



*Tri-State Fire Protection District
Board of Commissioners*



MONTHLY BUSINESS MEETING

6:30PM – Tuesday, May 14, 2013

10S110 Madison St., Burr Ridge, IL

AGENDA

- I. CALL MEETING TO ORDER**
- II. APPROVAL OF THE REGULAR MEETING MINUTES OF TUESDAY 4/09/13**
- III. COMMUNICATIONS.**
 - a) To Commission – Email from entry level Michael Raimondi regarding Final List, Newsletter from NAIFPD
 - b) Voice mail messages update – April to May
 - c) Chief's Report –
 - d) Other communications –
 - e) Approve Invoices – Invoice # 1079 from SelecitonWorks dated 10/19/13 for oral interviews (7 candidates) \$655.
- IV. OLD BUSINESS.**
 - a) Entry Level FF progress off posted list – Kriens and Petro intentions to proceed.
 - b) Follow up on exhausted Battalion Chief List / needs of Department and review of quotes (list exhausted)
 - c) Review quotes for Lieutenant testing (list expires 10/13)
 - d) Annual Budget – review expenses last year and assemble new budget.
 - e) Review of IFPCA Spring Seminar – May 3, 4th and 5th
- V. NEW BUSINESS**
 - a) Review and possible action on election of commission officers. Review reappointment of Commissioner Jewell to the commission (term expires 5/21/13).
 - b) Other New Business (While matters not appearing on the Agenda may be discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission.
- VI. CLOSED SESSION – (If necessary)**
- VII. OPEN FORUM – AUDIENCE**
- VIII. BOARD MEMBER QUESTIONS AND COMMENTS**
- IX. ADJOURNMENT**

TRUSTEES

Hamilton "Bo" Gibbons
Jill K. Strenzel
Michael L. Orrico



CHIEF ADMINISTRATOR

Michelle A. Gibson

DEPUTY CHIEF

Paul L. Ross

DEPUTY CHIEF

Jack L. Mancione

**TRI-STATE
FIRE PROTECTION DISTRICT**

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Minutes of the Regular meeting of the Board of Fire Commissioners for the TRI-STATE Fire Protection District.....For May 14, 2013 ...Station #3...Burr Ridge, ILL.

I. CALL MEETING TO ORDER

Meeting called to order at 1830 hours by Commissioner Jewell. Present: Commissioner Anderson, Commissioner Baumbach. Also Present: Firefighter Gary Schluntz; Recording Secretary, Jacqueline Timmons.

II. APPROVAL OF THE REGULAR MEETING MINUTES OF TUESDAY, APRIL 9, 2013

A motion was made by Commissioner Baumbach to approve the Regular Meeting minutes, second by Commissioner Anderson. Voice vote: Aye, 3; No, 0; Passed.

III. COMMUNICATIONS

- a) To Commission – Email from entry level Michael Raimondi regarding Final List, Newsletter from NAIFPD – Michael Raimondi asked if interviews would be only of the first seven on the list or further down the list. Commissioner Baumbach corresponded with him they would take them as needed. All Commissioners received the newsletter from Northern Alliance. Candidates Petro and Kriens sent letters indicating their desire to continue in the entry level firefighter process. Aaron Kuester sent in a change of address. Commissioner Baumbach gave the information to Debbi Gergits. She has prepared a list of all the candidates and their contact information. Voice mail messages update – April-May – There were no voice mails.
- b) Chief's Report/Communications – No Chief's report.
- c) Other Communications – No other communications.
- d) Approve Invoices – Invoice #1079 from Selection Works dated 10/19/13 for oral interviews (7 candidates) \$665 Commissioner Baumbach made a motion, seconded by Commissioner Jewell to approve the invoice and submit for payment. Roll Call Vote: Commissioner Baumbach, aye; Commissioner Anderson, aye; Commissioner Jewell, aye. Motion passed.

IV. OLD BUSINESS

- a) Entry Level FF progress off posted list – Kriens and Petro intentions to proceed. Kriens and Petro will continue in the process.
- b) Follow up on Battalion Chief List / needs of Department and review of quotes. Review of B/C list shows there is still one person left on the list, Craig Jansen. The List will expire July 30, 2015.
- c) Review quotes for Lieutenant testing (list expires 10/13) - The List is currently exhausted. Waiting for additional quotes to proceed.

- d) Annual Budget – review expenses last year and assemble new budget. Association dues are not listed in the budget. The cost should be included in the line item for the conferences and seminars. Commissioner Jewell has requested quotes for the promotional tests. He is still waiting for a quote from Stanard & Associates. The budget will be tabled until the next meeting.
- e) Review of IFPCA Spring Seminar – May 3rd, 4th and 5th – The seminars were routine. Commissioner Jewell attended Attorney Broihier's General Session and gave the information to Commissioners Anderson and Baumbach.

V. NEW BUSINESS

- a) Review and possible action on election of commissioner officers. Review appointment of Commissioner Jewell to the commission (term expires 5/21/13) – This will be tabled until the June meeting.
- b) Other New Business (While matters not appearing on the Agenda may be discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission).

VI. CLOSED SESSION (If necessary) – No Closed Session.

VII. OPEN FORUM – AUDIENCE – No questions.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS – Commissioner Baumbach has some changes at work and may have some time issues serving on the Board of Commissioners. Commissioner Anderson will not be able to meet on the normal meeting date in October. The meeting date will be rescheduled.

IX. ADJOURNMENT: Motion made by Commissioner Jewell to adjourn, second by Commissioner Baumbach. Voice vote: Aye 3, No 0, Passed. The meeting adjourned at 1849 hours.

Respectfully Submitted,



Christopher J. Baumbach, Secretary
Board of Fire Commissioners