



*Tri-State Fire Protection District
Board of Commissioners*



MONTHLY BUSINESS MEETING

**6:30PM – Tuesday, July 09, 2013
10S110 Madison St., Burr Ridge, IL**

AGENDA

- I. CALL MEETING TO ORDER**
- II. APPROVAL OF THE REGULAR MEETING MINUTES OF TUESDAY 06/11/13**
- III. COMMUNICATIONS.**
 - a) To Commission –
 - b) Voice mail messages update – June to July
 - c) Chief's Report –
 - d) Other communications –
 - e) Approve Invoices – Invoice # SA000023026 Dated 6/25/13 from Stanard and Associates for Lieutenant Testing written exam.
- IV. OLD BUSINESS.**
 - a) Lieutenant testing update
 - b) Follow up on reappointment of Commissioner Jewell.(term expired 5/21/13)
- V. NEW BUSINESS**
 - a) Review and possible action on election of commission officers. Review reappointment of Commissioner Jewell to the commission (term expires 5/21/13).
 - b) Other New Business (While matters not appearing on the Agenda may be discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission.
- VI. CLOSED SESSION – (If necessary)**
- VII. OPEN FORUM – AUDIENCE**
- VIII. BOARD MEMBER QUESTIONS AND COMMENTS**
- IX. ADJOURNMENT**

TRUSTEES

Hamilton "Bo" Gibbons
Jill K. Strenzel
Michael L. Orrico



CHIEF ADMINISTRATOR

Michelle A. Gibson

DEPUTY CHIEF

Paul L. Ross

DEPUTY CHIEF

Jack L. Mancione

**TRI-STATE
FIRE PROTECTION DISTRICT**

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Minutes of the Regular meeting of the Board of Fire Commissioners for the TRI-STATE Fire Protection District.....**For July 9, 2013** ...Station #3...Burr Ridge, ILL.

I. CALL MEETING TO ORDER

Meeting called to order at 1830 hours by Commissioner Jewell. Present: Commissioner Anderson, Commissioner Baumbach. Also Present: Chief Administrator Michelle Gibson and Recording Secretary, Jacqueline Timmons.

II. APPROVAL OF THE REGULAR MEETING MINUTES OF TUESDAY, 06/11/13

The approval of the minutes were tabled until the next meeting.

III. COMMUNICATIONS

- a) To Commission – none received other than an invoice. Commissioner Jewell received several packets from the Chief relative to the promotional exam. The Chief's points were received signed and sealed. They will be reviewed when formulating the final list. State certification and education points will be put with that information to be reviewed. The candidates' documents were received, certificates and transcripts and the like. Candidate consideration was received which indicates who is eligible or not. The Chief tendered three envelopes, one titled Chief's Points Lieutenant's Exam 2013, one titled State Certification and Education Points and one titled Candidate considerations. It was noted that the envelopes containing the Chief's points and certification/education points were signed across the seal by Chief Gibson and Lt. Richard Littig as a representative of the Union.
- b) Voice mail messages update – June-July – There were no voice mails. The password was changed.
- c) Chief's Report/Communications – No Chief's report.
- d) Other Communications – No other communications.
- e) Approve Invoices – Invoice #SA000023026 Dated 6/25/13 from Stanard & Associates for Lieutenant Testing written exam in the amount of \$2,815.49. Commissioner Anderson made a motion to approve the invoices and submit for payment, second by Commissioner Baumbach. Roll Call Vote: Baumbach, yes; Anderson, yes; Jewell, yes. Motion carries.

IV. OLD BUSINESS

- a) Lieutenant testing update – A discussion of the current CBA and candidates relative to promotional requirements ended of the eligible candidates submitted by the administration: Joseph Ostrander, Mathew Parris and Steven Vogel. The dates have been set for the exams and the Trustees have been informed of the dates. The Administration has set up the rooms.

- b) Follow up on reappointment of Commissioner Jewell (term expired 5/21/13). Commissioner Jewell was reappointed at the Board of Trustees last meeting.

V. NEW BUSINESS

- a) Review and possible action on election of commission officers. Review reappointment of Commissioner Jewell to the commission (term expires 5/21/13) – The Commissioners reviewed their positions. Commissioner Jewell will remain as Chairman, Commissioner Baumbach will remain as Secretary and Commissioner Anderson will remain as Member. Commissioner Anderson made a motion to approve the slate, second by Commissioner Jewell. Voice Vote: Aye 3, No 0, Passed.
- b) Other New Business (While matters not appearing on the Agenda may be discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission).


VI. CLOSED SESSION (If necessary) – No Closed Session.

VII. OPEN FORUM – AUDIENCE – No questions.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS – None.

IX. ADJOURNMENT: Motion made by Commissioner Baumbach to adjourn, second by Commissioner Anderson. Voice vote: Aye 3, No 0, Passed. The meeting adjourned at 1925 hours.

Respectfully Submitted,


Christopher J. Baumbach, Secretary
Board of Fire Commissioners