



*Tri-State Fire Protection District  
Board of Commissioners*



**MONTHLY BUSINESS MEETING**

**6:30PM – Tuesday, February 11, 2014**

**10S110 Madison St., Burr Ridge, IL**

**AGENDA**

**I. CALL MEETING TO ORDER**

**II. APPROVAL OF THE REGULAR MEETING MINUTES OF 01/14/2014 AND  
REVIEW APPROVAL OF AMENDED 11/24/2013 MINUTES.**

**III. COMMUNICATIONS.**

- a) To Commission – email correspondence from DC Jack Mancione / Franczek Radelet regarding the Board of Commissioners. Dr. Fragen - pre-employment physical for Candidate Aaron Kuester.
- b) Voice mail messages update – January to February
- c) Chief's Report –
- d) Other communications –
- e) Approve Invoices –

**IV. OLD BUSINESS.**

- a) Review of B/C testing quotes and future needs of District
- b) David Basck Lawsuit update
- c) Review of NAIFPD conference

**V. NEW BUSINESS**

- a) Swearing in of entry level FF Daniel John LaVieri
- b) Review and possible action on Commissioners annual budget
- c) Other New Business (While matters not appearing on the Agenda may be discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission.
- d) Review of pre-employment physical for Candidate Aaron Kuester

**VI. CLOSED SESSION – To discuss pending litigation ( If necessary )**

**VII. OPEN FORUM – AUDIENCE**

**VIII. BOARD MEMBER QUESTIONS AND COMMENTS**

**IX. ADJOURNMENT**

TRUSTEES

Hamilton "Bo" Gibbons  
 Jill K. Strenzel  
 Michael L. Orrico

CHIEF ADMINISTRATOR

Michelle A. Gibson

DEPUTY CHIEF

Paul L. Ross

DEPUTY CHIEF

Jack L. Mancione

**TRI-STATE**  
**FIRE PROTECTION DISTRICT**

419 PLAINFIELD ROAD • DARIEN, ILLINOIS 60561 • (630) 323-6445

Minutes of the regular meeting of the Board of Fire Commissioners for the TRI-STATE Fire Protection District....For February 11, 2014 ...Station #3...Burr Ridge, ILL.

I. CALL MEETING TO ORDER

Meeting called to order at 1830 hours by Commissioner Jewell. Present: Commissioner Anderson, Commissioner Baumbach. Also Present: Jeff Purtell, James Hutto, Michelle Francis, Ruth Hutto, Beth LaVieri, Daniel J. LaVieri, Philip Hutto, Aaron Kuester, Richard Littig and Board Recording Secretary, Jacqueline Timmons.

The Commissioners wish the best of luck to Chief Michelle Gibson in her retirement and congratulations to soon-to-be Chief Jack Mancione on Tuesday, February 18<sup>th</sup>.

II. APPROVAL OF THE REGULAR MEETING MINUTES OF 01/14/2014 AND REVIEW APPROVAL OF AMENDED 11/12/2013 MINUTES

There was a discrepancy between the November 12, 2013, meeting minutes and the December 10th meeting minutes. The November 12<sup>th</sup> minutes were amended. A Motion by Commissioner Anderson to approve the minutes of the November 12, 2013, Meeting, as amended, second by Commissioner Jewell. Voice Vote: Aye 3, No 0; passed. Commissioner Jewell made a motion to approve the January 14, 2014, meeting minutes, second by Commissioner Anderson. Voice Vote: Aye 3, No 0; passed.

