



*Tri-State Fire Protection District
Board of Commissioners*



MONTHLY BUSINESS MEETING

**6:30PM – Tuesday, April 8, 2014
10S110 Madison St., Burr Ridge, IL**

AGENDA

I. CALL MEETING TO ORDER

II. APPROVAL OF THE REGULAR MEETING MINUTES OF 03/11/2014

III. COMMUNICATIONS.

- a) To Commission – Letter from entry level FF candidate to continue in process
- b) Voice mail messages update – March - April
- c) Chief's Report –
- d) Other communications --
- e) Approve Invoices –

IV. OLD BUSINESS.

- a) Review of B/C testing quotes and future needs of District for additional promotional testing
- b) David Basek Lawsuit update
- c) Commission budget

V. NEW BUSINESS

- a) Entry level list review and needs of district
- b) Other New Business (While matters not appearing on the Agenda may be discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission.
- c) New voice mail system update

VI. CLOSED SESSION – To discuss pending litigation (If necessary)

VII. OPEN FORUM – AUDIENCE

VIII. BOARD MEMBER QUESTIONS AND COMMENTS

IX. ADJOURNMENT

TRUSTEES

Hamilton "Bo" Gibbons
 Jill K. Strenzel
 Michael L. Orrico

CHIEF ADMINISTRATOR

Michelle A. Gibson

DEPUTY CHIEF

Paul L. Ross

DEPUTY CHIEF

Jack L. Mancione

TRI-STATE
FIRE PROTECTION DISTRICT

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Regular Meeting Minutes 04-08-2014

Minutes of the Regular meeting of the Board of Fire Commissioners for the TRI-STATE

I. CALL MEETING TO ORDER

Meeting called to order at 1830 hours by Commissioner Jewell. Present: Commissioner Anderson, Commissioner Baumbach. Also Present: Board Recording Secretary, Jacqueline Timmons.

II. APPROVAL OF THE REGULAR MEETING MINUTES OF 03/11/2014

A Motion by Commissioner Anderson to approve the minutes of the March 11, 2014, Meeting, with noted changes, second by Commissioner Baumbach. Voice Vote: Aye 3, No 0; passed.

III. COMMUNICATIONS

- a) To Commission – Letter from entry level FF candidate Gergits to continue in process, verbal communications that candidate Robert Smith will not proceed in the process. Memo from Chief Mancione that probationary Firefighter David Davis completed his one year probationary time as of 31 March 2014 and request to move him to Classified Service. Letter of resignation dated 27 March 2014 from FF Daniel LaVieri. A letter was received from Mr. Gergits that he will continue in the process. Robert Smith has declined to continue in the process. Firefighter David Davis has completed the one-year probationary period. A motion was made by Commissioner Jewell that the Board authorize him to sign the letter to move Firefighter David Davis to permanent status of Classified Service, seconded by Commissioner Anderson. Voice Vote: Aye 3, No 0; passed. Commissioner Jewell signed the letter and it will be sent to Mr. Davis. Firefighter Daniel LaVieri resigned as he took a position in Naperville.
- b) Voice mail messages update –March to April. There is a new phone system. Voice mail has not been setup yet.
- c) Chief's Report – Operations Memo from Chief Jack Mancione dated April 8, 2014. The Operations Report was received with details on the Fire Suppression and Rescue and stating the things that the Administration is dealing with in the District. Thank you to Chief Mancione for the information.
- d) Other Communications – Letter to Entry Level Candidate Justin Moone – Debbi Gergits mailed a letter to Justin Moone to see if he wishes to continue in the process.

- e) Approve Invoices – No invoices.

IV. OLD BUSINESS

- a) Review of B/C testing quotes and future needs of District for additional promotional testing – No additional quotes have been received since last month. Commissioner Jewell will contact Chad Legel at Selection Works as he has not responded.
- b) David Basek Lawsuit update – No change in the status of the legal action.
- c) Commission budget – The Board of Fire Commissioners' budget approved last month totals \$43,450. Commissioner Baumbach will send the budget to the District.

V. NEW BUSINESS

- a) Entry level list review and needs of district – There are currently two candidates, one in the process and the other one the Board is awaiting his response if he wishes to continue in the process. Information on the next three candidates was sent to the Chief. Once the Chief indicates he is going to take them, they will be scheduled for oral interviews.
- b) Certification of FF Davis to Classified Service – A motion was made and passed and the letter moving him to Classified Service was signed and will be mailed.
- c) Other New Business (While matters not appearing on the Agenda may be Discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission).
- e) New voice mail system update. There is a new phone system. The District will contact the service provider to set up the voice mail for the Commissioners' phone.

VI. CLOSED SESSION – To discuss pending litigation (If necessary) - No Closed Session.

VII. OPEN FORUM - AUDIENCE: No audience.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS – Commissioners Jewell and Baumbach are not sure whether they will be able to attend the IFPCA Spring Seminar May 2 - 4. The deadline to receive the discount for the registration is April 14th.

IX. ADJOURNMENT: Motion made by Commissioner Anderson, second by Commissioner Baumbach to adjourn. Voice vote: Aye 3, No 0, Passed. The meeting adjourned at 1846 hours.

Respectfully Submitted.



Christopher J. Baumbach, Secretary
Board of Fire Commissioners

