

TRI-STATE FIRE PROTECTION DISTRICT

BOARD OF TRUSTEES MEETING

June 20, 2013

CALL TO ORDER

I. MINUTES

Approval of District Meeting Minutes – 22, May 2013

II. TREASURER'S REPORT

Approval of May 2013 Treasurer's Report including bills for the District

III. NEW BUSINESS

1. Re-appointment of Commissioner Robert Jewell
2. Re-appointment of Trustee Michael Orrico
3. FY13 – FY15 Auditors Engagement Proposal
4. 13-R-001 Prevailing Wage Resolution
5. IGA between the Villages of Clarendon Hills, Downers Grove, Oak Brook, Westmont, Hinsdale, Willow Springs and Tri-State Fire Protection District and the DuPage Public Safety Communications (Du-Comm) for the Southeast DuPage County Communications and Radio Networks.
6. April election Vote Canvass
7. Annual Insurance Renewal

IV. COMMUNICATIONS

V.

Thank you note from The Heisen Family

V. COMMISSIONER'S REPORT

VI. OLD BUSINESS

Sale of Crown Victoria's

VII. CHIEF'S REPORT

VIII. ATTORNEY'S REPORT

IX. CLOSED SESSION

(5 ILCS 120/2) (Sec. 2 – (c) , (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

X. RE-CONVENE TO OPEN MEETING

Motions for matters in Closed Session

XI. AUDIENCE COMMENTS

XII. ADJOURNMENT

17, June 2013

Adm. Asst. Terri Radek

FOUNDED IN 1946

TRUSTEES

Hamilton "Bo" Gibbons
Jill K. Strenzel
Michael L. Orrico



CHIEF ADMINISTRATOR

Michelle A. Gibson

DEPUTY CHIEF

Jack L. Mancione

**TRI-STATE
FIRE PROTECTION DISTRICT**

419 PLAINFIELD ROAD • DARIEN, ILLINOIS 60561 • (630) 323-6445

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE TRI-STATE FIRE PROTECTION DISTRICT HELD 20, JUNE 2013 AT
STATION #3.**

I. CALL TO ORDER

The meeting was called to order at 18:42 hours by Trustee Gibbons. On Roll Call: Trustee Gibbons, Trustee Strenzel, Chief Gibson, Attorney Jennifer Dunn, Finance Director Gergits and Adm. Asst. Radek. Audience member – Commissioner Robert Jewell.

II. MINUTES OF THE 22, MAY 2013 MEETING

Trustee Strenzel made a motion to accept the minutes as written for the meeting of 22, May 2013. Motion seconded by Trustee Gibbons. Motion approved by the Board 2-0-0.

III. TREASURER REPORT

Acting Treasurer Trustee Strenzel presented the Treasurer's Report along with the bills for May 2013. Motion to accept the Treasurer's report as presented and to pay the bills for May 2013 was made by Trustee Strenzel. Motion seconded by Trustee Gibbons. Motion approved by the Board 2-0-0. Roll call vote: Gibbons-Aye, Strenzel-Aye.

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20, JUNE 2013

IV. NEW BUSINESS

1. Trustee Gibbons swore in re-appointed Commissioner, Robert Jewell, term 01, June 2013 – 31, May 2015. Congratulations Commissioner Jewell.
2. Resolution 13-R-001 Prevailing Wage Resolution was approved by the Board. Trustee Strenzel made a motion to approve 13-R-001, Trustee Gibbons seconded the motion, motion approved by the board. Roll call vote, Gibbons – Aye, Strenzel – Aye, 2-0-0.
3. IGA between the villages of Clarendon Hills, Downers Grove, Oak Brook, Westmont, Hinsdale, Willow Springs and Tri-State FPD and Du-Comm for the Southeast DuPage County Communications and Radio Network was discussed by the Board of Trustees relating to legal review from prior meetin. Trustee Gibbons made a motion to accept the IGA and Trustee Strenzel seconded the motion. The motion was approved by the board. Roll call vote, Gibbons – Aye, Strenzel – Aye, 2-0-0.
4. Auditors Engagement Proposal – 3 year proposal, no noted concerns, services has been accurate and timely for many years. Signed agreement will be in budget as it is paid per fiscal year. Trustee Gibbons made a motion to accept the Auditors Engagement Proposal, Trustee Strenzel seconded the motion. The motion was approved by the board. Roll call vote, Gibbons – Aye, Strenzel – Aye, 2-0-0.
5. Annual Insurance Renewal – there is an 8% increase for building and vehicle assets. We did receive competitive bids. The cost of \$60,000.00 annually is in budget and will be paid quarterly. Trustee Gibbons made a motion to accept the Annual Insurance Renewal, Trustee Strenzel seconded the motion. Motion approved 2-0-0. Roll call vote: Gibbons – Aye, Strenzel – Aye, 2-0-0.
6. Due to schedule conflicts the July meeting will be moved to July 29, 2013 at standard time and location.

