



*Tri-State Fire Protection District  
Board of Commissioners*



**MONTHLY BUSINESS MEETING**

**6:30PM – Tuesday, January 14, 2014**

**10S110 Madison St., Burr Ridge, IL**

**AGENDA**

**I. CALL MEETING TO ORDER**

**II. APPROVAL OF THE REGULAR MEETING MINUTES OF 12/10//2013,.**

**III. COMMUNICATIONS.**

- a) To Commission – Pension Fund Certification Form – Daniel Laveri, Health Endeavors medical certification letter for Daniel Laveri
- b) Voice mail messages update – December to January
- c) Chief's Report –
- d) Other communications –
- e) Approve Invoices – Invoice #3536 Health Endeavors, Pre-Employment Physical Exam for Daniel Laveri.

**IV. OLD BUSINESS.**

- a) Review of B/C testing and future needs of District

**V. NEW BUSINESS**

- a) David Bask Lawsuit update
- b) Other New Business (While matters not appearing on the Agenda may be discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission.

**VI. CLOSED SESSION – ( If necessary )**

**VII. OPEN FORUM – AUDIENCE**

**VIII. BOARD MEMBER QUESTIONS AND COMMENTS**

**IX. ADJOURNMENT**

TRUSTEES

Hamilton "Bo" Gibbons  
 Jill K. Strenzel  
 Michael L. Orrico

CHIEF ADMINISTRATOR

Michelle A. Gibson

DEPUTY CHIEF

Paul L. Ross

DEPUTY CHIEF

Jack L. Mancione

**TRI-STATE**  
**FIRE PROTECTION DISTRICT**

419 PLAINFIELD ROAD • DARIEN, ILLINOIS 60561 • (630) 323-6445

Minutes of the Regular meeting of the Board of Fire Commissioners for the TRI-STATE Fire Protection District.....**For January 14, 2014** ...Station #3...Burr Ridge, ILL.

I. CALL MEETING TO ORDER

Meeting called to order at 1830 hours by Commissioner Jewell. Present: Commissioner Anderson, Commissioner Baumbach. Also Present: Patrick Brenn, Board Recording Secretary, Jacqueline Timmons.

II. APPROVAL OF THE REGULAR MEETING MINUTES OF 12/10/2013

Motion by Commissioner Baumbach to approve the minutes of the December 10, 2013, Regular Meeting, second by Commissioner Anderson. Voice Vote: Aye 3, No 0; passed.

III. COMMUNICATIONS

- a) To Commission – Pension Fund Certification Form – Health Endeavors medical certification results and letter for Daniel Lavieri were received. Dr. Michael Fragen, of Fragen, Hanna and Turnock, has qualified him fit for service. He has passed all of the basics as specified in Form C of the Pension Board. Chris Baumbach will pass this information along to the District. Letter received from Deputy Chief Mancione regarding interview with Daniel Lavieri with positive feedback. Feedback from Theodore Polygraph on Aaron Kuester has been put in his file. A subpoena was received requesting records of Terrence Smith's original appointment and records at the time of hire, including the record of his pre-employment medical examination. Commissioner Baumbach will make a copy of the records requested and deliver to the administration. A receipt for the delivery of documents will be requested. Voice mail messages update – December to January. No messages.
- b) Chief's Report – There is no chief's report.
- c) Other Communications – None.
- d) Approve Invoices – Invoice #3536 Health Endeavors, Pre-Employment Physical Exam for Daniel Lavieri. Invoice #3536 dated 12-30-13 was received from Health Endeavors in the amount of \$735 for the pre-employment screening for Daniel Lavieri. Invoice #4038 dated January 9, 2014, was received from Theodore Polygraph for the background check on Aaron Kuester. Commissioner Jewell will call to have him scheduled for a polygraph. A motion was made by Commissioner Anderson, second by Commissioner Jewell to approve the invoices and submit for payment. Roll Call Vote: Commissioner Baumbach, aye; Commissioner Anderson, aye; Commissioner Jewell, aye. Motion passed.

IV. OLD BUSINESS

- a) Review of B/C list and future needs of District – There is one person on the Battalion Chief List. There are no retirements currently pending. Commissioner Jewell will contact Deputy Chief Mancione to find out how many lieutenants would be eligible to sit for the Battalion Chief Promotional Exam to get an idea of number of possible candidates.
- b) David Basek Lawsuit update – A letter will be given to the Board of Trustees asking for a hold harmless letter to release the Commissioners from costs and judgments resulting from the Basek lawsuit. The Board of Trustees meeting is January 21<sup>st</sup> at 7:00 p.m.

V. NEW BUSINESS

- a) Other New Business (While matters not appearing on the Agenda may be discussed and considered under New Business – no specific, final action may be taken until a specific matter appears on an Agenda and the public has notice that the topic is before the Commission). Commissioners Anderson and Jewell will attend the conference being held on February 6th.

VI. CLOSED SESSION (If necessary) - No Closed Session.

VII. OPEN FORUM - AUDIENCE: None.

VIII. BOARD MEMBER QUESTIONS AND COMMENTS – None.

IX. ADJOURNMENT: Motion made by Commissioner Anderson to adjourn, second by Commissioner Jewell. Voice vote: Aye 3, No 0, Passed. The meeting adjourned at 1851 hours.



Respectfully Submitted.

  
Christopher J. Baumbach, Secretary  
Board of Fire Commissioners