

**TRI-STATE FIRE PROTECTION DISTRICT**  
**BOARD OF TRUSTEES MEETING**

**February 19, 2013**

- I. CALL TO ORDER
- II. MINUTES
  - Approval of District Meeting Minutes – 21, January 2013
- III. TREASURER'S REPORT
  - Approval of January 2013 Treasurer's Report including bills for the District
- IV. NEW BUSINESS
  - 1. Ordinance 13-O-01 an Ordinance providing for Plan Review and Approval Fees
  - 2. Intergovernmental Agreement – Tri-State Fire Protection District and Willow Springs for Provision of Emergency Fire and EMS Dispatch Service
  - 3. 635 Radio System update
- V. COMMUNICATIONS
  - 1. Energy Saving Analysis
  - 2. Annual Audit Report
- VI. COMMISSIONER'S REPORT
- VII. OLD BUSINESS
  - Sale of 2001 Crown Victoria & 2003 Crown Victoria
- VIII. CHIEF'S REPORT
- IX. ATTORNEY'S REPORT
- X. CLOSED SESSION
  - 5 ILCS 120/2 (c)(1) For the purpose of discussing personnel and financial matters
- XI. RE-CONVENE TO OPEN MEETING
- XII. AUDIENCE COMMENTS
- XIII. ADJOURNMENT

15, February 2013  
Adm. Asst. Terri Radek

FOUNDED IN 1946

**TRUSTEES**

Hamilton "Bo" Gibbons  
Jill K. Strenzel  
Michael L. Orrico



**CHIEF ADMINISTRATOR**

Michelle A. Gibson

**DEPUTY CHIEF**

Jack L. Mancione

**TRI-STATE  
FIRE PROTECTION DISTRICT**

419 PLAINFIELD ROAD • DARIEN, ILLINOIS 60561 • (630) 323-6445

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF  
THE TRI-STATE FIRE PROTECTION DISTRICT HELD 19, FEBRUARY 2013  
AT STATION #3.**

**I. CALL TO ORDER**

The meeting was called to order at 18:30 hours by Trustee Strenzel. On Roll Call: Trustee Strenzel, Trustee Orrico, Chief Gibson, Deputy Chief Mancione, Finance Director Gergits, Attorney Brian Crowley, Adm. Asst Radek. Absent: Trustee Gibbons.

Audience: Katie Drews

**II. MINUTES OF THE 21, JANUARY 2013 MEETING**

Trustee Strenzel made a motion to accept the minutes as written for the meeting of 21, January 2013. Motion seconded by Trustee Orrico. Motion approved by the Board 2-0-0.

**III. TREASURER REPORT**

Trustee Orrico presented the Treasurer's Report along with the bills for January 2013. Motion to accept the Treasurer's report as presented and to pay the bills for January 2013 was made by Trustee Orrico. Motion seconded by Trustee Strenzel. Motion approved by roll call vote roll call vote: Strenzel-Aye, Orrico-Aye. (2-0-0).

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IV. NEW BUSINESS

1. Proposed Ordinance #13-O-001 deferred to March 2013.
2. Deputy Chief Mancione presented the board with a new Intergovernmental Agreement with Willow Springs, a 36 month contract with an overall increase of \$500.00 monthly. The IGA was redesigned to have the effective dates go fiscal to fiscal. Trustee Orrico noted a calculation error on item #10, questioned item #11 and also #13. Deputy Chief Mancione advised this was reviewed by both parties legal council. Deputy Chief Mancione stated all areas of concern would be addressed and a revised contract would be available at the March Trustec meeting.
3. Deputy Chief Mancione informed the Board that the 635 Radio System which was part of a previous grant through ETSB has approved to reimburse the District its initial investment of over \$90,000.00. 635 foresee a growth spurt in the upcoming summer. Currently all T1 lines, microwaves are being evaluated with the upcoming 4W to 11W system being put into place we will be able to remove some T1 lines and phone lines currently in use.