V. COMMUNICATIONS

Sale of the two Crown Victoria's. Trustee Gibbons asked that we put it out for bid for one week. Finance Director to open bids received and contact bidders. Trustee Strenzel made a motion to sell the Crown Victoria's for the minimum bid. Trustee Gibbons seconded the motion, motion approved 2-0-0. Roll call vote: Gibbons – Aye, Strenzel – Aye, 2-0-0.

VI. CHIEF'S REPORT

1. Part-time personnel job descriptions completed.
2. Not eligible for AFG grant, our vehicles are not old enough.
3. Would like to purchase a boat with a motor this year. Possibly receiving grant for a hard bottom-inflatable, center mount boat. Approximate cost \$25,000.00 which would be paid with a FEMA grant.
4. The 4 person homicide we were called in as mutual aid.

VII. ATTORNEY'S REPORT

Attorney Dunn stated she would save all communication for closed session.

VIII. OLD BUSINESS

DCIC – Darien Committee for Intergovernmental Communications meeting was held. The main topic is Darien Chamber event on September 28, 2013 as the Mayor Weaver's State of the City address. DCIC entities were provided an opportunity to have an information table and speak. Trustee Strenzel recommends we do not speak and just have a table with our standard fire safety literature. Chief Gibson has already communicated to Dave Zalesiak and we are preparing for the event. Trustee Strenzel will let Mayor Weaver know we will not be speaking.

IX. COMMISSIONER'S REPORT

Commissioner Jewell informed the board that it is time for the annual Lieutenants exam. The Chief's will provide a list of eligible candidates. There will be an Illinois Fire Chief's workshop on 7/30/13. Evaluation will be held on 8/15/13 which will be at Tri-State Station 3. Stanard & Associates will be performing the evaluation. Current Lieutenant list expires 10/19/13.

X. AUDIENCE COMMENTS

None

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XI. CLOSED SESSION

At 19:22 hours, Trustee Gibbons made a motion to close the Regular Open Meeting and open a Closed session for the purpose of discussion closed minutes and personnel matters. Motion seconded by Trustee Strenzel. Motion approved by the board 2-0-0.

At 20:13 hours Trustee Gibbons made a motion to adjourn the closed session and return to the Regular Open Meeting. Motion seconded by Trustee Strenzel. Motion approved by the Board 2-0-0.

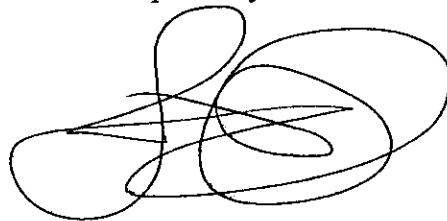
Trustee Strenzel made a motion to approve the closed minutes from October 28, 2012; November 19, 2012; November 28, 2012; January 21, 2013 and April 15, 2013, to hold these minutes and all minutes not previously release confidential and to destroy all tapes older than 18 months. Motion seconded by Trustee Gibbons. Motion approved by the Board 2-0-0.

XII. ADJOURNMENT

Due to schedule conflicts the July meeting will be moved to July 29, 2013 at standard time and location.

With no further business before the Board Trustee Strenzel made a motion to adjourn the Regular Scheduled Board Meeting. Motion seconded by Trustee Gibbons. Motion approved by the Board 2-0-0. Meeting adjourned at 20:18 hours.

Respectfully Submitted:

A handwritten signature in black ink, consisting of several overlapping loops and lines, positioned below the text 'Respectfully Submitted:'.

Board of Trustees