III. COMMUNICATIONS

- a) To Commission – An updated standard agenda for the District was received for the Board of Fire Commissioners, also listing the Regular Meetings for the Board of Fire Commissioners to be held on the second Tuesday of each month at Station #3, 10 South 110 Madison Street, Burr Ridge, Illinois. The meeting dates are listed as follows: 14 January 2014, 11 February 2014, 11 March 2014, 08 April 2014, 13 May 2014, 10 June 2014, 08 July 2014, 12 August 2014, 09 September 2014, 14 October 2014, 11 November 2014, 09 December 2014. A motion was made to accept the meeting dates for 2014 by Commissioner Anderson, second by Commissioner Jewell. Voice vote: Aye 3, No 0; Carried. The newsletter was received from the Northern Illinois Alliance of Fire Protection Districts. Debbi Gergits received a letter stating that the records that were subpoenaed by Terrence Smith were received.
- b) Voice mail messages update – January to February. No messages.
- c) Chief's Report – There is no chief's report.

- d) Other Communications – None.
- e) Approve Invoices – Invoice 3572 dated February 4, 2014, was received from Health Endeavors in the amount of \$735 for the medical evaluation of Aaron Kuester. Motion to accept the invoice and submit for payment by Commissioner Anderson, second Chris Baumbach. Roll Call Vote: Commissioner Baumbach, aye; Commissioner Anderson, aye; Commissioner Jewell, aye. Motion passed.

#### IV. OLD BUSINESS

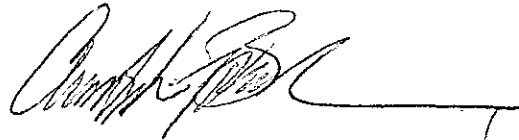
- a) Review of B/C testing quotes and future needs of District – There is still one person left on the Battalion Chief List. There has been no call for a Battalion Chief candidate. Two preliminary Quotes have been received. Commissioner Jewell will contact them. Deputy Chief Mancione stated there are currently three solid candidates that qualify, possibly four. Commissioner Jewell will ask the testing companies to tailor their quotes for four candidates.
- b) David Basek Lawsuit update –The Commissioners received a letter from the law firm and the insurance company regarding a “hold harmless” letter for the Commissioner. Commissioners Anderson and Baumbach will wait until his license renewal is received to see what questions need to be answered.
- c) Review of NIAFPD conference – The conference was held this past weekend. Commissioners Anderson and Jewell attended. One of the seminars dealt with new hires and the new legislation regarding weighting of scores. There was a lot of discussion that the weighting cuts off a lot of qualified individuals. There is no determination when the statewide list will be available. There is not currently a validated test. The Illinois Association of Fire Protection Districts meeting will be in June.

#### V. NEW BUSINESS

- a) Swearing in of entry level FF Daniel John LaVieri – The swearing in took place immediately after the meeting began. The guests left the meeting after the swearing in.
- b) Review and possible action on Commissioners’ annual budget – Commissioner Anderson prepared a budget based on what has been paid but said the Commissioners need a list of the total paid expenses year-to-date. Commissioner Jewell will contact Debbi Gergits to provide year-to-date totals. The totals need to be checked for seminars to see if they need to be increased. The Lieutenants List expires 10-24-2015 and the entry level expires on April 10, 2015. Testing for the Lieutenants List and entry level testing could fall during this budget. Totals should possibly be increased.
- c) Other New Business (While matters not appearing on the Agenda may be discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission).
- d) Review of pre-employment physical for Candidate Aaron Kuester – Aaron Kuester has met all the requirements to be a firefighter – administration will be notified. The Commissioners congratulated Mr. Kuester.

- VI. CLOSED SESSION – To discuss pending litigation (If necessary) - No Closed Session.
- VII. OPEN FORUM - AUDIENCE: The Union is still under negotiations with the contract. They will operate under the current contract until a new agreement is reached.
- VIII. BOARD MEMBER QUESTIONS AND COMMENTS – None.
- IX. ADJOURNMENT: Motion made by Commissioner Baumbach, second by Commissioner Jewell to adjourn. Voice vote: Aye 3, No 0, Passed. The meeting adjourned at 1921 hours.

Respectfully Submitted.



Christopher J. Baumbach, Secretary  
Board of Fire Commissioners

