss and Election and possible action for Officers for the Commission – there are two individuals who are interested in serving as commissioners; Kevin Camden and Gallant. Commissioner Jewell will contact them to see what their interest is.
- c) Other New Business (While matters not appearing on the Agenda may be discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission)
- d) The draft of the annual report will be prepared by Commissioner Baumbach and e-mailed to the other commissioners for their review.

VI. CLOSED SESSION – To discuss pending litigation (If necessary) - No Closed Session.

VII. OPEN FORUM - AUDIENCE: No questions.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS – None.

IX. ADJOURNMENT: Motion made by Commissioner Anderson, second by Commissioner Jewell to adjourn. Voice vote: Aye 3, No 0, Passed. The meeting adjourned at 1850 hours.



Respectfully Submitted.

A handwritten signature in black ink, appearing to read "Chris Baumbach".

Christopher J. Baumbach, Secretary
Board of Fire Commissioners