



*Tri-State Fire Protection District
Board of Commissioners*



MONTHLY BUSINESS MEETING

6:30PM – Tuesday, June 10, 2014
10S110 Madison St., Burr Ridge, IL

AGENDA

I. CALL MEETING TO ORDER

II. APPROVAL OF THE REGULAR MEETING MINUTES OF 05/13/2014

III. COMMUNICATIONS.

- a) To Commission – Northern Alliance Newsletter (Fire Guard), Background Check for Edward Girgits, Jr.
- b) Voice mail messages update – May to June
- c) Chief's Report –
- d) Other communications –
- e) Approve Invoices – Theodore Polygraph Service Invoice #4251 dated 5/13/2014 background check for Edward Gergits Jr. \$27.27

IV. OLD BUSINESS.

- a) Entry Level FF oral interview results and final eligibility list
- b) Edward Girgits Background Check
- c) David Bask Lawsuit update
- d) Voice Mail Access

V. NEW BUSINESS

- a) Reappointment of Commissioner
- b) Discuss and Election and possible action for Officers for the Commission
- c) Other New Business (While matters not appearing on the Agenda may be discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission.)

VI. CLOSED SESSION – To discuss pending litigation (If necessary)

VII. OPEN FORUM – AUDIENCE

VIII. BOARD MEMBER QUESTIONS AND COMMENTS

IX. ADJOURNMENT

TRUSTEES

Hamilton "Bo" Gibbons
Jill K. Strenzel
Michael L. Orrico



CHIEF ADMINISTRATOR

Michelle A. Gibson

DEPUTY CHIEF

Paul L. Ross

DEPUTY CHIEF

Jack L. Mancione

TRI-STATE

FIRE PROTECTION DISTRICT

419 PLAINFIELD ROAD • DARIEN, ILLINOIS 60561 • (630) 323-6445

**Minutes of the Regular meeting of the Board of Fire Commissioners for the TRI-STATE
FIRE PROTECTION DISTRICT June 10, 2014.**

I. CALL MEETING TO ORDER

Meeting called to order at 1830 hours by Commissioner Jewell. Present: Commissioner Jewell, Commissioner Anderson, Commissioner Baumbach. Absent: Board Recording Secretary, Jacqueline Timmons. No guests in the audience.

II. APPROVAL OF THE REGULAR MEETING MINUTES OF 05/13/2014

A Motion by Commissioner Anderson to approve the minutes of the May 13, 2014, Meeting, second by Commissioner Baumbach. Voice Vote: Aye 3, No 0; passed.

III. COMMUNICATIONS

- a) To Commission – The Northern Alliance Newsletter (Fire Guard) was received by the commission. Background check was reviewed regarding entry level firefighter Edward Gergits Jr. and commission agreed he should continue in the process. David Zalesiak provided instructions to set up the new voice mail system.
- b) Voice mail messages update –April to May. Voice mail was in the process of getting set up – so no messages this month.
- c) Chief's Report – No Chief's report
- d) Other Communications –
- e) Approve Invoices – Invoice #4251 from Theodore Polygraph Service for \$27.27 was received for the background check of Edward Gergits, Jr. A motion was made by Commissioner Baumbach to accept the invoice and submit for payment, second by Commissioner Jewell. Roll Call Vote: Commissioner Baumbach, aye; Commissioner Anderson, aye; Commissioner Jewell, aye. Motion passed.

IV. OLD BUSINESS

- a) Review entry level oral interviews and the establishment of the extended Final Eligibility List was made. This expanded list contains additional names from the initial posting of April 10, 2013 and will expire April 10, 2015. Commissioner Baumbach will provide the list to administration.

- b) David Basek Lawsuit update – There has been no update on the Basek lawsuit.
- c) Commissioner Baumbach will start the process to draw up the annual report of the commissioners.

V. NEW BUSINESS

- a) A wire was telephone wire was run to the Commissioners office for the new phone system for future use. Currently there is no telephone in the office.
- b) Other New Business (While matters not appearing on the Agenda may be discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission).

VI. CLOSED SESSION – To discuss pending litigation (If necessary) - No Closed Session.

VII. OPEN FORUM - AUDIENCE: No audience.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS – Commissioner Baumbach had indicated that he was not seeking reappointment for his term which ends next year. A brief discussion took place to seek out candidates to fill this spot.

IX. ADJOURNMENT: Motion made by Commissioner Jewell, second by Commissioner Anderson to adjourn. Voice vote: Aye 3, No 0, Passed. The meeting adjourned at 1850 hours.

Respectfully Submitted.



A handwritten signature in black ink, appearing to read "Christopher J. Baumbach", with a long, sweeping horizontal line extending to the right.

Christopher J. Baumbach, Secretary
Board of Fire Commissioners



TRI-STATE FIRE PROTECTION DISTRICT

Board of Commissioners Annual Report
June 2013 to May 31, 2014

2013

June:

Established dates for the written portion of the lieutenant written exam conducted by Stanard and Associates 10/9/13. Four hour workshop scheduled for July 30 and Assessment Center evaluations scheduled for July 30th.

July:

Commissioner Jewell was reappointed as a commissioner. Election of officers took place and reflect Commissioner Jewell as president, Commissioner Baumbach as Secretary and Commissioner Anderson as Member.

August:

The Board discussed routine matters before the Board.

September

The scores were received for the Lieutenant Assessment Center. Background Check for FF Candidate LaVieri Completed. Background check was received for Henry Kriens.

October

The lieutenant written examination was held on October 9th and proctored by Commissioner Jewell. Scores were compiled in Closed Session to develop the Initial Eligibility List. State Police background check on Daniel LaVieri.

November

Review of IFPCA fall Seminar - all commissioners in attendance. The Board discussed other routine matters.

December

The background check from Theodore Polygraph and the results of the Illinois State Police and FBI check for Aaron Kuester were received. Review of Battalion Chief list and future needs of District The Battalion Chief List has one name, Lieutenant Craig Jansen which expires July 2015.

2014

January

Medical certification results and letter for Daniel Lavieri were received. A subpoena was received requesting records of Terrence Smith's original appointment and records at the time of hire, including his pre-employment examination.

February

The Commissioners wish the best of luck to Chief Michelle Gibson in her retirement and congratulations to soon-to-be Chief Jack Mancione. Review of NIAFPD conference - The conference was held this past weekend. Commissioners Anderson and Jewell attended. Swearing in of entry level FF Daniel John LaVieri. Began annual budget review.

March

Statement of Economic Interests from the County Clerk. WMD Medication distribution memo from Chief Mancione. Annual budget was submitted to the Trustees. Swearing in of Firefighter/Paramedic Kuester.

April

Firefighter David Davis has completed the one-year probationary period and moved to permanent status of Classified Service. A new Operations Report was received with details on the Fire Suppression and Rescue and reviewed items the administration is dealing with in the District. The commissioners were advised firefighter Daniel LaVieri resigned as he took a position in Naperville. Additional oral interviews were begun to expand the entry level firefighter list to meet the future needs of the district.

May

The Board discussed routine matters before the Board.

Respectfully Submitted,

Christopher J. Baumbach
Secretary, Board of Commissioners
July 8, 2014