

TRI-STATE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING

November 18, 2013

CALL TO ORDER

I. MINUTES

Approval of District Meeting Minutes – 16, September 2013 (deferred)
Approval of District Meeting Minutes – 21, October 2013
Approval of Special Session Meeting Minutes – 18, October 2013
Approval of Special Session Meeting Minutes – 14, November 2013
Approval of Special Session Meeting Minutes – 15, November 2013

II. TREASURER'S REPORT

Approval of 21, October 2013 Treasurer's Report including bills for the District

III. NEW BUSINESS

20 Year Service – Craig W. Jansen
2014 Trustee Meeting Calendar
IMRF Early Retirement

IV. COMMUNICATIONS

V. COMMISSIONER'S REPORT

VI. OLD BUSINESS

Public Safety Service Inc. contract renewal/extension
Chief's Job Description

VII. CHIEF'S REPORT

VIII. ATTORNEY'S REPORT

IX. CLOSED SESSION

(5 ILCS 120/2) (Sec. 2 – (c), (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, as well as minutes, previous session.

(5 ILCS 120/2 (c) (2) Collective negotiating matter between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

(5 ILCS 120/2)(c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

X. RE-CONVENE TO OPEN MEETING

XI. AUDIENCE COMMENTS

XII. ADJOURNMENT

14, November 2013
Adm. Asst. Terri Radek

FOUNDED IN 1946

TRUSTEES

Hamilton "Bo" Gibbons
Jill K. Strenzel
Michael L. Orrico



CHIEF ADMINISTRATOR

Michelle A. Gibson

DEPUTY CHIEF

Jack L. Mancione

**TRI-STATE
FIRE PROTECTION DISTRICT**

419 PLAINFIELD ROAD • DARIEN, ILLINOIS 60561 • (630) 323-6445

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE TRI-STATE FIRE PROTECTION DISTRICT HELD 18, NOVEMBER 2013
AT STATION #3.**

I. CALL TO ORDER

The meeting was called to order at 18:30 hours by Trustee Gibbons. On Roll Call: Trustee Gibbons, Trustee Strenzel, Trustee Orrico, Deputy Chief Mancione, Attorney Brian Crowley and Adm. Asst. Radek. Audience member – Lt. Allenspach.

Upon arriving at the meeting, Trustee Strenzel fell on the outside stairs and broke both empty tape recorders that were in her bag, Trustee Strenzel was not injured. At the request of Attorney Crowley, Battalion Chief Brenn was sent to Staples to purchase another recording device so that there could be a closed session meeting.

II. MINUTES OF THE 21, OCTOBER 2013 REGULAR MEETING

Trustee Strenzel made a motion to accept the minutes as written for the meeting of 21, October 2013. Motion seconded by Trustee Gibbons. Motion approved by the Board 3-0-0.

MINUTES OF THE 18, OCTOBER 2013 SPECIAL MEETING

Trustee Strenzel made a motion to accept the minutes as written for the special meeting of 18, October 2013. Motion seconded by Trustee Orrico. Motion approved by the Board 2-0-1.

PAGE TWO
MINUTES OF THE BOARD OF TRUSTEES
18, NOVEMBER 2013

MINUTES OF THE 14, NOVEMBER 2013 SPECIAL MEETING

Trustee Strenzel made a motion to accept the minutes as written for the meeting of 14, November 2013. Motion seconded by Trustee Orrico. Motion approved by the Board 2-0-1.

MINUTES OF THE 15, NOVEMBER 2013 SPECIAL MEETING

Trustee Strenzel made a motion to accept the minutes as written for the special meeting of 15, November 2013. Motion seconded by Trustee Orrico. Motion approved by the Board 2-0-1.

MINUTES OF THE 16, SEPTEMBER 2013 SPECIAL MEETING – approval of minutes were deferred awaiting Trustee Orrico updates that were discussed in the October meeting. Trustee Strenzel request Admin Radek to resend meeting minutes to Trustee Orrico.

