

# TRI-STATE FIRE PROTECTION DISTRICT

## BOARD OF TRUSTEES MEETING

August 19, 2013

### CALL TO ORDER

#### I. MINUTES

Approval of District Meeting Minutes – 29, July 2013

#### II. TREASURER'S REPORT

Approval of July 2013 Treasurer's Report including bills for the District

#### III. NEW BUSINESS

Closed meeting minutes

#### IV. COMMUNICATIONS

#### V. COMMISSIONER'S REPORT

#### VI. OLD BUSINESS

Job descriptions

#### VII. CHIEF'S REPORT

#### VIII. ATTORNEY'S REPORT

#### IX. CLOSED SESSION

(5 ILCS 120/2) (Sec. 2 – (c ), (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, as well as minutes, previous session.

#### X. RE-CONVENE TO OPEN MEETING

Motions for matters in Closed Session

#### XI. AUDIENCE COMMENTS

#### XII. ADJOURNMENT

14, August 2013

Adm. Asst. Terri Radek

**TRUSTEES**

Hamilton "Bo" Gibbons  
Jill K. Strenzel  
Michael L. Orrico



**CHIEF ADMINISTRATOR**

Michelle A. Gibson

**DEPUTY CHIEF**

Paul L. Ross

**DEPUTY CHIEF**

Jack L. Mancione

**TRI-STATE**

**FIRE PROTECTION DISTRICT**

419 PLAINFIELD ROAD • DARIEN, ILLINOIS 60561 • (630) 323-6445

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF  
THE TRI-STATE FIRE PROTECTION DISTRICT HELD 19, AUGUST 2013 AT  
STATION #3.**

**I. CALL TO ORDER**

The meeting was called to order at 18:32 hours by Trustee Gibbons. On Roll Call: Trustee Gibbons, Trustee Strenzel, Chief Gibson, Deputy Chief Mancione, Attorney Jennifer Dunn and Adm. Asst. Radek. Trustee Orrico was absent as he was in a serious motorcycle accident over the weekend and suffered a broken leg and is in the hospital. Our thoughts and prayers go out to Trustee Orrico.

Audience member – FF Charles Corrao

**II. MINUTES OF THE 29, JULY 2013 MEETING**

Trustee Strenzel made a motion to accept the minutes as written for the meeting of 29, July 2013. Motion seconded by Trustee Gibbons. Motion approved by the Board 2-0-0.

**III. TREASURER REPORT**

Trustee Strenzel presented the Treasurer's Report in Trustee Orrico's absence, along with the bills for July 2013. Motion to accept the Treasurer's report as presented and to pay the bills for July 2013 was made by Trustee Strenzel. Motion seconded by Trustee Gibbons. Motion approved by the Board 2-0-0. Roll call vote: Gibbons-Aye, Strenzel-Aye.

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IV. NEW BUSINESS

Trustee Orrico had asked to placed closed meeting minutes on the agenda, due to his absence matter was deferred until he returns.

Trustee Strenzel requested deferral of the annual approval of officer positions tabled until the Trustec Orrico returns.

V. COMMUNICATIONS

Mayor Weaver from Darien, will be holding a Darien Intergovernmental Town Hall in late September at Carriage Greens CC. Fire Marshal Zalesiak will set up a table at the event and Tri-State will do mild advertising on our message board at Station #2 once it is rebuilt. Construction should be completed on August 23, 2013. The message board suffered severe wind damage during a storm in July.

VI. CHIEF'S REPORT

Chief reported that preparations have begun for the Annual 911 memorial services. We have scheduled September 8, 2013 for the event with services beginning at 6:30 pm. We will do our best not to compete with Darienfest. We will also be unveiling a painting donated to Tri-State by a local artist.

Chief reported that station improvements are continuing and the 2<sup>nd</sup> quarter targets are on pace.

Chief reminded trustees of special budget meeting on 8/31/13 @ 17:00 hours.

Chief reported that she and her team have continually been required to prioritize work due to the high volume of FOIA requests and questions from the BGA. Trustee Gibbons requested an estimate of the cost to the district for the BGA responses including time, cost, legal fees and deferred work.

VII. ATTORNEY'S REPORT

Attorney Dunn stated she would save all communication for closed session.

VIII. OLD BUSINESS

Trustee Orrico had asked for job descriptions to be added to the agenda. Due to his absence, the matter will be deferred until he returns. Chief Gibson informed the trustees that all job descriptions have been completed and are being finalized with minor revisions.

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IX. COMMISSIONER'S REPORT  
none

X. AUDIENCE COMMENTS  
none

XI. CLOSED SESSION

At 18:43 hours, Trustee Gibbons made a motion to close the Regular Open Meeting and open a closed session for the purpose of personnel. Motion seconded by Trustee Strenzel. Motion approved by the board 2-0-0.

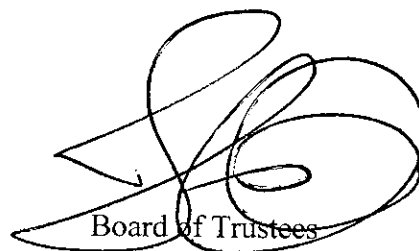
At 19:08 hours Trustee Gibbons made a motion to adjourn the closed session and return to the Regular Open Meeting. Motion seconded by Trustee Strenzel. Motion approved by the Board 2-0-0.

Trustee Strenzel noted that she will look into the pension board audit concerns and be sure the district concerns are represented in the upcoming special pension board session.

XII. ADJOURNMENT

With no further business before the Board Trustee Gibbons made a motion to adjourn the Regular Scheduled Board Meeting. Motion seconded by Trustee Strenzel. Motion approved by the Board 2-0-0. Meeting adjourned at 19:10 hours.

Respectfully Submitted:



Board of Trustees