V. OLD BUSINESS

Deputy Chief Mancione reported the District has two out of service vehicles for sale. 2001 Crown Victoria and 2003 Crown Victoria. Both vehicles have received prior Trustee approval to sell although previous attempts have fallen through as the buyers withdrew their offers. Deputy Chief Mancione will determine the Kelly Blue Book value of the vehicles and the vehicles will be placed For Sale to both the public and the Membership two weeks prior to the March trustee meeting. All bids will be presented to the Board of Trustees at the March 18<sup>th</sup> meeting.

VI. COMMUNICATIONS

1. Finance Director Gergits presented the Board with a current analysis of the savings the District has received since we went with Hudson Energy as our electricity supplier in August 2012. An estimate of our savings is approximately \$3856.00 based off Commonwealth Edison's old rate of \$ 0.06207 of which the actual savings is greater as ComEd's rates have increased up to \$0.0820/kWh.

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COMMUNICATIONS cont.

2. Finance Director Gergits supplied the Board with a copy of the 2012 Fiscal Year Annual Audit Report. Trustee Orrico questioned the auditor's findings regarding credit card receipts. Trustee Strenzel advised that she questioned it and was advised. One comment was made with regards to (1) one credit card receipt missing. All in all the report was very positive.
3. Trustee Orrico provided the Trustees with a report of the recent NIAFPD conference he attended along with Chiefs Gibson and Mancione and Finance Director Gergits.
4. Trustee Strenzel informed the board that a letter has been sent to County with regards to their challenge of (1) of our Corporate Funds carrying over money. As in the past Trustee Strenzel explained that the monies are for future expenses such as St. 4 renovations, vehicles or any unforeseen expense. There will be a hearing March 19, 2013 which at that time Donna from county feels the challenge will be dropped as it has been in the past.

VII. CHIEF'S REPORT

1. Chief Gibson informed the board that they have filed a ULP – for not bargaining in good faith.
2. Grievance 12-006 has gone to arbitration.
3. Trustee Orrico inquired on the status of Westmont-McCook maintenance program which Deputy Chief Mancione reported is going smoothly. In addition, Deputy Chief Mancione stated an outside service has been brought in to do pump testing of all vehicles. Jason has all vehicles scheduled for routine maintenance including all Westmont & McCook vehicles. In August we will be able to provide numbers as to the success of our maintenance program with outside departments.
4. Deputy Chief Mancione has been in discussions with Darien-Woodridge and the Village of Darien with regards to DuComm response times. DuComm has accepted that there is a problem and is willing to work with us even though we are not a client.

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VIII. ATTORNEY'S REPORT

Attorney Brian Crowley discussed changes in the Open Meetings Act effective January 1, 2013. After reviewing our current agenda he felt Tri-State was in compliance with the new laws regarding the Open Meetings Act.

Attorney Crowley informed the board that most discussions must be held in the Open Meeting with Closed Session being held for only individual sensitive matters. If you have a closed session, you must state on the agenda the reason and must state on the agenda what you plan to vote on after the session. Any and all contracts should be discussed in the Open Meeting.

IX. COMMISSIONER'S REPORT

None

X. AUDIENCE COMMENTS

Katie Drews from the Better Government Organization was in attendance and had 6 questions for the Board of Trustees.

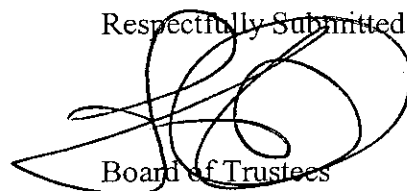
1. Why do the Districts phone bills exceed \$10,000.00 monthly?
2. Has phone use and Magic Jack use been discussed with employees?
3. Was a meeting called to discuss phone use with employees? Why? What was said?
4. Have you told employees they are not allowed to speak with anyone from an outside agency?

Trustee Strenzel thanked Ms. Drew's for her questions and told her they would take them under advisement.

XI. ADJOURNMENT

With no further business before the Board Trustee Strenzel made a motion to adjourn the Regular Scheduled Board Meeting. Motion seconded by Trustee Orrico. Motion approved by the Board 2-0-0. Meeting adjourned at 19:12 hours.

Respectfully Submitted:



Board of Trustees