III. TREASURER REPORT

Trustee Orrico presented the Treasurer's Report along with the bills for October 2013. Motion to accept the Treasurer's report as presented and to pay the bills for October 2013 was made by Trustee Gibbons. Motion seconded by Trustee Strenzel. Motion approved by the Board 3-0-0. Roll call vote: Gibbons-Aye, Strenzel-Aye, Orrico Aye.

Trustee Orrico asked about breaking out the income for Westmont and Willow Springs. Deputy Chief Mancione to provide information that supports the separate tracking/accounting codes. Trustee Orrico asked about the funds paid to J & S Engraving and an invoice for the amount of \$ 896.00. Deputy Chief Mancione explained what services were provided by Engraving company which included logos for the following paid supporters of the memorial: PSSI, Cattaneo Electric, Studio Lighting and ADT which justified the monies spent.

IV. NEW BUSINESS

2014 Meeting Calendar and standing agenda – Trustee Strenzel made a motion to accept the meeting dates and agenda for 2014. Trustee Gibbons seconded the motion. Motion approved by the Board 3-0-0. Roll call vote: Gibbons – Aye, Strenzel – Aye, Orrico – Aye

PAGE THREE
MINUTES OF THE BOARD OF TRUSTEES
18, NOVEMBER 2013

IV. NEW BUSINESS . . .Continued

Awards - Lieutenant Jansen was unable to attend the meeting to receive his 20 year plaque. We will reschedule with Lieutenant Jansen. Deputy Chief Mancione informed the Trustees that the Recognition Committee will review the current policies for 20 & 30 year service awards and to discuss what policies need to be in place for future service awards

IMRF – discussion of the IMRF early retirement program was deferred to next meeting.

V. COMMUNICATIONS

2014 NIAFPD Conference – Trustee Strenzel and Trustee Orrico intend to attend. Trustee Gibbons will advise in the coming days.

VI. CHIEF'S REPORT

November 20, 2013 – 12 Chinese delegates will be visiting Tri-State to see how a suburban fire department operates with other local departments. MABAS 10 has been invited.

Willow Springs – we are tracking income and all outgoing receipts. Deputy Chief Mancione is in discussions with Village Manager Bill Murray with regards to our operating under Tri-State's Ordinances and will review contract that gives us the rights to Foreign Fire Tax and ETSB.

Deputy Chief Mancione is meeting with Battalion Chief's. He is also looking into separating emergency medical calls v. home health care/fire services calls.

Trustee Strenzel asked about the tornados that hit Peoria area and if all personnel were safe and if we supported any rescue activities. Deputy Chief Mancione reported that support request did not come as far north and all Tri-State personnel living in that region were safe.

VII. ATTORNEY'S REPORT

Attorney Crowley stated he would save all communication for closed session.

PAGE FOUR
MINUTES OF THE BOARD OF TRUSTEES
18, NOVEMBER 2013

VIII. OLD BUSINESS

Trustee Orrico had asked for the Chief's Job Description, Trustee Strenzel stated the job duties are a section in the Chief's contract.

IX. COMMISSIONER'S REPORT

None

X. AUDIENCE COMMENTS

None

XI. CLOSED SESSION

At 19:30, Trustee Gibbons made a motion to close the Regular Open Meeting and open a closed session for the purpose of as stated on the meeting agenda including sections 5 ILCS 120/2 Section 2c 1,2 and 11. Motion seconded by Trustee Orrico. Motion approved by roll call vote. Gibbons Aye; Strenzel Aye, Orrico Aye. Approved 3-0-0.

Personnel matters were discussed.

Trustee Strenzel made a motion to adjourn the closed session and return to the Regular Open Meeting. Motion seconded by Trustee Orrico. Motion approved by the Board 2-0-0.

XII. ADJOURNMENT

With no further business before the Board Trustee Strenzel made a motion to adjourn the Regular Scheduled Board Meeting. Motion seconded by Trustee Orrico. Motion approved by the Board 2-0-0.

Respectfully Submitted:



Board of Trustees